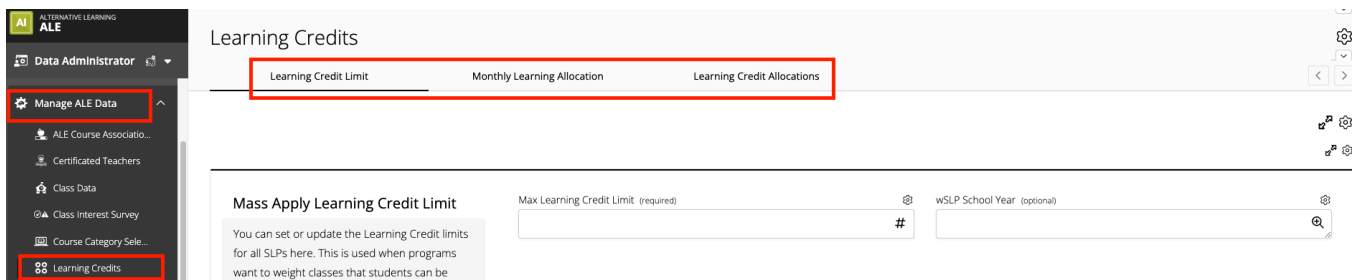


ALE Setting Learning Credit Enrollment Limits for Parents (Connect)

A Learning Credit enrollment limit can be set and enforced upon parent enrollment for programs that weigh the classes that parents can register for. This limit can be applied across the program to all students and customized on a per-student basis on the individual Student Learning Plans in the **Data Administrator Role**.

1. Start by selecting **Manage ALE Data** in the left navigation menu, then choose **Learning Credits**.
2. You will see three tabs across the top.



- a. You will be taken to the **Learning Credit Limit tab** by default. Here you can set or update the Learning Credit Limit for all Student Learning Plans. This will update the **Learning Credit Limit** field on the **Details tab** of every SLP. This can be set for everyone at once, or you can set different limits based on the **Parent Credit School Year** field.
 - i. Fill in the **Max Learning Credit Limit** field numerically.
 - ii. Click the **magnifying glass** in the **Parent Credit School Year** field and click the **checkbox** to the left.
 - iii. Click **Save**.
- b. Click the **Monthly Learning Allocations tab**: This interface sets the monthly amount allocated to each student based on their Full-Time Enrollment (FTE).
 - i. Fill out the **Learning Credit Monthly Allocation** field numerically.



Details

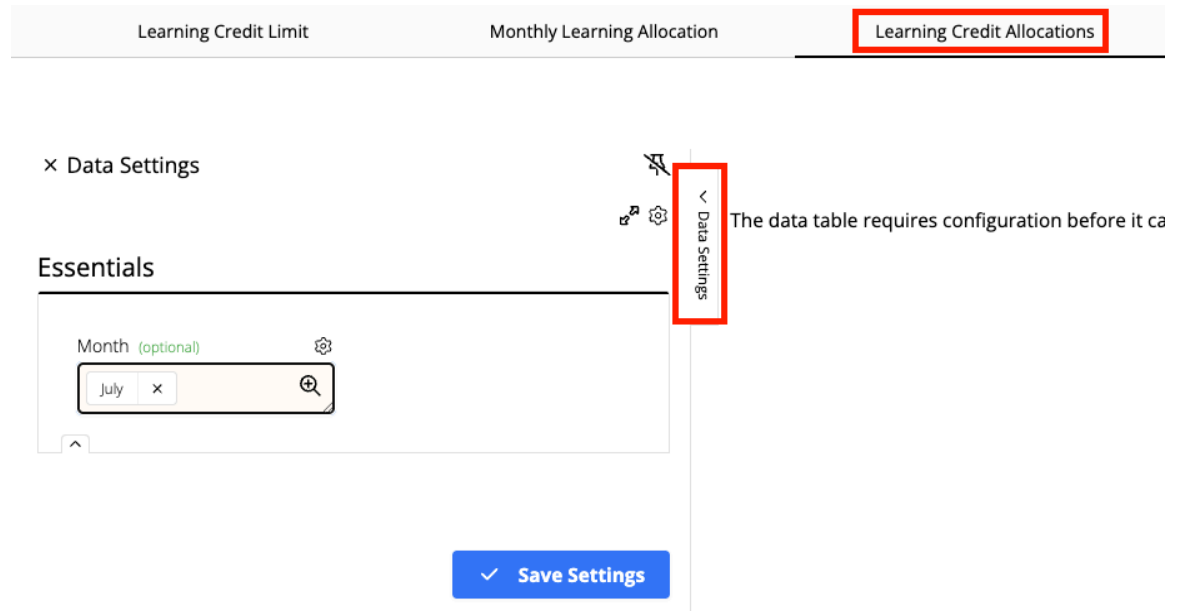
This interface to set the monthly amount

Learning Credit Monthly Allocation (optional)

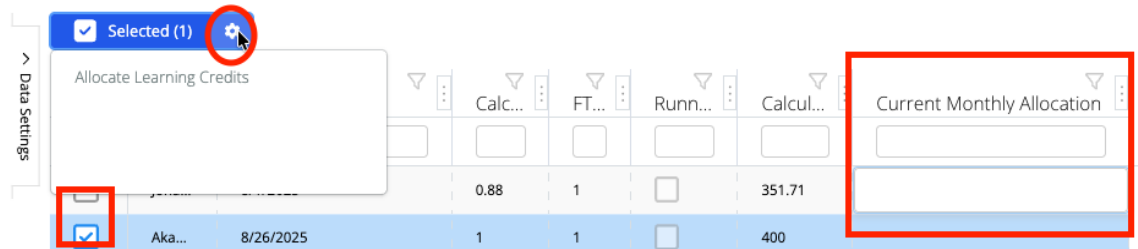
400

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- c. Click the **Learning Credit Allocations** tab. Use this form to allocate learning credits to Student Learning Plans.
- i. In the **Data Settings Drawer** on the left, click the **magnifying glass** in the **Month** field, then check the **checkbox** to the left.



- ii. Click the **Save Settings** button.
- iii. You will see a data table to the right.



1. Use the **checkboxes** on the left to select one, several, or all students.
2. Click the **Selected gear** in the top left and choose **Allocate Learning Credits**.
3. After applying learning credits to SLPs, double-click a **Current Month Allocation column cell** to edit an amount.