

EVALUATOR: Comprehensive vs. Focus: Marking/Displaying Focus Criteria (Connect)

Washington State/TPEP Supporting Documentation on Comprehensive Vs. Focus

	Comprehensive	Focused
CEL	https://www.k12.wa.us/sites/default/files/public/tpep/frameworks/cel/cel-compvsfocus.pdf	https://www.k12.wa.us/sites/default/files/public/tpep/frameworks/cel/cel_focusedscoringdiagram.pdf
Danielson	https://www.k12.wa.us/sites/default/files/public/tpep/frameworks/danielson/dan-compvsfocus.pdf	https://www.k12.wa.us/sites/default/files/public/tpep/frameworks/danielson/danielson_focusedscoringdiagram.pdf
Marzano	https://www.k12.wa.us/sites/default/files/public/tpep/frameworks/marzano/mar-compvsfocus.pdf	https://www.k12.wa.us/sites/default/files/public/tpep/frameworks/marzano/marzano_focusedscoringdiagram.pdf
AWSP Leadership Framework	https://ospi.k12.wa.us/sites/default/files/2023-08/awsp30_comprehensive_scoringdiagram_21-22.pdf	https://ospi.k12.wa.us/sites/default/files/2023-08/awsp30_focus_scoringdiagram_21-22.pdf

Comprehensive suggestions are hard-coded based on WA State logic*

- First suggestions are made for the **Preliminary Summative and Student Growth Impact**.
- Second, when selections are made, a **Final Summative Rating** is suggested. If needed, the corresponding **Require Student Growth Inquiry** and **Require Plan of Improvement** are suggested.

Summative Rating			
The sum of all eight criterion scores			
8-14	15-21	22-28	29-32
U	B	P	D*

Student Growth Impact Rating		
The sum of all five student growth components from criteria 3, 6, and 8		
5-12	13-17	18-20
Low*	Average	High

Final Summative Rating The result of the intersection between Summative Rating and Student Growth Impact Rating			
Distinguished	Proficient Rating*	Distinguished Rating	
Proficient		Proficient Rating	
Basic		Basic Rating	
Unsatisfactory		Unsatisfactory Rating Plan of improvement	
		Low	Average High

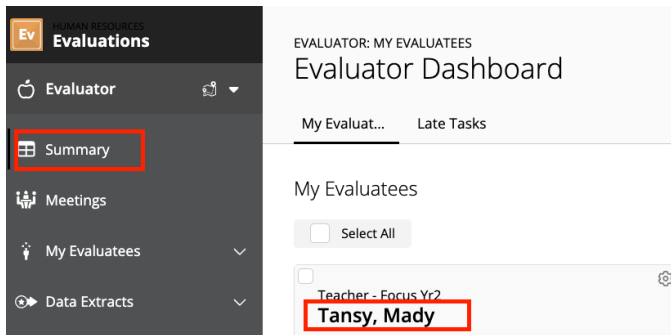
Marking Focus Criterion

Any criterion can be marked as focused by either the Evaluator or the Evaluatee. Once a criterion has been marked as focused, each instance of the criterion will display the focus icon for the entire evaluation year.

☒	Criterion 1 - Centering instruction on high expectations for student...	*	∨
☒	Criterion 2: Demonstrating effective teaching practices	*	∨
☒	Criterion 3: Recognizing individual student learning needs and...	*	^
☒	3.1 Ownership of learning	*	
☒	3.2 Capitalizing on students' strengths	*	

Helpful Resources: [EVALUATOR Dashboard \(Connect\)](#)

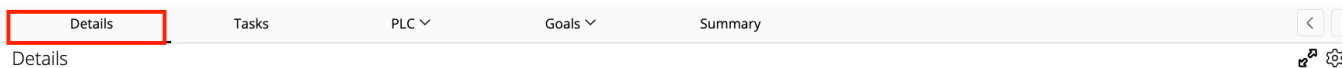
1. Start under **Summary** in the left navigation menu.
2. You will see a list of **My Evaluatees**.
 - The My Evaluatees list is also accessible on the left navigation menu under **My Evaluatees**. Click the **arrow** to reveal the list of evaluatees assigned to you for management.
3. Click the name of the evaluatee you want to manage.



4. You will see the **Manage Evaluation Year** page, which features several subpages (tabs) across the top.
5. Click the **Details** tab.
6. First, in the **Evaluation Year Essentials** section, click the **magnifying glass** in the **Position Level** field and select the **checkbox** to add or edit the position level (Focused, Comprehensive) for the year. The position level determines the tasks and their due dates.

