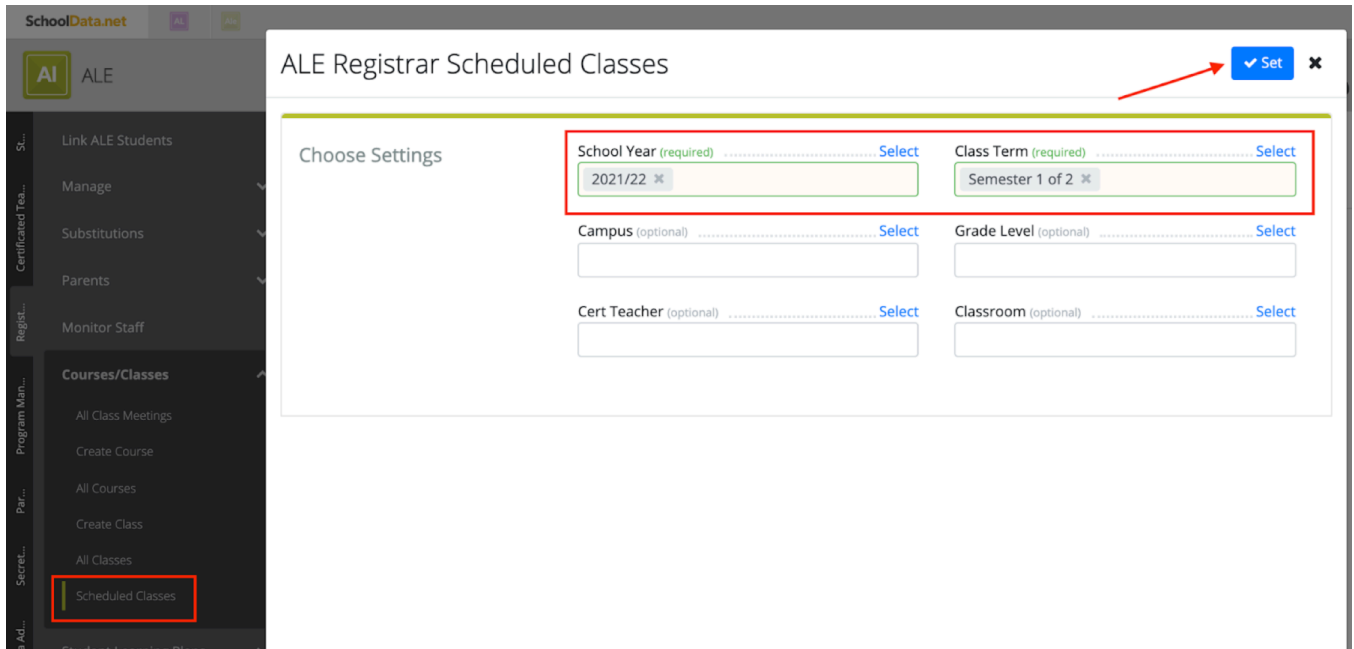


ALE Registrar: Scheduled Classes - Grid View V2

In the ALE Application, the **Registrar** can view all Scheduled Classes in a grid view based on the district's period or planner settings.

1. Select **Courses/Classes** in the left-hand navigation menu and choose **Scheduled Classes**.
2. Only the following two fields are required. Select the **School Year** and **Class Term** by clicking the checkmark in the pop-up window.
3. Optionally, you may select **Campus**, **Grade Level**, **Cert Teacher**, and **Classroom** in the same manner.
4. Once all the required fields have been completed, click **Set**.



SchoolData.net

AI ALE

Link ALE Students

Manage

Substitutions

Parents

Monitor Staff

Courses/Classes

All Class Meetings

Create Course

All Courses

Create Class

All Classes

Scheduled Classes

ALE Registrar Scheduled Classes

Set

Choose Settings

School Year (required) Select

2021/22 x

Class Term (required) Select

Semester 1 of 2 x

Campus (optional) Select

Grade Level (optional) Select

Cert Teacher (optional) Select

Classroom (optional) Select

5. A grid view will display, in either period or planner view, based on your district's settings.

Planner View

ALE REGISTRAR
Scheduled Classes

Scheduled Classes

ALE Registrar Scheduled Classes (94 records)

	Mon	Tue	Wed	Thurs	Fri	Sat
	Class Title	Class Title	Class Title	Class Title	Class Title	Class Title
	*	_*_	_*_	_*_	_*_	_*_
9:00AM	Elementary Montesso...	Algebra 1	*Piano	Algebra 1	A Cappella Choir	
9:00AM	Environmental Scienc...	Algebra 2	Algebra In The Real W...	Algebra 2	Advanced Archery an...	
9:00AM	Family CoOp (weighs 4)	Art Around The World	Applied Physics	C++ Programming	Algebra In The Real W...	
9:00AM	Integrated Adolescen...	C++ Programming	Basketball	Cooking in the Wild	Applied Physics	
9:00AM	Montessori Co-op - E...	Elementary Montesso...	Biology	Elementary Montesso...	Biology	
9:00AM	School To Go (weighs ...	Environmental Scienc...	Clay-Sculpture 3-5	Environmental Scienc...	Clay-Sculpture 3-5	
9:00AM	STEM	Fundergarten (weighs...	Cupcakes and Cookies	Fundergarten (weighs...	Cupcakes and Cookies	

1 - 50 of 94 Page 1 of 2 50 per page

Period View

ALE REGISTRAR
Scheduled Classes

Scheduled Classes

ALE Registrar Scheduled Classes (11 records)

	Mon	Tue	Wed	Thurs
	Class Title	Class Title	Class Title	Class Title
	*	_*_	_*_	_*_
4th Period				
5th Period				
6th Period	Arts and Crafts	Arts and Crafts	Arts and Crafts	Arts and Crafts
7th Period				
8th Period				
9th Period				
10th Period				

1 - 11 of 11 Page 1 of 1 50 per page

6. Clicking any **Class** hyperlink opens a new browser tab to the **Manage Class** interface.

The screenshot shows the 'Manage Class' interface for 'Algebra 1'. At the top, there are navigation tabs: 'Details' (selected), 'Schedule', 'Meetings', 'Grades', and 'Students'. A gear icon, 'Cancel', and 'Next' buttons are on the right. Below the tabs is the 'Class Details' section with an 'instructions' link. Under 'Essentials', there are several input fields and checkboxes: 'Title (required)' with 'Algebra 1', 'Max Number of Students (req)' with '18', 'Omit Class From Parent Displays' (checkbox), 'Class Meeting is Optional' (checkbox), 'Average Hours of Study Per Week (optional)' with '7', 'Learning Credit Cost (optional)' with '1', and 'Learning Credit Cost Per Meeting (optional)'. The 'Grade Levels (required)' section shows a list of grade levels: '8th Grade', '9th Grade', '10th Grade', '11th Grade', and '12th Grade', each with a close button. A 'Description (optional)' field contains the text: 'Algebra 1 is intended to build a foundation for all higher level math classes. We will use a task based approach that leads to skill and efficiency by first developing understanding. There will be an in depth study of sequences, linear, exponential, and quadratic functions.'