

ALE Activating/Deactivating Certificated Teachers (Connect)

The ability to activate and deactivate Certificated Teachers is restricted to users with the **ALE Data Administrator Role**.

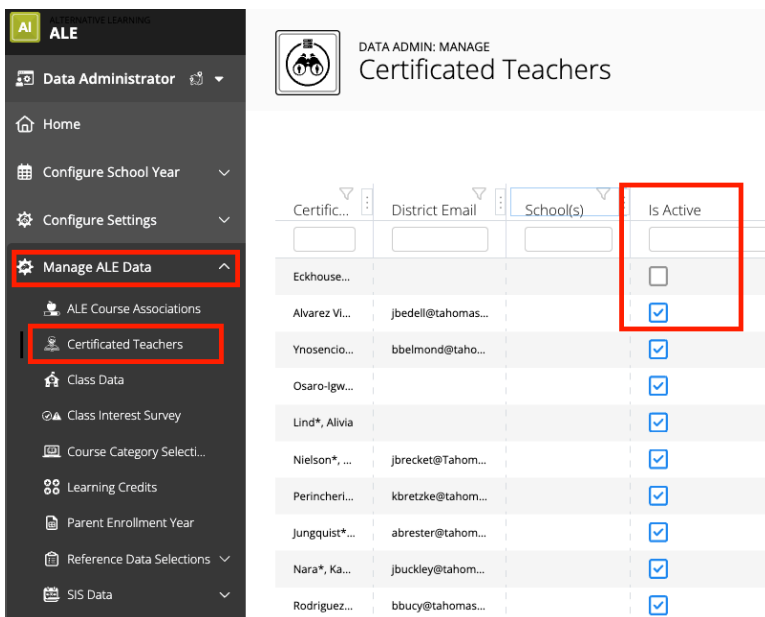
Deactivating a Certificated Teacher

Deactivating a Certificated Teacher removes them from Certificated Teacher selectors and inactivates all of their assigned ALE roles, without removing their name from dependent data. Taking the **Deactivation** action affects the following items:

- Inactive Certificated Teachers can still log in to ALE; however, they will not have access to any ALE data, and no roles will be displayed.
- They will not show in any Certificated Teacher selectors.

How to Activate/Deactivate

1. In the **Data Administrator Role**, start under **Manage ALE Data** in the left navigation menu and choose **Certificated Teachers**.
2. Click the **checkbox** in the **Is Active** column. A checkmark denotes the teacher is active, while an empty box indicates the teacher is inactive.



| Certific... | District Email | School(s) | Is Active |
|---------------|--------------------|-----------|-------------------------------------|
| Eckhouse... | | | <input type="checkbox"/> |
| Alvarez Vi... | jbedell@tahomas... | | <input checked="" type="checkbox"/> |
| Ynosencio... | bbelmond@taho... | | <input checked="" type="checkbox"/> |
| Osaro-igw... | | | <input checked="" type="checkbox"/> |
| Lind*, Alvia | | | <input checked="" type="checkbox"/> |
| Nielson*, ... | jbrocket@Tahom... | | <input checked="" type="checkbox"/> |
| Perincheri... | kbretzke@tahom... | | <input checked="" type="checkbox"/> |
| Jungquist*... | abrester@tahom... | | <input checked="" type="checkbox"/> |
| Nara*, Ka... | jbuckley@tahom... | | <input checked="" type="checkbox"/> |
| Rodriguez... | bbucy@tahomas... | | <input checked="" type="checkbox"/> |