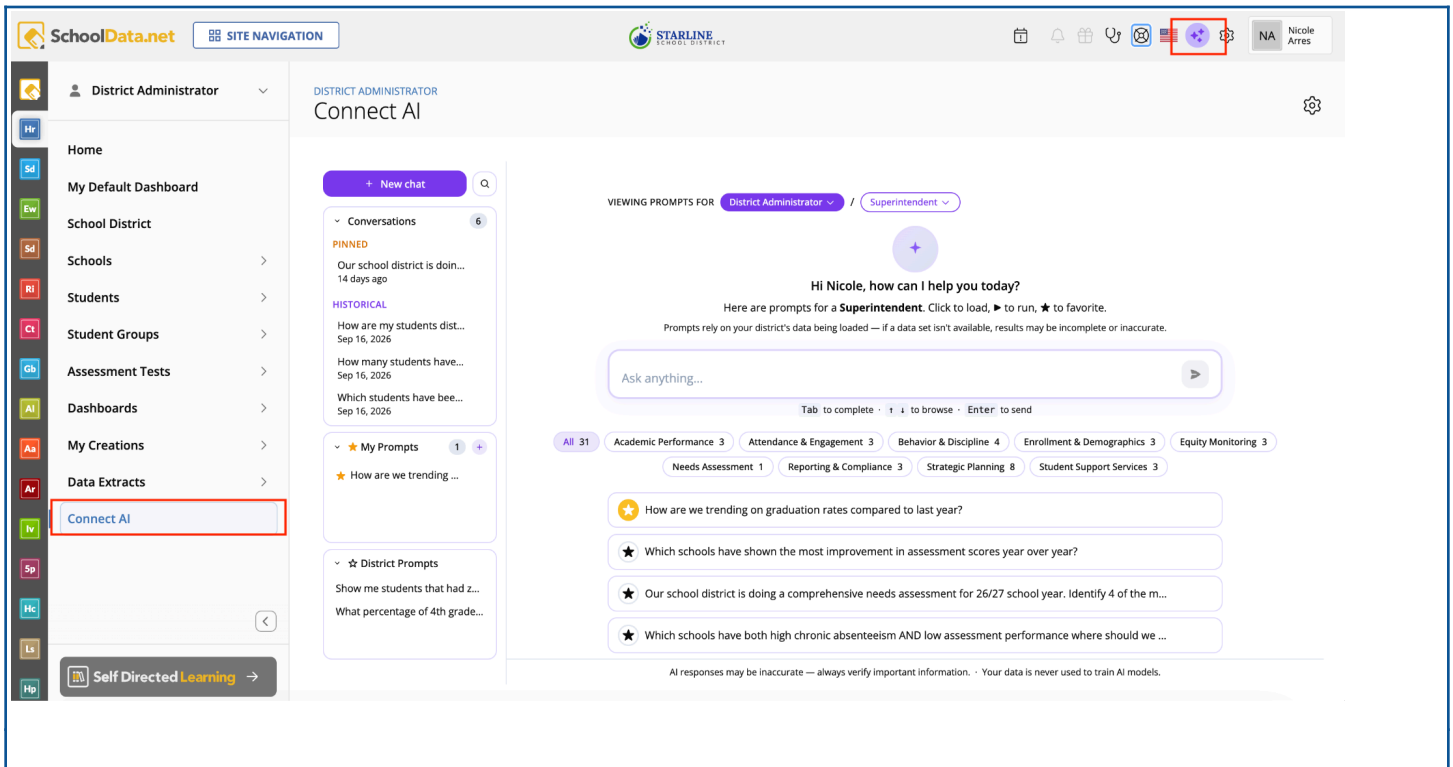


Getting Started with the Prompt Library

QuickAccess Anywhere in the Platform: Once logged in, click Connect AI at the bottom left of the navigation panel and get started right away.



Note: Alternatively, you can click the AI Agent in the upper right corner to open the Connect AI pop-up window in any Connect application.

User Role

This is predetermined by your district and can only be changed by a Data Administrator.

Persona/Job Function

Choose your job function from the drop down list of available options.

VIEWING PROMPTS FOR **Specialist** / **School Counselor**

POSITION

- School Counselor
- School Psychologist
- MTSS Specialist

Here are prompts for you today?

Prompts rely on your district's data being loaded — if a data set isn't available, results may be incomplete or inaccurate.

Filtering and Selecting A Prompt

Connect AI has several pre-loaded prompts for you in the **Prompt Library** to select from based on role and category.

All 31

Academic Performance 3 Attendance & Engagement 3 Behavior & Discipline 4 Enrollment & Demographics 3 Equity Monitoring 3

Needs Assessment 1 Reporting & Compliance 3 Strategic Planning 8 Student Support Services 3

★ How are we trending on graduation rates compared to last year?

