

ALE Program Manager/Registrar/Secretary: Monitor Certificated Teachers and Support Staff (Connect)

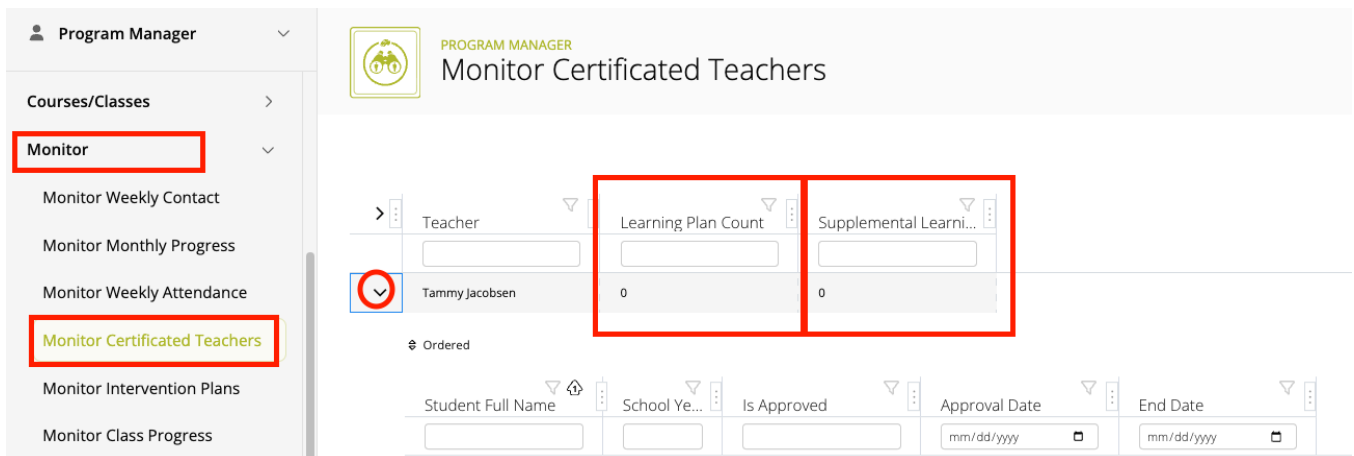
Here, you will learn to monitor all users with the Certificated Teacher/Support Staff Role in the ALE application.

Monitor Certificated Teachers

Here, you will learn to monitor all users with the Certificated Teacher/Support Staff Role in the ALE application, as well as the number of Student Learning Plans assigned to them.

Role: Program Manager

1. Start under **Monitor** in the left navigation menu and choose **Monitor Certificated Teachers**.
2. This table lists all users with the Certificated Teacher role in the ALE application, along with the number of Student Learning Plans assigned to each.
 - a. The **Learning Plan Count** includes all those who are assigned to oversee.
 - b. **Supplemental Learning Plan Count** includes any plan listed as a certificated teacher on one or more subject/course records.
3. Click the **arrow** to the left of each teacher's name to view the list of students assigned to that teacher.



The screenshot displays the 'Monitor Certificated Teachers' interface. On the left, a navigation menu shows 'Monitor' and 'Monitor Certificated Teachers' highlighted with red boxes. The main content area features a table with the following columns: Teacher, Learning Plan Count, and Supplemental Learning Plan Count. The row for 'Tammy Jacobsen' is highlighted, and a red circle highlights the dropdown arrow next to her name. Below the table, there are filters for Student Full Name, School Year, Is Approved, Approval Date, and End Date.

Teacher	Learning Plan Count	Supplemental Learning Plan Count
Tammy Jacobsen	0	0

Monitor Support Staff


Here, you will learn to view a list of Support Staff and the total number of active classes assigned to them.

Role: Registrar, Secretary

1. Start under **Monitor** in the left navigation menu and choose **Monitor Staff**.
2. This table lists Support Staff and the total number of active classes they support.

Registrar ▾

- Event Calendar
- Manage >
- Monitor** ▾
- Monitor Intervention Plans
- Monitor Monthly Progress
- Monitor Weekly Contact
- Monitor Staff**
- Student Learning Plans >

 REGISTRAR
Monitor Staff

Support Staff ▾	Count of Classes ▾
<input type="text"/>	<input type="text"/>
Tammy Jacobsen	0
Deidra McCollum	0
Neil Mendenhall	0
Phillip Smith	0