

Completing a Course Evaluation (Connect)

There are two different pathways you can follow to complete the course evaluation.

Option 1:

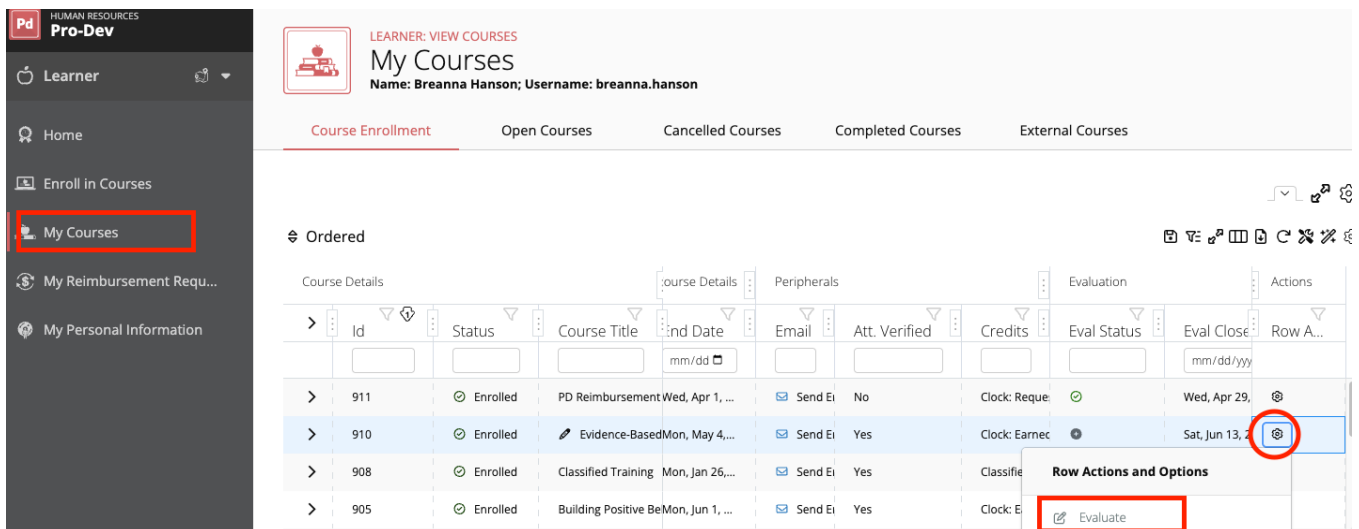
1. You will receive an email reminder with a link to your course evaluation.



2. After clicking the link, you are taken to the evaluation form in the Pro Dev application, where you can scroll down to complete and submit your evaluation.

Option 2:

1. Select **My Courses** in the left-hand navigation menu



LEARNER: VIEW COURSES
My Courses
Name: Breanna Hanson; Username: breanna.hanson

Course Enrollment | Open Courses | Cancelled Courses | Completed Courses | External Courses

Ordered

Course Details		Course Details	Peripherals	Evaluation		Actions				
>	Id	Status	Course Title	End Date	Email	Att. Verified	Credits	Eval Status	Eval Close	Row A...
>	911	Enrolled	PD Reimbursement	Wed, Apr 1, ...	Send Ei	No	Clock: Reque	Green	Wed, Apr 29,	
>	910	Enrolled	Evidence-Based	Mon, May 4, ...	Send Ei	Yes	Clock: Earnec	Blue	Sat, Jun 13, 2	
>	908	Enrolled	Classified Training	Mon, Jan 26, ...	Send Ei	Yes	Classified			
>	905	Enrolled	Building Positive Be	Mon, Jun 1, ...	Send Ei	Yes	Clock: E			

Row Actions and Options

[Evaluate](#)

2. A list of course enrollment records will be displayed. Use the filters at the top of the columns to locate the course that needs to be evaluated. Note that there may be multiple pages of courses.
3. Click the **Row Action gear** to the far right and select **Evaluate**.
4. The evaluation form will open; scroll down to complete and submit it.