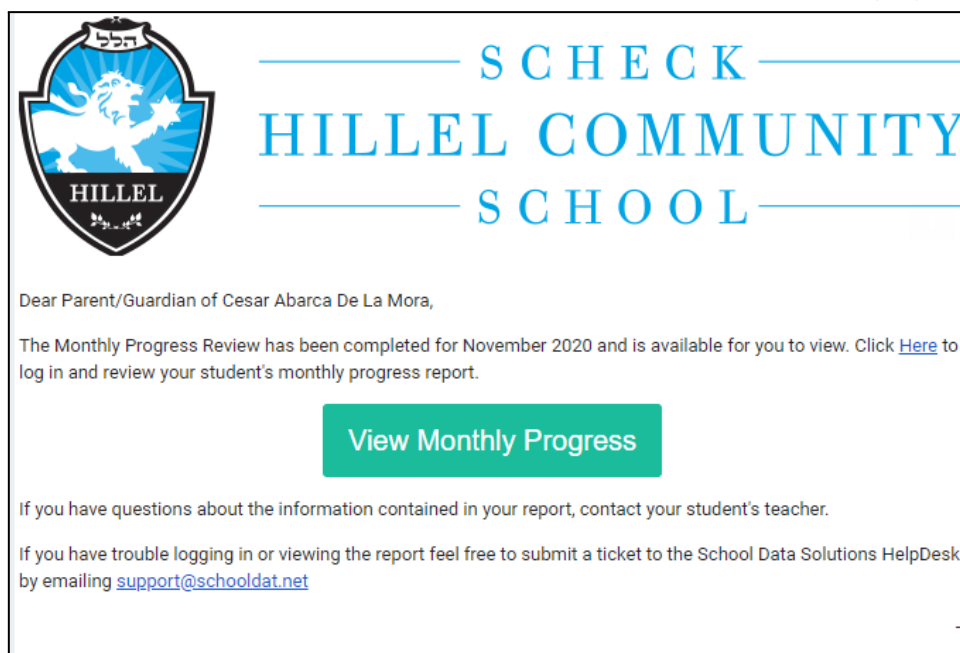


ALE Parents: View and Acknowledge Monthly Progress via Email (Connect)

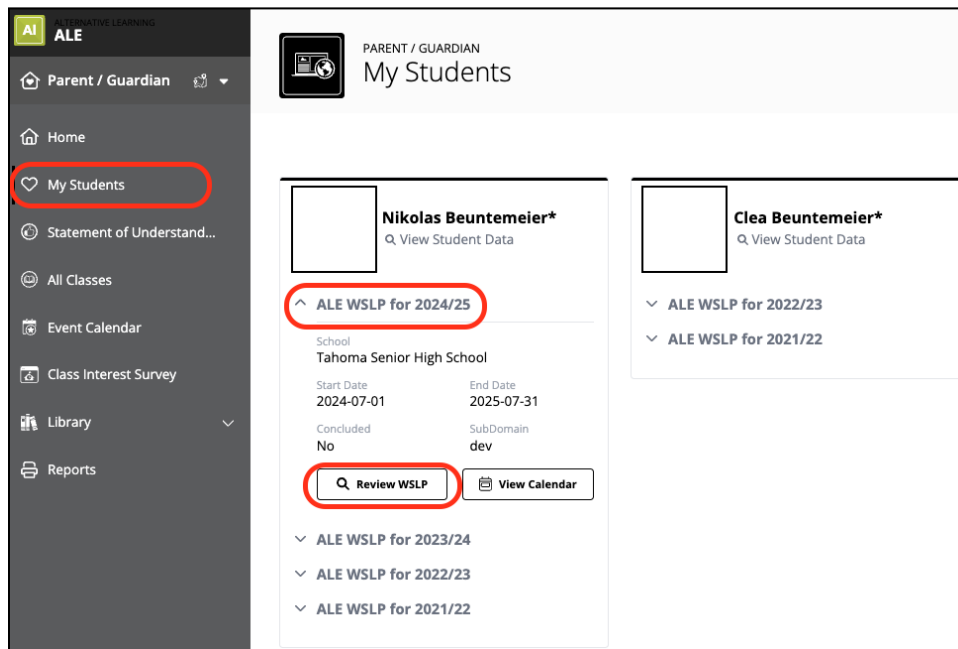
Each month, after a determination of Monthly Progress has been made, parents will receive a notice that their student's Monthly Progress needs to be reviewed. The notice will come as an email from School Data Solutions with a link to log in to view their student's Monthly Progress. Parents with multiple students will receive an email for each student. The email will be similar to this one, with their school's information displayed.



