

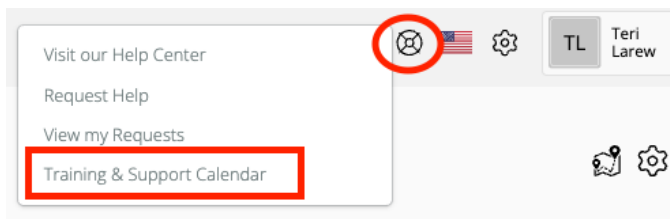
Registering for SchoolData.net Professional Development Sessions

Throughout the year, SchoolData.net offers various professional development opportunities for users to build basic skills with our applications and learn about new features and updates.

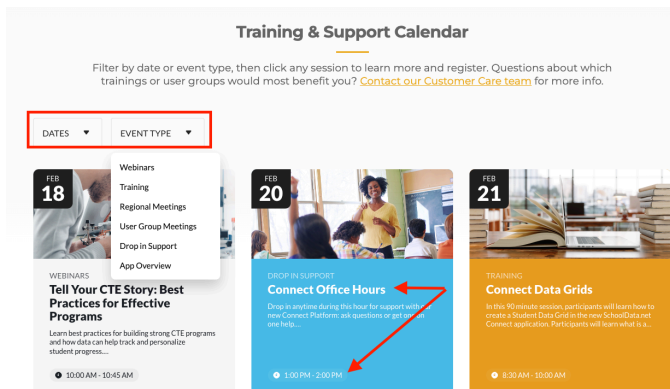
New Professional Development Sessions Being Offered

When new sessions are scheduled, they will be added to the calendar.

1. Navigate to <https://www.schooldata.net/training/>
2. You can also start by logging into one of the **SchoolData.net** applications in **Connect**, clicking the **Life Preserve** icon in the top right corner, and choosing **Training & Support Calendar**.




3. Filter by **Date** or **Event Type**, then click any session to learn more and register.



- Click **Show More** to view further details.
- Click the **Meeting Link** to access the training session directly.
- Click the **Registration Link** to register for clock hours.
- Click **Add to Calendar**, then choose your **calendar type**
- Click the **“X”** icon in the top right corner to close the window.

DROP IN SUPPORT

Connect Office Hours



Drop in anytime during this hour for support with our new Connect Platform: ask questions or get one on one help.

8798195467

Show more

● WHEN


Thursday, February 20 1:00 PM - 2:00 PM

Add to Calendar

- Google Calendar
- Apple Calendar
- Outlook
- Other Calendar

TRAINING

Connect Data Grids



In this 90 minute session, participants will learn how to create a Student Data Grid in the new SchoolData.net Connect application. Participants will learn what is a Student Data Grid, how to create one, and how they can be used. Participants will be given an overview, be exposed to a variety of fields available, and learn a foundation for the many ways a Student Data Grid might be useful for a district.

Zoom meeting link: <https://zoom.us/j/94653500791>

Register here if would like clock hours:
<https://prodev.schooldata.net/CourseRegistration.aspx>

Course #152

● WHEN

Friday, February 21 8:30 AM - 10:00 AM

Add to Calendar

👤 HOST

Debbie Tearle

Register For Professional Development

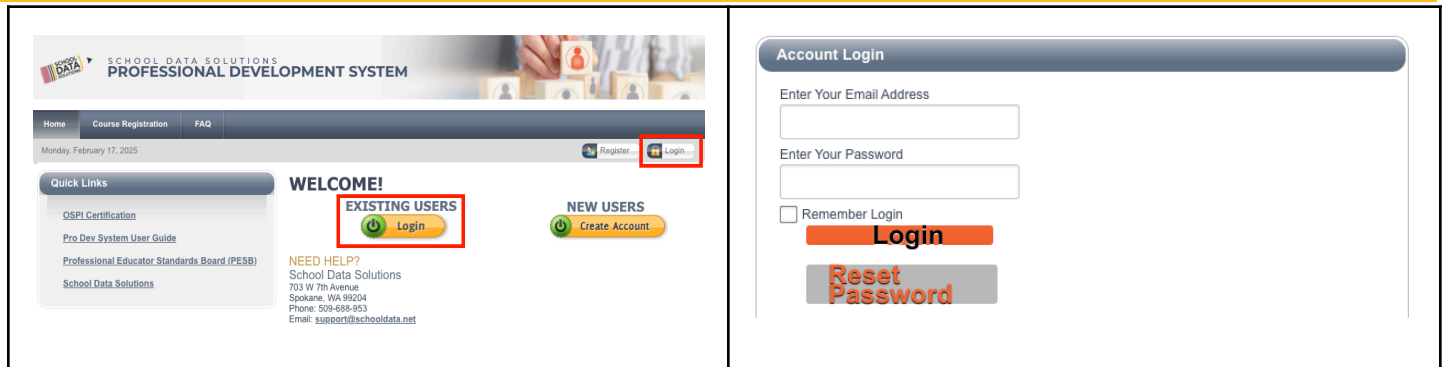
1. Start by navigating to <https://prodev.schooldata.net/Home.aspx>

NOTE: To register for sessions, you must create an account in the SchoolData.net Professional Development System as a **New User**. **Please do not create a second account.**

Helpful Resource: [Create a School Data Professional Development Account](#)

If your District subscribes to our **Professional Development System application**, you must create a new account in our SchoolData.net. The two systems are separate.

