


Homeroom Dashboards Student Spotlight V2

Here you will learn how to access and review a student dashboard.

Accessing a Student Spotlight

You can access a student spotlight in the following ways.

1. Start under Home in the left navigation menu, choose **Find a Student**, and click **Get Started**. Select a search attribute. (Student Search, Find Students by Teacher, by School, in District)



FIND A STUDENT

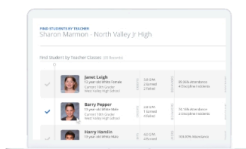
Review comprehensive data on an individual student in a detailed Spotlight view.

GET STARTED!

Find a Student

FIND A STUDENT

Examine each student's individual detailed data points by viewing a comprehensive all-in-one spotlight for each student.



Each educator has their own particular methods for finding students. Whether you're wanting to search for students individually, group students by **your** attributes, group students by **their** attributes, or group students by a **coworkers** attributes, School Data Solutions offers you a variety of options for finding students.

Student Search
You will be able to search for students by **their** individual data attributes.

Find Students By Teacher
You will be able to search for students associated to a **selected** teacher (or class).

Find Students By School
You will be able to search for students associated to a **selected** School.

Find Students In District
You will be able to search for students associated to the district utilizing **selected** student group filters.

2. Navigate to the relevant dashboard chart, identify the specific column, and click on the column to display a list of students associated with it. Hover over the student's picture and click the magnifying glass to open the student spotlight.



Category	Percentage
Blue	85.85%
Yellow	74.38%
Green	86.93%
Orange	77.64%



Student List

- Student Name
- Student Name
- Student Name
- Student Name
- Student Name
- Student Name
- Student Name

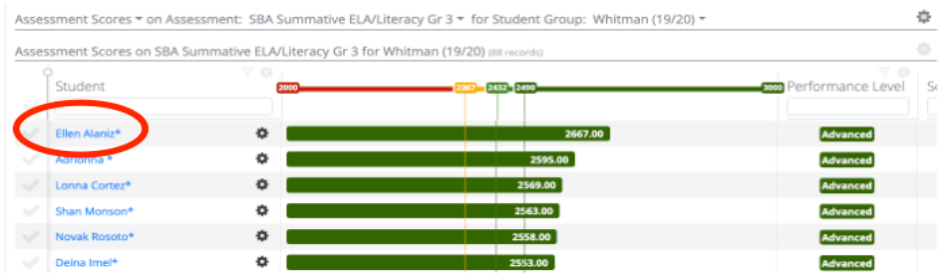
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Add Selected (5) Students to Static Group

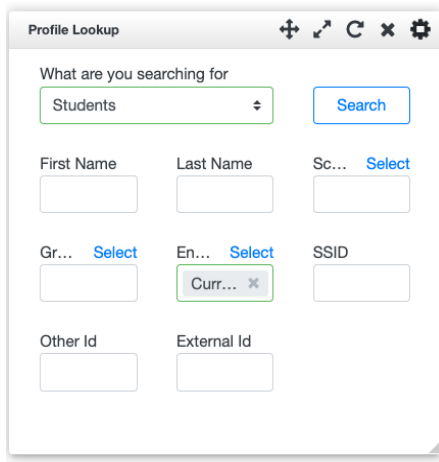
Accessing a Student Spotlight

You can access a student spotlight in the following ways.

- Click on the blue Student Name within any container or Student Group.



- Use the Dashboard Profile Lookup container.



Profile Lookup

What are you searching for

Students

First Name

Last Name

Sc...

Gr...

En...

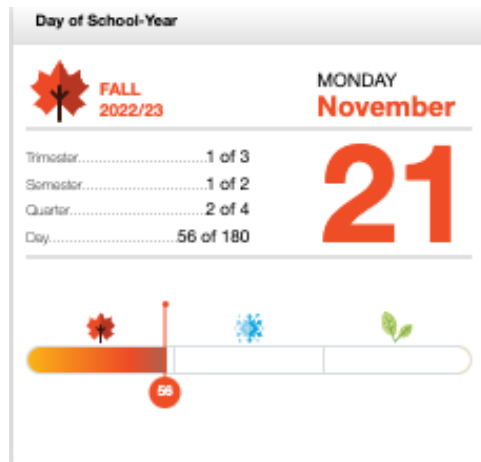
SSID

Other Id

External Id

Containers

Days Of The Year



Schedule

The course schedule provides a comprehensive view of a student's classes for the current school year. The container does not display classes that have been dropped.

