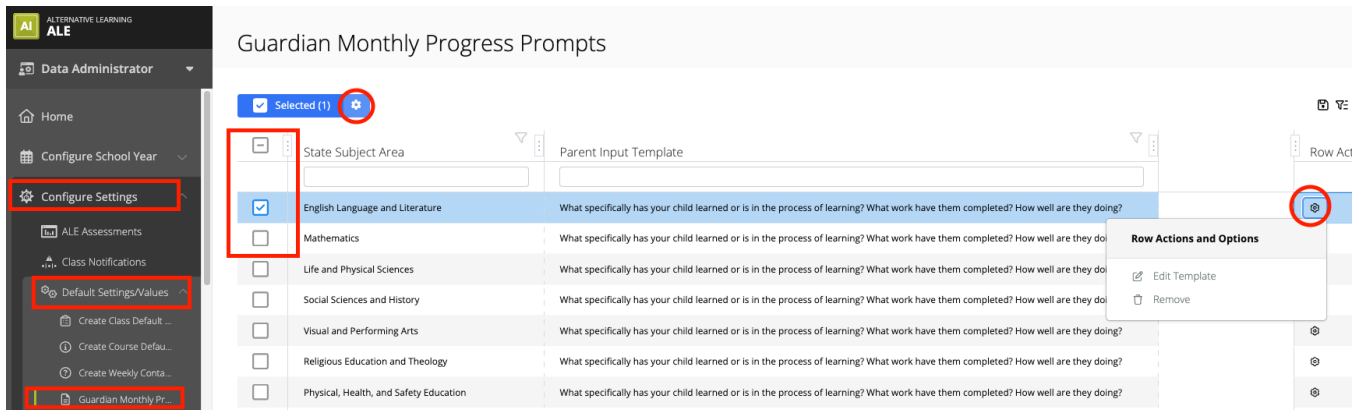


## ALE Configure Guardian Monthly Progress Default Prompts (Connect)

Here, you will learn how to add prompts to the monthly progress text boxes that parents see when reporting monthly progress.

**Note: Prompts are tied to the state course code subject area of each course template. Example: State Course Code WA0007 (Elementary Curriculum) is tied to the Miscellaneous state subject area.**

1. Start under **Configure Settings** in the left navigation, choose **Default Settings/Values**, and then **Guardian Monthly Progress Default Prompts**.



The screenshot shows the 'Guardian Monthly Progress Prompts' configuration page. The left navigation menu includes 'Data Administrator', 'Home', 'Configure School Year', 'Configure Settings', 'ALE Assessments', 'Class Notifications', 'Default Settings/Values', and 'Guardian Monthly Pr...'. The main content area displays a table with columns for 'State Subject Area', 'Parent Input Template', and 'Row Act'. The table lists various subject areas, with 'English Language and Literature' selected. A 'Selected (1)' gear icon is at the top of the table, and a 'Row Actions and Options' menu is open for the selected row, showing 'Edit Template' and 'Remove' options.

2. Click the **Row Actions Gear** to **Edit Template** or **Remove** a progress prompt for an individual state subject area
3. To edit or remove multiple items, click one or more **checkboxes** to the left of the subject area or choose the checkbox at the top of the table to select all.
4. Click the **Selected Gear** at the top of the table and choose **Edit Template** or Remove the progress prompts.

**Note: 'Edit Template' does not surface the existing prompt. It is used to replace an existing prompt(s). Click in a Parent Input Template cell for any state subject area to see the current prompt in its entirety.**