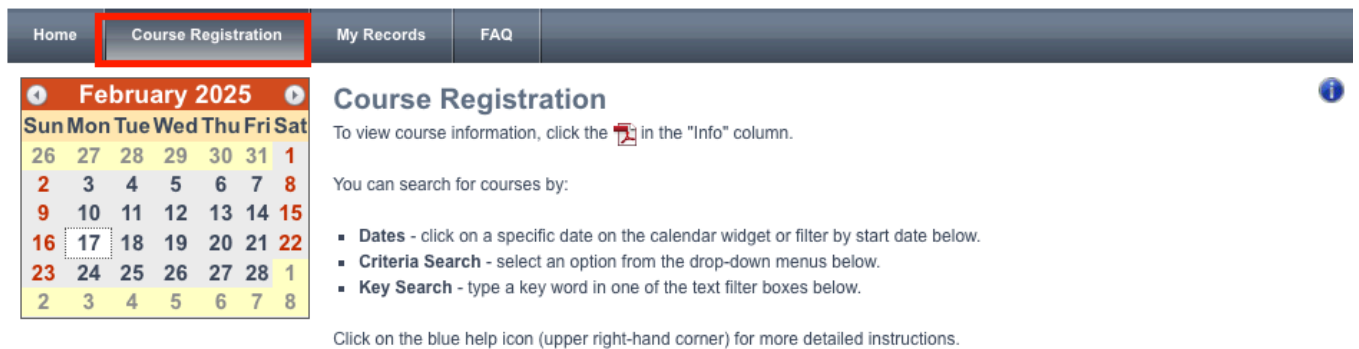
2. If you have already registered, click the Existing User Login button.
3. Enter your email address and password, and click the Login button.







4. To reset your password, enter your **Email Address**, then click the **Reset Password** button at the bottom of the screen. A password token will be emailed to the address you provided. If you don't see it shortly, please check your junk mail folder. Once you receive the email, click the link and update your email address. This token expires in 60 minutes.

Course Registration

1. Click the **Course Registration** tab at the top of the page. You can search for courses by:
 - o **Date:** Click on a specific date on the calendar widget or filter by Start Date.
 - o **Criteria Search:** Select an option from the dropdown menus.
 - o **Key Search:** Type a keyword in one of the text filter boxes below.
2. To view course information, click the **PDF icon** in the **Info** column.



Criteria Search		Category		Intended Audience		Content Focus		Learning Level	
All Criteria		All Criteria		All Criteria		All Criteria		All Criteria	
Clear Search									
Key Search	Info	ID	Start Date	End Date	Title	Location	Instructor		
		153	3/17/2025	3/17/2025	Student Data Grids in Connect	*Online Course	Tearle, Debbie		
		152	2/21/2025	2/21/2025	Student Data Grids in Connect	*Online Course	Tearle, Debbie		

3. Click the **Register button** to the far left to register for a single-session course.
 - **Multiple Sessions:** If the **Registration button has an arrow**, this course is set up as a multi-session course or conference. Select your section(s) by clicking one or more checkboxes on the far left. Then, follow the subsequent instructions. **Note:** Be sure the sessions do not overlap.
 - To change your session selections for a conference, click the **Registration button with the arrow**, select new sessions, then click the **Update Sessions button**.
 - **Waitlist:** If the number of available seats is blank, this course does not have a waitlist. If the number is **negative**, a waitlist is in effect. You may still register for this course. As people cancel or the seat count increases, the system will automatically register the next person on the waitlist.
 - If you do not wish to continue with the registration, click the **Cancel Registration button** in the bottom left corner.

4. Click the **Requested box** and enter the number of credits you are registering for numerically. **Note (Washington Law):** Clock hours must be 1.0 hours or higher, attendance must be verified by the instructor (an email will be sent when this occurs), and you must **complete an evaluation** for the course within 10 days of the course's end date. This is done in **My Records > My Courses**.

5. Click the **Submit Registration button** in the lower right corner. Or press the **Cancel Registration button** to the right to return to the list of courses.



Course Confirmation

You have chosen to register for the following course and/or sessions. If you have made an error, click CANCEL at the bottom left of the screen. i

Course ID: 152 **Location:** *Online Course

Course Title: Student Data Grids in Connect

If the number of seats available is blank there is no Wait List for this course. If the number is negative, a Wait List exists. You may still register for this course. As persons cancel or the seat count is increased, the system will automatically register the next person on the Wait List. If you do not wish to continue with the registration, click CANCEL at the bottom left of the screen.

Sessions To Add

Wait	Seats	Title	Date	Starting	Ending	Room
	149	Session 1	2/21/2025	8:30 AM	10:00 AM	Zoom

The grid below displays the types of credits offered for this course. Click into the Requested box and enter the number of credits you are registering for. Repeat this for each credit type you desire.

Select Credit Type(s)

Credit Type	Available	Requested	Provider
Clock	1.50	1.50	WOIS/The Career Information System

When you complete your registration an ics file will automatically download. You can open that file and add this course to your personal calendar.



6. After registering, a **Confirmation** page will appear. Here, you can **Return to Course Registration**, **Return to My Records**, **Log off Prodev System**, or **Print Course information**. You can also add the date to your calendar. Additionally, you will receive a confirmation email, and an 'Enrolled' **button** will appear.

ENROLLED		153	3/17/2025	3/17/2025	Student Data Grids in Connect	*Online Course	Tearle, Debbie
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NOTE: If you cannot attend a course you have registered for, please cancel your registration.