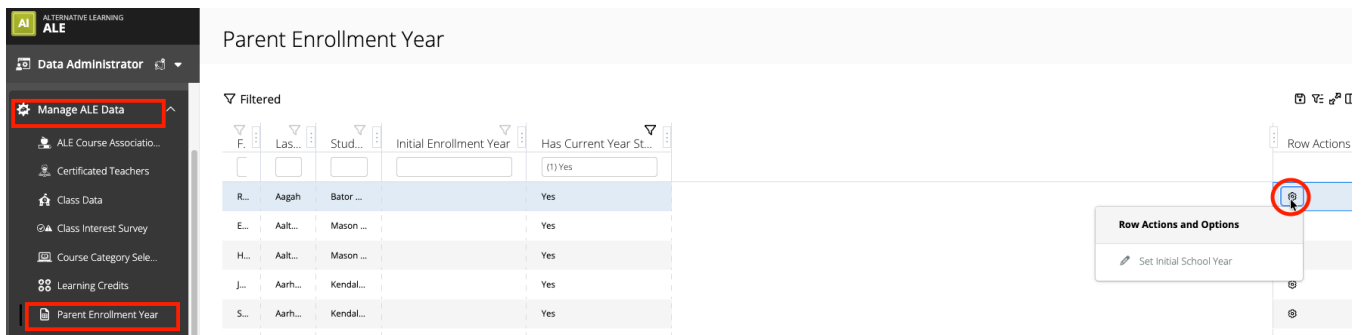


## ALE Setting Initial Enrollment Year for Parents (Connect)

The **Initial Enrollment Year** field can be set for parents of students enrolled in the ALE program. The SIS does not automatically populate this field and must be set manually for each parent. This information can be used to weight enrollment classes or build parent registration groups. This is done in the **District Administrator Role**.

1. Start under **Manage ALE Data** in the left navigation menu and choose **Parent Enrollment Year**.
2. Click the **Row Actions Gear** and choose **Set Initial School Year**.
  - a. Click the **checkbox** for the school year.



The screenshot shows the 'Parent Enrollment Year' page in the ALE Data Admin interface. The left navigation menu has 'Manage ALE Data' and 'Parent Enrollment Year' highlighted with red boxes. The main area displays a table with columns: F., Las..., Stud..., Initial Enrollment Year, and Has Current Year St... (1) Yes. The first row is selected, and the 'Row Actions' menu is open, showing the 'Set Initial School Year' option. A red circle highlights the gear icon in the 'Row Actions' menu.

F.	Las...	Stud...	Initial Enrollment Year	Has Current Year St... (1) Yes
R...	Aagah	Bator ...		Yes
E...	Aait...	Mason ...		Yes
H...	Aait...	Mason ...		Yes
J...	Aarth...	Kendal...		Yes
S...	Aarth...	Kendal...		Yes