

## ALE Program Manager: Populating SLP with Classes from the SIS V2

Suppose you enroll students directly into their classes in the Student Information System (SIS). In that case, we have built a tool that allows you to migrate this information directly from there to the Subject/Course record for each student's plan, thereby initializing plans and avoiding duplicate entries. This can be done simultaneously for a single student or en masse for all active learning plans.

This tool is designed to help you get learning plans created at the beginning of the year or term. Beyond this initial "pull" of data, any changes made to classes in the SIS (adds/drops/withdrawals/early completions) must be manually changed in the Student Learning Plan.

Several steps must be taken to complete this task:

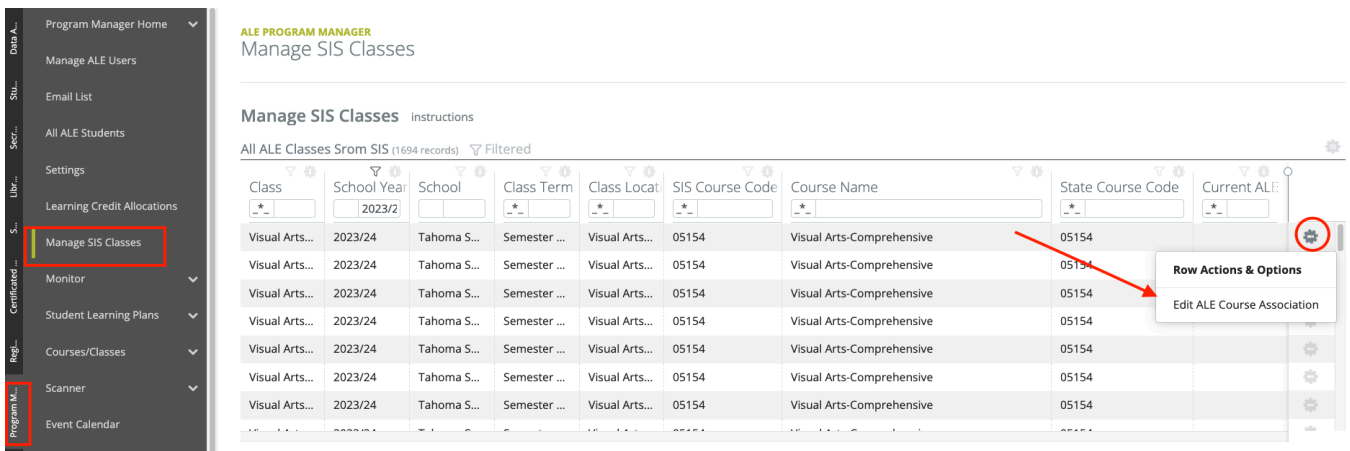
1. A student learning plan must be initiated for each student for the current school year.
2. Students must be enrolled in classes in the SIS, and a successful migration must occur to allow that information to populate in the ALE application.
3. Courses for each class a student is enrolled in must be built in the ALE Application.
4. The **Manage SIS Classes Utility** must be used to identify which Course in the ALE app corresponds to each Class in the SIS.
5. Then you're ready to complete the **Execute Mass Apply of Classes from SIS to Current SLP** procedure.

### Helpful Resources:

- [ALE Initiating a Student Learning Plan V2](#)
- [ALE Creating & Editing Courses V2](#)

## Manage SIS Classes Utility

1. Select **Manage SIS Classes** in the left navigation menu in the **Program Manager Role**. This table lists all classes associated with students who have active learning plans and are migrating from the SIS.



**ALE PROGRAM MANAGER**  
Manage SIS Classes

Manage SIS Classes instructions

All ALE Classes from SIS (1694 records) Filtered

Class	School Year	School	Class Term	Class Locat	SIS Course Code	Course Name	State Course Code	Current ALI
Visual Arts...	2023/24	Tahoma S...	Semester ...	Visual Arts...	05154	Visual Arts-Comprehensive	05154	
Visual Arts...	2023/24	Tahoma S...	Semester ...	Visual Arts...	05154	Visual Arts-Comprehensive	05154	
Visual Arts...	2023/24	Tahoma S...	Semester ...	Visual Arts...	05154	Visual Arts-Comprehensive	05154	
Visual Arts...	2023/24	Tahoma S...	Semester ...	Visual Arts...	05154	Visual Arts-Comprehensive	05154	
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Visual Arts...	2023/24	Tahoma S...	Semester ...	Visual Arts...	05154	Visual Arts-Comprehensive	05154	

Row Actions & Options  
Edit ALE Course Association

- Using the **Row Actions & Options gear** will allow you to edit the **ALE Course Association** for each record.

Edit Record → [Update](#) ✕

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^ ALE Course Association
ALE Course (optional)  [Select](#)

- Select the associated course by selecting the checkmark to the far left. Click **Add ALE Course**, then click **Update** when finished.

ALE Course → [Add ALE Course](#) ✕

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ALE Course (67 records) Filtered

	Ale Course Name	Description	Syllabus	State Course Code	State Course Name	State Subject Area(s)	Is High School Rigor	Is Proposed Course	Is Active
<input checked="" type="checkbox"/>	Algebra 1	Algebra 1 is the foun...	Algebra I Course Ove...	02052	Algebra I	Mathematics		No	Yes
<input type="checkbox"/>	Algebra 1 (E)		Page 1   © Edgenuity ...	02052	Algebra I	Mathematics		No	Yes

- You must make this association for each course on the Student Learning Plans. Any classes without this association will not be transferred over when the utility is run.

## What Data Comes from Where?

When subject/course records are created in Student Learning Plans, it is important to know which data comes from which source.

Data Element on Subject/Course Record	Source
Course Template/Course Name	ALE Course Associated with Class
State Course Code and Associated State Subject Area	SIS Data for the Class
Description	ALE Course Associated with Class
Grade Level	Defaults to the Grade Level of the SLP
ALE Course Type	Default set for Subdomain
Certificated Teacher	SIS Data for the Class
Start Date/End Date	SIS Data for the Class

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Average Hours Per Week	ALE Course Associated with Class
Course Participation Status	Null (no selection made)

**Helpful Resources:**

- [ALE Migrating Classes from the SIS to a Single SLP V2](#)
- [ALE Migrating Classes from the SIS to All Student Learning Plans V2](#)