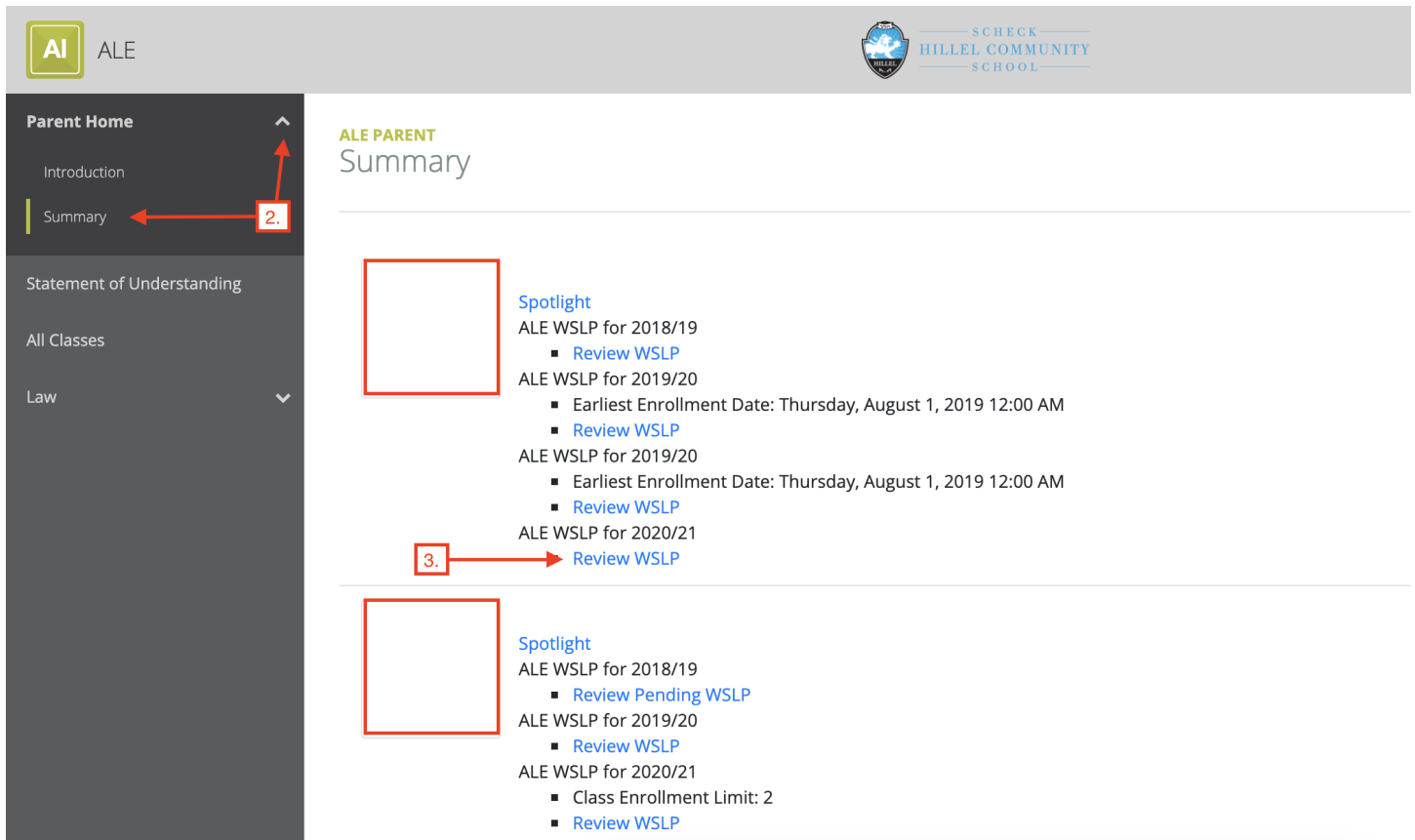


ALE Application for Parents: Removing your Students from a Waitlist

If your program has enabled the waitlist feature, you may have added your students to the waitlist during registration or even ended up on a waitlist because a class you were trying to enroll in no longer had space available. You can remove your students from a waiting list if you are no longer interested by taking the following steps:

1. Login to the ALE application.
2. Click “Summary” under Parent Home in the left-hand navigation. If the dropdown isn’t already open, you can open it by clicking “Parent Home” first.
3. The summary page will list all your students enrolled in the ALE program. Click the “Review WSLP” under the Student and school year you would like to view the waitlist for.



The screenshot shows the ALE Parent Summary page. The left-hand navigation menu is open, and the 'Summary' option is highlighted with a red box and an arrow labeled '2.'. The main content area displays a list of ALE WSLP entries for different school years. Each entry includes a 'Spotlight' section with a red box and a 'Review WSLP' link. The third entry's 'Review WSLP' link is highlighted with a red box and an arrow labeled '3.'. The page header includes the ALE logo and the Hillel Community School logo.

