

ALE Populating Student Learning Plans with Classes from the SIS (Connect)

Here you will learn to add courses to wSLPs based on a student's class schedule in your district's Student Information System (SIS). We have a tool that allows you to populate wSLPs with courses based on a student's SIS schedule. This can be done simultaneously for a single student or en masse for all active learning plans.

Several steps must be taken to complete this task:

1. A student learning plan must be initiated for each student for the current school year.
2. Students must be enrolled in classes in the SIS, and a successful migration must occur to allow that information to populate in the ALE application.
3. Courses for each class a student is enrolled in must be built in the ALE Application.
4. Course default participation set for the whole school.
5. ALE Course type set either for the whole school or on each ALE course in the app
6. The **Manage SIS Classes Utility** must be used to identify which Course in the ALE app matches each Class in the SIS.
7. Then you're ready to complete the **Execute Mass Apply SIS Classes to Current wSLPs** procedure.

Helpful Resources:

- [ALE Initiating a Written Student Learning Plan \(Connect\)](#)
- [ALE Creating & Editing Courses \(Connect\)](#)
- [ALE Apply SIS Classes to a Single wSLP \(Connect\)](#)

Manage SIS Classes Utility

1. In the **Data Administrator Role**, start under **Manage ALE Data** in the left navigation menu, choose **SIS Data**, and then **Manage SIS Classes**.
2. This table lists all SIS classes with student enrollments. SIS classes with no enrollment will not populate this table. If new SIS classes or class sections are created at a later date, you will need to return to this page and link them to an ALE Course after students have been enrolled and the classes are migrating to us.
3. Click the **Row Actions Gear** to the far right and choose **Edit ALE Course Association**.
 - a. Click the **magnifying glass** in the **ALE Course** field, then check the **course checkbox**.
 - b. Click **Save**.
4. You must make this association for each SIS class that needs to be added to the Student Learning Plans. Any classes without this association will not populate the wSLPs when the utility is run.
5. SIS Classes can also be connected to a single course in the ALE app en masse.

- NOTE: Do not link SIS placeholder classes (e.g., running start, transfer credit, online class, etc.) to courses in the ALE application. Only real ALE courses that are being claimed for ALE funding should be added to wSLPs.

Mass Apply SIS Classes to Current wSLPs Utility.

- SchoolData.net

Additional Notes:

- When this procedure runs, a new wSLP course will not be added if a current wSLP course on the Student Learning Plan is already tied to that ClassId (i.e., records will not be duplicated).
- If a student is enrolled in the two sections of the same SIS class, only one ALE course will be added to the wSLP.
- After the mass utility is run, it is important that each Student Learning Plan be reviewed for accuracy and that the supervising Certificated Teacher approve the plans.

What Data Comes from Where?

When courses created from SIS classes are added to Student Learning Plans, it is important to know which data comes from which source.

Data Element on Subject/Course Record	Source
Course Template/Course Name	ALE Course Associated with Class
State Course Code and Associated State Subject Area	SIS Data for the Class
Description	ALE Course Associated with Class
Grade Level	Defaults to the Grade Level of the wSLP
ALE Course Type	Default set for Subdomain or ALE Course Associated with Class
Certificated Teacher	SIS Data for the Class
Start Date/End Date	SIS Data for the Class
Average Hours Per Week	ALE Course Associated with Class
Course Participation Status	Default set for Subdomain