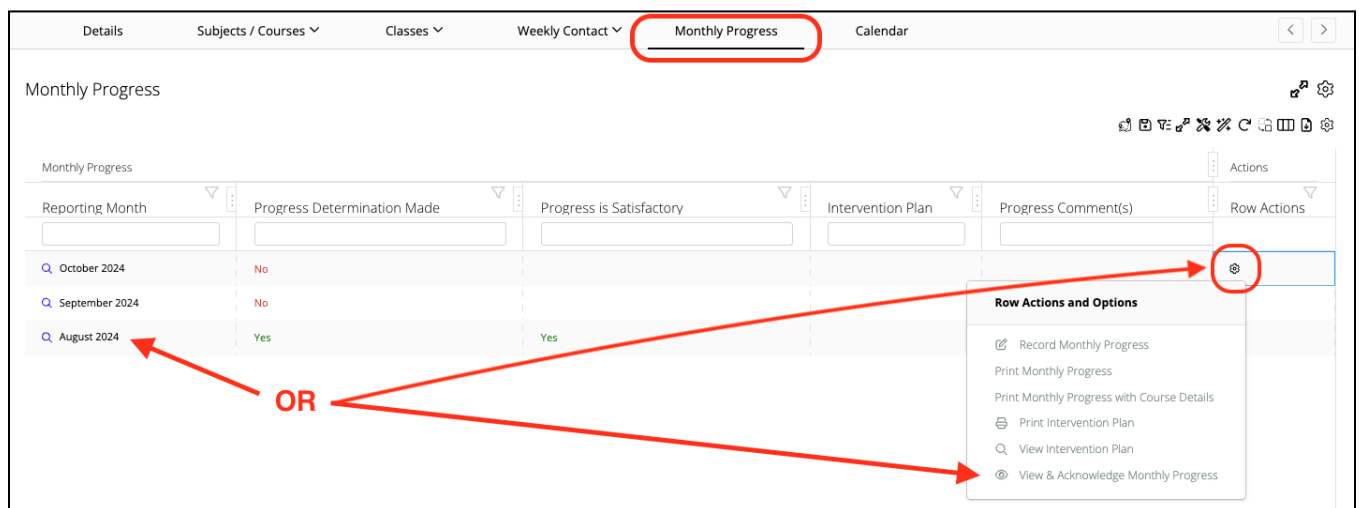
1. Click on the **View Monthly Progress** button in the email.
2. You will be directed to log in and taken directly to the **Monthly Progress** page.
3. Next, click the **month** title or the **Row Action & Options** gear, then choose **View & Acknowledge Monthly Progress** for the desired month.

Accessing Monthly Progress

1. Start under **My Students** in the left navigation.
2. Locate the **ALE WSLP school year choice**. If there are multiple Student Learning Plans, note the school year.
3. Click the **left arrow icon** to open and expand the area for more information.
4. Click the **Review WSLP** button.



5. You will see the student's **Manage Student Learning Plan page**, which defaults to the **Details tab**.
6. Click the **Monthly Progress tab** at the top of the page.
7. You will see a table with columns for reporting months, progress determination, satisfactory progress, intervention plan, and progress comments.
8. Click the **magnifying glass** in the **Reporting Month column** to view the **View and Acknowledge Monthly Progress page** in the **Overview tab**. This page shows the overall progress determination and progress comments. **OR**, click the **Row Actions Gear** at the far right of the reporting month and select **View and Acknowledge Monthly Progress**.



PARENT / GUARDIAN: VIEW AND ACKNOWLEDGE MONTHLY PROGRESS
Nikolas Beunteimeier* | 2024/25 | October

Overview SLP Courses

Overview

Essentials

Reporting Month
October

Overall Progress is Satisfactory

Overall Monthly Progress

Ceramics 1

Parent Input

Student Input

Monthly Progress (optional)

Progress Is Satisf... (opt) 4 Aa

Projected Average Ho... 0 Aa

Average Hours p... 0 Aa

9. Alternatively, to view only information about one course, click on the **SLP Courses** tab and select a course to view.

PARENT / GUARDIAN: VIEW AND ACKNOWLEDGE MONTHLY PROGRESS
Nikolas Beunteimeier* | 2024/25 | August
Reviewed Date: 10/15/2024 | Reviewed by: Tammy Jacobsen*

Overview SLP Courses

Overview

Essentials

Reporting Month
August

Overall Progress is Satisfactory
Yes

Overall Monthly Progress

Ceramics 1

Biology

World History

Martial Arts 1

Lego Worlds 4.0

10. On the **Overview** tab subpage, you will see the box for **Parent/Guardian Received Progress Determination**. Click the box to check it.
11. Enter any comments in the **Parent/Guardian Comments** field.
12. Click **Save** to record your acknowledgment. The **Parent Acknowledgment Date** will be filled in automatically when the form is submitted as Complete.

Print Monthly Progress Reports

Details Subjects / Courses ▾ Classes ▾ Weekly Contact ▾ **Monthly Progress** Calendar

Monthly Progress

(Note: The 'Monthly Progress' tab is highlighted with a red circle in the original image.)

Reporting Month	Progress Determination Made	Progress is Satisfactory	Intervention Plan	Progress Comment(s)	Row Actions
Q October 2024	No				[Gear Icon]
Q September 2024	Yes	X Unsatisfactory	View Intervention Plan	Student has not made sufficient progress for the month of September.	[Gear Icon]
Q August 2024	Yes	✓ Satisfactory			

Row Actions and Options

- Record Monthly Progress
- Print Monthly Progress
- Print Monthly Progress with Course Details
- Print Intervention Plan
- View Intervention Plan
- View & Acknowledge Monthly Progress