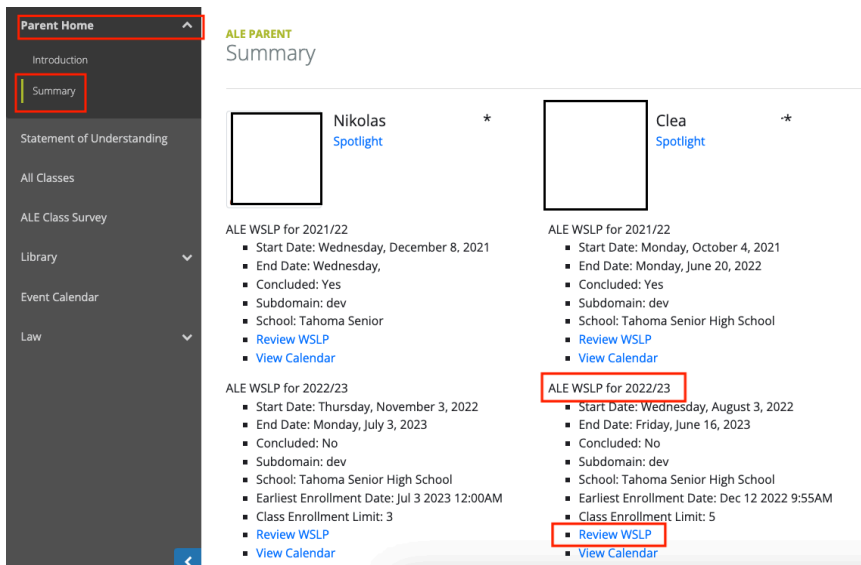


ALE Parents: Removing Student from a Waitlist V2

Suppose your program has enabled the waitlist feature. In that case, you may have added your students to the waitlist during registration, or even ended up on one because a class you were trying to enroll in no longer had space. By taking the following steps, you can remove your students from a waiting list if you are no longer interested.

1. Click **Parent Home**, then choose **Summary** in the left navigation menu. This will open the Parent Summary page, where you can find your students and their Student Learning Plans (SLP).
2. Click **Review WSLP** or **Review Pending WSLP** under the SLP you would like. Note the School Year if there are multiple SLPs.



Parent Home (dropdown menu)

- Introduction
- Summary** (selected)
- Statement of Understanding
- All Classes
- ALE Class Survey
- Library
- Event Calendar
- Law

ALE PARENT Summary

Nikolas Spotlight *

Clea Spotlight -*

ALE WSLP for 2021/22

- Start Date: Wednesday, December 8, 2021
- End Date: Wednesday,
- Concluded: Yes
- Subdomain: dev
- School: Tahoma Senior
- [Review WSLP](#)
- [View Calendar](#)

ALE WSLP for 2022/23

- Start Date: Thursday, November 3, 2022
- End Date: Monday, July 3, 2023
- Concluded: No
- Subdomain: dev
- School: Tahoma Senior High School
- Earliest Enrollment Date: Jul 3 2023 12:00AM
- Class Enrollment Limit: 3
- [Review WSLP](#)
- [View Calendar](#)

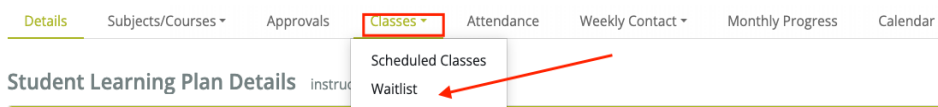
ALE WSLP for 2021/22

- Start Date: Monday, October 4, 2021
- End Date: Monday, June 20, 2022
- Concluded: Yes
- Subdomain: dev
- School: Tahoma Senior High School
- [Review WSLP](#)
- [View Calendar](#)

ALE WSLP for 2022/23

- Start Date: Wednesday, August 3, 2022
- End Date: Friday, June 16, 2023
- Concluded: No
- Subdomain: dev
- School: Tahoma Senior High School
- Earliest Enrollment Date: Dec 12 2022 9:55AM
- Class Enrollment Limit: 5
- [Review WSLP](#)
- [View Calendar](#)

3. Hover your mouse over the **Classes** drop-down and click **Waitlist**. Here, you will see a list of all the classes your student is on the waitlist for, along with their position.



Details Subjects/Courses Approvals **Classes** Attendance Weekly Contact Monthly Progress Calendar


Student Learning Plan Details instr

- Scheduled Classes
- Waitlist** (selected)

4. To remove them from the waitlist, use the **Row Action & Options** gear for the class you wish to remove and select **Remove from Waitlist**.

Classes Waitlist

Ale Student Learning Plan Waitlist Classes (1 records)

Class	Certificated Teacher	Class Meetings	Waitlist Position	Waitlist Date Added	Row Actions & Options
Lego Worlds 4.0	Tammy Jacobsen*	Mon 8:00AM - 9:55AM, Tue 8:00A...	1	January 13th, 2023 7:5	 <ul style="list-style-type: none"> Row Actions & Options Remove from Waitlist