Each course is in a block format, organized by grading term and period.

- Term
- Period and Days the class meets
- Room Number (hovering over it reveals the school associated)
- Course Name/Code
- Teacher's Name
- Grades
- Credits

Containers

Student Schedule - Current Year			
Annual Schedule of Carrigan Fisher-Graham* for 2020/21			
Sep 14	Feb 1	Jun 18	
Semester 1 of 2 Health Sciences-Other 14299 D	1st Period - MTWRF rm Health Sciences-Other *, Chelsy A. 0.5cr	Semester 2 of 2 Digital Media Design and Production 11153 D	1st Period - MTWRF rm Digital Media Design and Production Ackrat*, Maisey A. 0.5cr
Semester 1 of 2 Journalism 11101 D	2nd Period - MTWRF rm Journalism *, Roque A. 0.5cr	Semester 2 of 2 Mathematics 102 02052 B-	2nd Period - MTWRF rm Mathematics 102 Solorio-Schultz*, Christen A. 0.5cr
Semester 1 of 2 Physical, Health, and Safety Education 590 08051 A	3rd Period - MTWRF rm Physical, Health, and Safety Education 590 *, John-Charles A. 0.5cr	Semester 2 of 2 Health Sciences-Other 14299 C	3rd Period - MTWRF rm Health Sciences-Other *, Chelsy A. 0.5cr
Semester 1 of 2 Foreign Language and Literature 148 24852 D+	4th Period - MTWRF rm Foreign Language and Literature 148 Ruiz-Hernandez*, Makias A. 0.5cr	Semester 2 of 2 Foreign Language and Literature 151 24852 A	4th Period - MTWRF rm Foreign Language and Literature 151 Ruiz-Hernandez*, Makias A. 0.5cr
Semester 1 of 2 Mathematics 97 02052 B	5th Period - MTWRF rm Mathematics 97 Solorio-Schultz*, Christen A. 0.5cr	Semester 2 of 2 Health and Fitness 08052 B-	5th Period - MTWRF rm Health and Fitness Kuske*, Xavier A. 0.5cr
Semester 1 of 2 English/Language Arts I (9th grade) 01001 D	6th Period - MTWRF rm English/Language Arts I (9th grade) Measel*, Tashianna A. 0.5cr	Semester 2 of 2 English/Language Arts II (10th grade) 01002 D	6th Period - MTWRF rm English/Language Arts II (10th grade) Measel*, Tashianna A. 0.5cr
All Year Non-Instructional Time 41 22999 Cur: P	7th Period - MTWRF		rm Non-Instructional Time 41 *, Treven A. 0.25cr

Foreign Language and Literature 148 24852 D+	Room Mathematics 97 at Silver Creek High School
Semester 1 of 2 Mathematics 97 02052 B	5th Period - MTWRF rm Mathematics 97 Solorio-Schultz*, Christen A. 0.5cr
	Creek A Semes Health B-

NOTE: The gradebook viewer pulls data from Skyward's gradebooks. It is important to note that the gradebook grades and course history grades are separate data sets and may not always align. Teachers in Skyward must post actual grades. Teachers can change grades after posting, which may lead to discrepancies.

Hover over the "Cur" (current grade) to see Midterm Grades. Once the final grade is posted, the class term grade replaces the current grade and is no longer designated "Cur."