ALE PARENT Summary

Spotlight
ALE WSLP for 2018/19
▪ [Review WSLP](#)

Spotlight
ALE WSLP for 2019/20
▪ Earliest Enrollment Date: Thursday, August 1, 2019 12:00 AM
▪ [Review WSLP](#)

Spotlight
ALE WSLP for 2019/20
▪ Earliest Enrollment Date: Thursday, August 1, 2019 12:00 AM
▪ [Review WSLP](#)

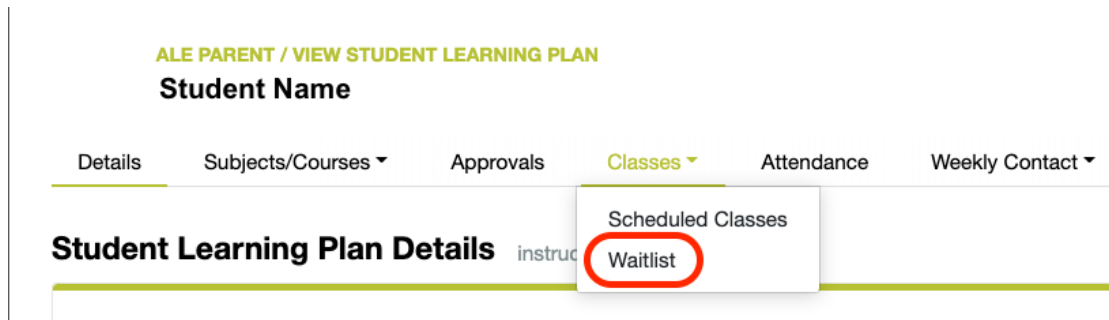
Spotlight
ALE WSLP for 2020/21
▪ [Review WSLP](#)

Spotlight
ALE WSLP for 2018/19
▪ [Review Pending WSLP](#)

Spotlight
ALE WSLP for 2019/20
▪ [Review WSLP](#)

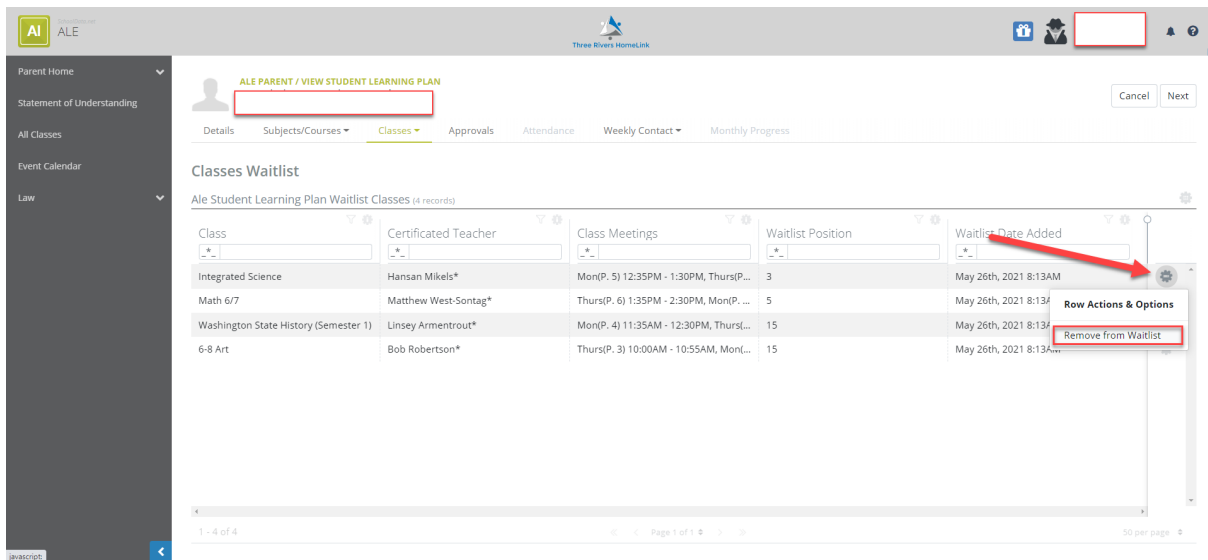
Spotlight
ALE WSLP for 2020/21
▪ Class Enrollment Limit: 2
▪ [Review WSLP](#)

4. Hover your mouse over the Classes Dropdown and click Waitlist.



5. Here you will see a list of all the classes that your student is on the waitlist for, along with their position.

6. To remove them from the waitlist, use the row action gear for the class you wish to remove and select "Remove from Waitlist."



ALE PARENT / VIEW STUDENT LEARNING PLAN

Classes Waitlist

Ale Student Learning Plan Waitlist Classes (4 records)

Class	Certificated Teacher	Class Meetings	Waitlist Position	Waitlist Date Added	
Integrated Science	Hansan Mikels*	Mon(P. 5) 12:35PM - 1:30PM, Thurs(P...	3	May 26th, 2021 8:13AM	
Math 6/7	Matthew West-Sontag*	Thurs(P. 6) 1:35PM - 2:30PM, Mon(P. ...	5	May 26th, 2021 8:13A	
Washington State History (Semester 1)	Linsey Armentrout*	Mon(P. 4) 11:35AM - 12:30PM, Thurs...	15	May 26th, 2021 8:13A	
6-8 Art	Bob Robertson*	Thurs(P. 3) 10:00AM - 10:55AM, Mon...	15	May 26th, 2021 8:13A...	

Row Actions & Options

Remove from Waitlist