★ Which schools have shown the most improvement in assessment scores year over year?

★ Our school district is doing a comprehensive needs assessment for 26/27 school year. Identify 4 of the m...

To run a prompt from our library, simply select the prompt that you wish to run from one of the categories, and choose the Run option that appears to the right of the prompt.

★ Which schools have shown the most improvement in assessment scores year over year? **▶ Run**

To stop a prompt after you have already selected to run it you can click the stop button that appears to the right of the message box located at the bottom of the screen.

Which schools have shown the most improvement in assessment scores year over year?

NA

Working...

I'll look at district-wide assessment performance trends across schools over the last few years to identify improvement. To give a meaningful answer, I should focus on a specific state-level assessment with a clear "met standard" metric, since combining many disparate tests would produce noise. Let me check what the primary state-wide assessment is (likely ELA/Math with Scope = 'State'), and get a sense of years available. This district has multiple state assessment families across years (Smarter Balanced appears most consistent).

Generating response...

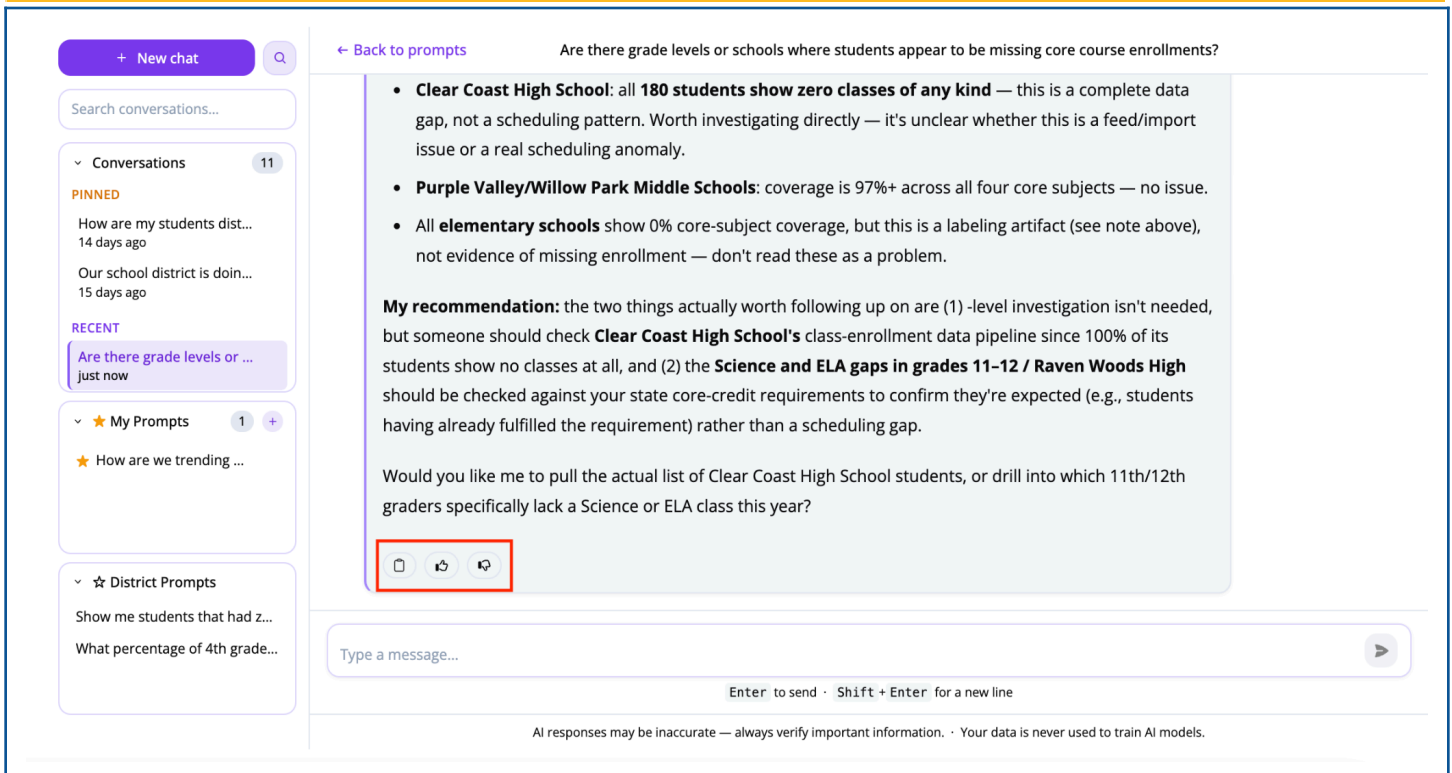
Type a message...