Note: If a position level changes, the task list is updated to reflect the new task list and due dates. Any edited tasks from the previous position level are kept in the task list.

- **Prior Year Position Level** will be automatically populated.
- Click the **magnifying glass** in the **Primary Evaluator** field and click the **checkbox** to edit the desired Primary Evaluator.
- Optionally select a **Supplemental Evaluator** similarly.



Evaluation Year Essentials
Position Level determines the tasks and their due dates.

If Position Level is changed, the task list is updated as well to reflect the new task list.

Position Level (optional)

Primary Evaluator (optional)

Prior Year Position Level

Supplemental Evaluators (optional)

7. In the **Evaluation Year Configuration** section, the **Type (Comprehensive or Focused)** will be automatically populated based on the position level selected earlier. To update an evaluatee's status, you will need to update their position level.
 - When an Evaluatee is **focused**, click the **magnifying glass** in the **Focused Criterion** field and click the **checkbox** to the left of the criterion.
 - For some Criterion, an additional **Student Framework Criterion** field will appear. Select this criterion option similarly.

Evaluation Year Configuration

To update an Evaluatee's Comprehensive or Focused status, you will need to update their Position Level above.

Type ⓘ

☐ Comprehensive

☒ Focus

Focused Criterion (required)

Student Framework Criterion (required)

8. The **Evaluation Task Summary** section will automatically populate.

- The **late tasks** total represents the required tasks past their due date.
- The **total minutes** observed include all minutes entered for observation tasks.

Evaluation Task Summary

Late tasks total represents required

All Tasks ⓘ

 #

Late Tasks ⓘ

 #

Completed Tasks ⓘ

 #

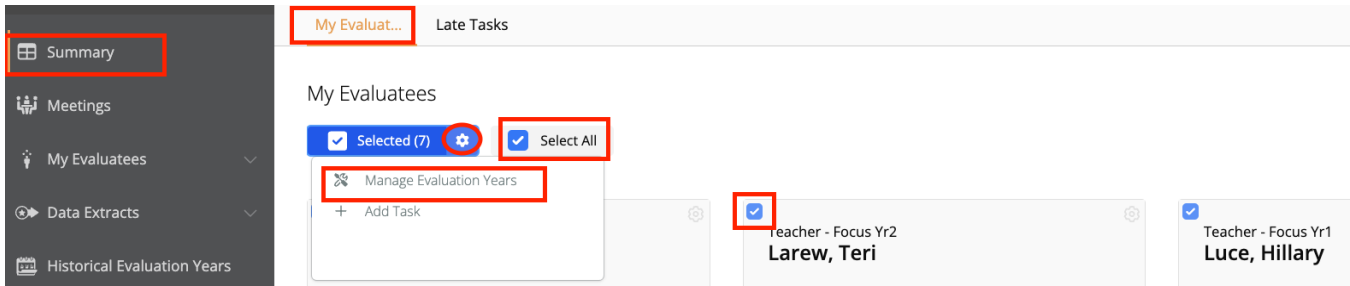
Total Minutes Observed ⓘ

 #

9. When finished, click **Save**.

10. To manage evaluation years for multiple evaluatees simultaneously, click **Summary** in the left navigation, select the **checkbox** at the top left for one or more Evaluatees, or click **Select All**.

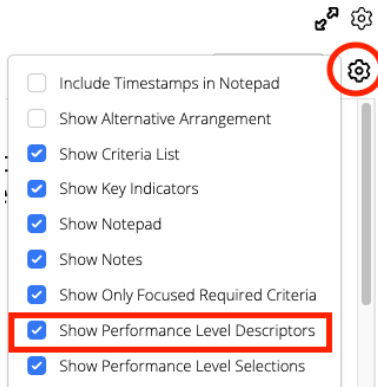
- Click the **Selected Gear** in the top left and select **Manage Evaluation Year**.



Displaying only the Focus Criterion

From an Observation/Evaluation Task (Observation/Evaluation):

1. Click on the **Configuring Gear** icon in the right corner of your screen.
2. Click the **checkbox** to the left of the **Show Only Focused Required Criteria**. This will eliminate the display of criteria that are not marked as 'Required' or 'Focus'. This will persist throughout the whole application.



From the Summative Evaluation

1. Click the **checkbox** in the top left: **Show only focused & required criteria**. This will eliminate the display of criteria that are not marked as 'Required' or 'Focus'. This will persist throughout the whole application.

Summary

Annual Evaluation Summary

Focus: Criterion 3



Show only focused & required criteria