Semester 1 of 2 Triterm 1: B- Triterm 2: B+ Cur: B	4th Period - MTWRF rm Spanish II Schmid*, Jadira A. 0.5cr
Triterm 1: B- Triterm 2: B Semester 1: B B	2nd Period - MTWRF rm Mathematics-Other *, Treven A. 0.5cr

Profile

- **Role:** Student Name, Picture, Current Grade Level, Current School

Containers

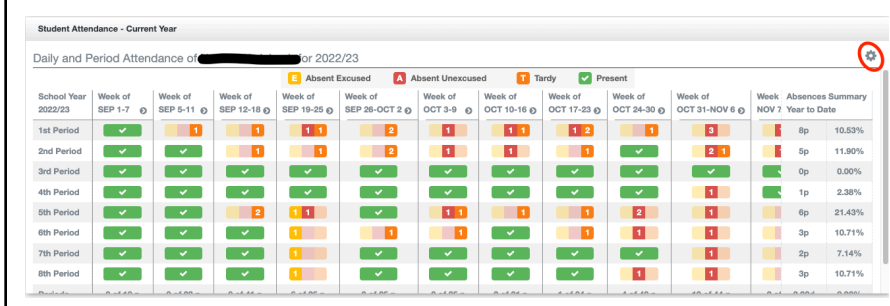
- **Personal Information:** Birthday, Age, Gender
- **Contact Information:** Other Email Address, District Email Address
- **Guardian:** Father/Mother, Siblings, Physical Address, Primary Phone, Father's/Mother's Email Address
- **Other Information:** Advisor, Credits Earned, Credits Failed, External Application User, Gender Identity, GPA, Home Language, Native Language, Other ID, SDS Student, Single Federal Ethnicity Race, SSID, Prior Year Absences, Risk Index

Attendance

Click the **Actions Gear** in the top right corner.

- **Data Settings** (School Year, School)
- **Display Options** (Periods/Days, Attendance/Absences)
- **Download as a Report**

Note: When viewing attendance details for the current day, all students will appear as present for all periods. Homeroom assumes a student is present unless the student is marked absent or tardy. Attendance and tardy records are updated nightly from the Student Information System (SIS).



Color	Attendance Type
Red	Unexcused Absence
Yellow	Excused Absence
Orange	Tardy
Green Check	Present

Gradebook

Gradebook provides a detailed look at a student's assignments and suggested progress grades for each course. Grades come from Skyward's Gradebooks. The grades displayed are calculated based on completed assignments and should not be considered final. Teachers in Skyward must post actual grades. Teachers can change grades after posting, which may lead to discrepancies. The gradebook viewer grades differ from those listed in the schedule spotlight because they come from separate Skyward data sets.

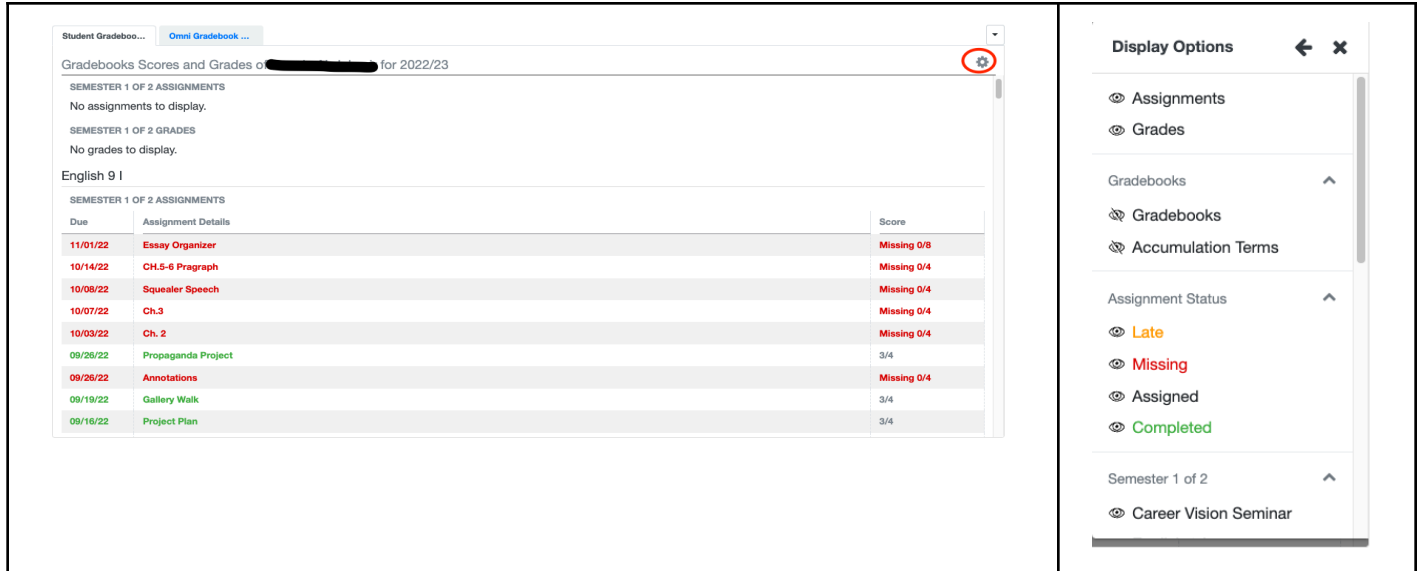
Each assignment includes:

- Date of completion
- Details of the assignment
- Score achieved
- Color-coding for quick visual reference

Click the Action Gear in the top right corner for the following functionalities:

Containers

- **Data Settings:** Adjust the School Year
- **Display Options:** Customize how assignments and grades are shown.
- **Download it as a data table or report** for further analysis or sharing.



The screenshot shows the 'Student Gradebook' interface for the 2022/23 school year. It displays a table of assignments and grades for 'English 9 I'. A red circle highlights the 'Action Gear' icon in the top right corner of the table. To the right, the 'Display Options' sidebar is visible, showing filters for 'Assignments', 'Grades', 'Gradebooks', and 'Accumulation Terms'. The 'Assignment Status' section includes 'Late', 'Missing', 'Assigned', and 'Completed' options. The 'Semester 1 of 2' section includes 'Career Vision Seminar'.

Due	Assignment Details	Score
11/01/22	Essay Organizer	Missing 0/8
10/14/22	CH.5-6 Paragraph	Missing 0/4
10/08/22	Squealer Speech	Missing 0/4
10/07/22	Ch.3	Missing 0/4
10/03/22	Ch. 2	Missing 0/4
09/26/22	Propaganda Project	3/4
09/26/22	Annotations	Missing 0/4
09/19/22	Gallery Walk	3/4
09/16/22	Project Plan	3/4

Assessment

Test scores are displayed according to specific criteria related to assessment status. A test score will be visible if the assessment is currently active or has an active strand with a score. If the **Show Inactive Assessment Tests** is checked, all assessment tests with a score will be displayed regardless of their active status. The district determines which assessment tests are flagged as active.

Click the **Action Gear** in the top right corner for additional settings:

- **Data Settings:** Change the School Year.
- **Display Options:** Customize how data is displayed. By default, the data is displayed by school year, then by the date taken within the school year. Display options are not saved for future sessions; you must set them each time you access the Student Assessment Container.
 - Display assessments by subject area.
 - Show inactive assessments.
 - Exclude assessments taken during specific school years.
 - Exclude assessments related to certain subject areas.
 - Toggle assessments by a specific scope.

Containers

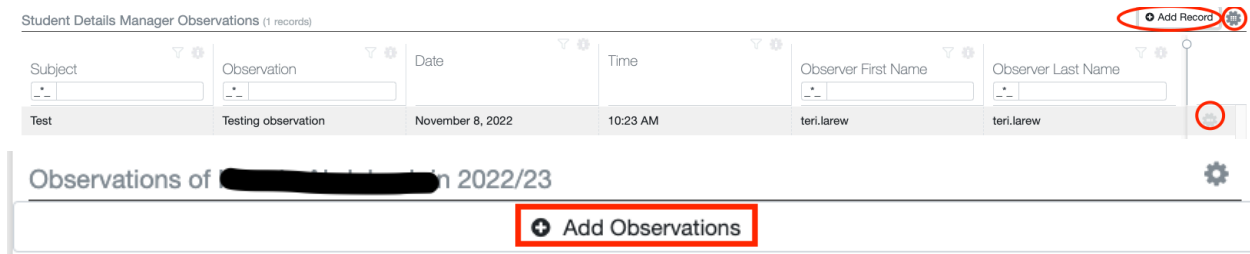
Observations

Manage observations recorded by teachers or administrators about a student.