Enter to send · Shift + Enter for a new line

Copying Results/Giving Feedback

Once the prompt has completed running, you have the option to copy the results. To do so, simply select the copy icon from the bottom left of the results screen.

You can also provide feedback on the results by selecting the thumbs up/thumbs down icons. This will help improve future AI responses and platform accuracy.

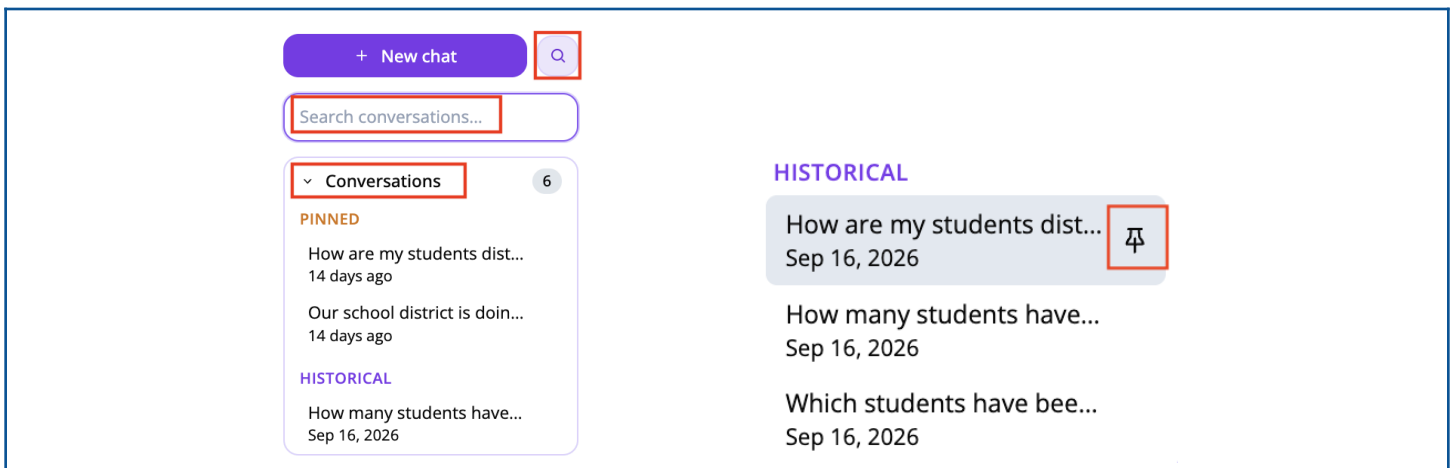


The screenshot shows the Connect AI chat interface. On the left is a sidebar with a search bar, a 'New chat' button, and sections for 'Conversations' (11 items), 'Pinned' (2 items), 'Recent' (1 item), 'My Prompts' (1 item), and 'District Prompts' (2 items). The main chat area shows a conversation titled 'Are there grade levels or schools where students appear to be missing core course enrollments?'. The chat history includes a list of bullet points about Clear Coast High School, Purple Valley/Willow Park Middle Schools, and elementary schools. A 'My recommendation' section follows, and then a question about pulling a list of students. At the bottom of the chat area, there are icons for copy, share, and refresh, which are highlighted with a red box. Below the chat area is a message input field with a 'Type a message...' placeholder and a 'Send' button. At the very bottom, a disclaimer states: 'AI responses may be inaccurate — always verify important information. · Your data is never used to train AI models.'

Manage Your Conversations

As you converse with the Connect AI tool, a record of your conversations will be recorded on the left hand side of the screen under **Conversations**. Here you can access any previous conversations or conversations that you have pinned. The search option allows you to enter key words to quickly find a previous conversation. You can select a conversation to restart at any time.

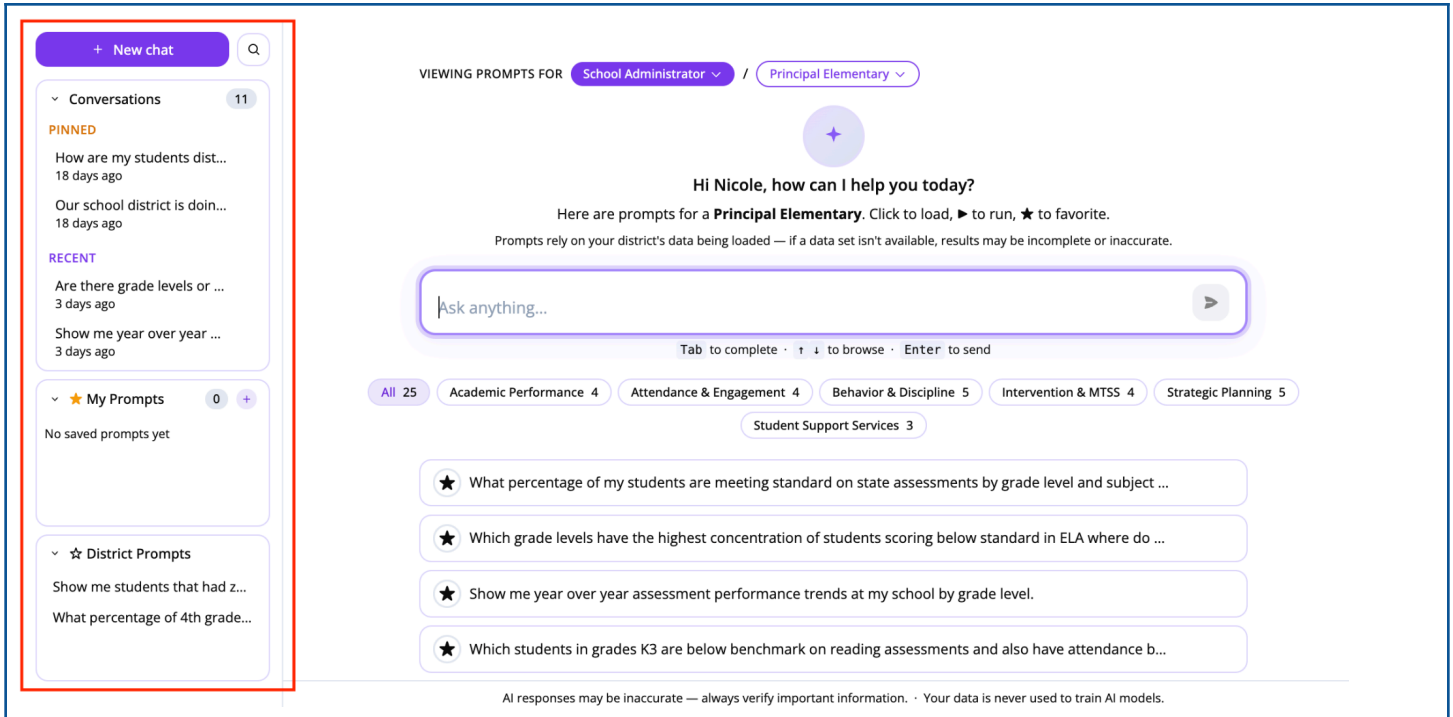
If you would like to **Pin** a conversation, simply select the pin icon that appears to the right of the conversation that you have selected. This conversation will now be saved. You can follow the same steps to unpin a conversation at any time.



The screenshot shows the Connect AI chat interface with the 'Conversations' sidebar on the left and the 'Historical' chat area on the right. The sidebar has a search bar, a 'New chat' button, and a 'Conversations' section with 6 items. The 'Conversations' section is divided into 'Pinned' (2 items) and 'Historical' (2 items). The 'Historical' section shows two conversations: 'How are my students dist...' and 'How many students have...'. The 'Historical' chat area on the right shows the same two conversations. The first conversation, 'How are my students dist...', is highlighted with a red box and has a pin icon to its right, which is also highlighted with a red box. The second conversation, 'How many students have...', is also highlighted with a red box.

Continuing the Conversation

You can come back to a previous conversation at any time. Just simply select the conversation that you would like to revisit from the menu on the left hand side under Pinned, Historical, My Prompts or District Prompts.



The screenshot displays the SchoolData.net CONNECT AI interface. On the left, a sidebar menu is highlighted with a red box, containing sections for 'Conversations' (11 items), 'Pinned' (2 items), 'Recent' (3 items), 'My Prompts' (0 items), and 'District Prompts' (2 items). The main area shows 'VIEWING PROMPTS FOR School Administrator / Principal Elementary'. A greeting 'Hi Nicole, how can I help you today?' is followed by instructions on how to use prompts. Below this is a search bar with the placeholder 'Ask anything...'. A row of category filters is shown: 'All 25', 'Academic Performance 4', 'Attendance & Engagement 4', 'Behavior & Discipline 5', 'Intervention & MTSS 4', and 'Strategic Planning 5'. Below these are four example prompts, each with a star icon for favoriting. At the bottom, a disclaimer states: 'AI responses may be inaccurate — always verify important information. · Your data is never used to train AI models.'

Tip: Data Administrators have the ability to create custom prompts that are specific to a district. If your district has created their own prompts, they can be found on the left hand side menu under **District Prompts**. Just select the prompt that you would like to see and click the run button.