Click on the Action Gear in the top right corner for the following options:

- **Data Settings:** Change the School Year.
- **Manage Observations:** Access and edit existing observations.
- **Download as Report**

Click **Add Observation** to create a new record. Fill in the details. (subject, observation, date, time, observer name).



Student Details Manager Observations (1 records)

Subject	Observation	Date	Time	Observer First Name	Observer Last Name
Test	Testing observation	November 8, 2022	10:23 AM	teri.larew	teri.larew

Observations of [REDACTED] in 2022/23

Add Observations

Behavior (PBIS or SWIS)

It is crucial for tracking student behavior and responses. Referral data includes titles, dates, referring persons, descriptions, and resulting actions related to student behavior. This information can be entered directly or migrated from third-party applications like SWIS. Use the student group widget to filter and view groups based on referral data. Note: the referring person's name will only appear if they are a district employee.

Click on the **Action Gear** in the right-hand corner to **download it as a report**.

Student Learning Plan (SLP)

Individual plans are essential for addressing the needs of students who are either highly capable or struggling in one or more subject areas. These plans cater to students with varying needs, ensuring tailored support for those who excel or face academic challenges.

Click on the **Action Gear** in the right-hand corner for other **Data Settings** (School year) options.

Student Graduation Requirements (CIA/CAA)

Track and verify the academic credentials that students have achieved. Indicate if a student has met the Certificate of Individual Achievement (CIA), Certificate of Academic Achievement (CAA), and/or Diploma requirements.

Click on the **Action Gear** in the right-hand corner to **download it as a report**.

Containers

Graduation Pathways

Track whether students have fulfilled the necessary pathways for graduation as set by OSPI. Indicate if a student has met the OSPI Graduation Pathways requirements for Certificate of Individual Achievement (CIA), Certificate of Academic Achievement (CAA) data, or Graduation Alternatives.

Click on the **Action Gear** in the right-hand corner to **download it as a report**.

Accomplishments

Display Educational Milestones related to a student's educational journey. This provides insights into key academic achievements and progress markers.

Click the **Action Gear** in the right-hand corner to view other **Data Settings** (School Year) and to **download as a report**.

Health

Display health information for students, including important records and data such as immunizations, medical conditions, and health screenings.

Click the **Action Gear** in the right-hand corner to view other **Data Settings** (School Year) and to **download as a report**.

Custom Attributes

Display information manually loaded by the district. Potential options include boundary exceptions, jumpstart, continuously enrolled status, college-bound scholarship, gifted program details, assigned counselor, community service hours, etc. Attributes may be either year-specific or non-year-specific, providing insights into student circumstances and opportunities.

Click on the **Action Gear** in the right-hand corner for other **Data Settings** (School Year) and to **Download as a report**

Documents

Allows users to upload files associated with a student. Common File types accepted for upload include Word, Excel, image files, and PDFs. Documents are stored in the Student Data Manager.

Click on the **Action Gear** in the right-hand corner to access other **Data Settings** (School Year) and to **Manage documents** (upload, edit, or delete).

Containers

Student Documents - Current Year
+ ↗ ↻ × ⚙

Documents of ██████████ for 2022/23 ⚙

+ Add Documents

Manage Document for ██████████ ×

Document (optional) Upload File
 School Year (optional) Select

Document Name (required)

Description (optional)

Please fill out this field.

Additional Services

This feature encompasses various data points related to student status and support programs. Including Military Family Status, Free and Reduced Lunch Status, Special Programs (HiCap, Special Ed., 504, Bilingual Ed, Title), ELL Data (instructional Model, Initial WA Placement Test Date, Placement Test Code, Placement Test Date, Grade Level at Placement, Placement Test Score, Placement Level, Exit Reason, Tested Out in another District).

Enrollment

Displays enrollment history within the district.

Discipline

Titles, dates, descriptions, and resulting actions of a student offense.

Click on the **Action Gear** in the right-hand corner to **download it as a report**.

Activities

List names and descriptions of a student's activities for the current school year.

Graduation Tracker

Graduation Progress monitoring. Includes Requirements, Credits (Required, Earned, Completed, Manual, Scheduled, Planned, Needed), Status, Requirement Type, Reporting Type