

Educator Access to High School and Beyond Guide V2

The **High School and Beyond Plan** is a graduation requirement for every student. It's a process that guides students, parents, and teachers through high school, helping them think about their future. Plans are personalized and designed to help students set, visualize, and work towards achieving their goals.

Our High School and Beyond Bundle offers numerous valuable features that enable students to explore careers, take self-assessments to gain a deeper understanding of their personalities, and build their resumes to prepare for the transition after high school.

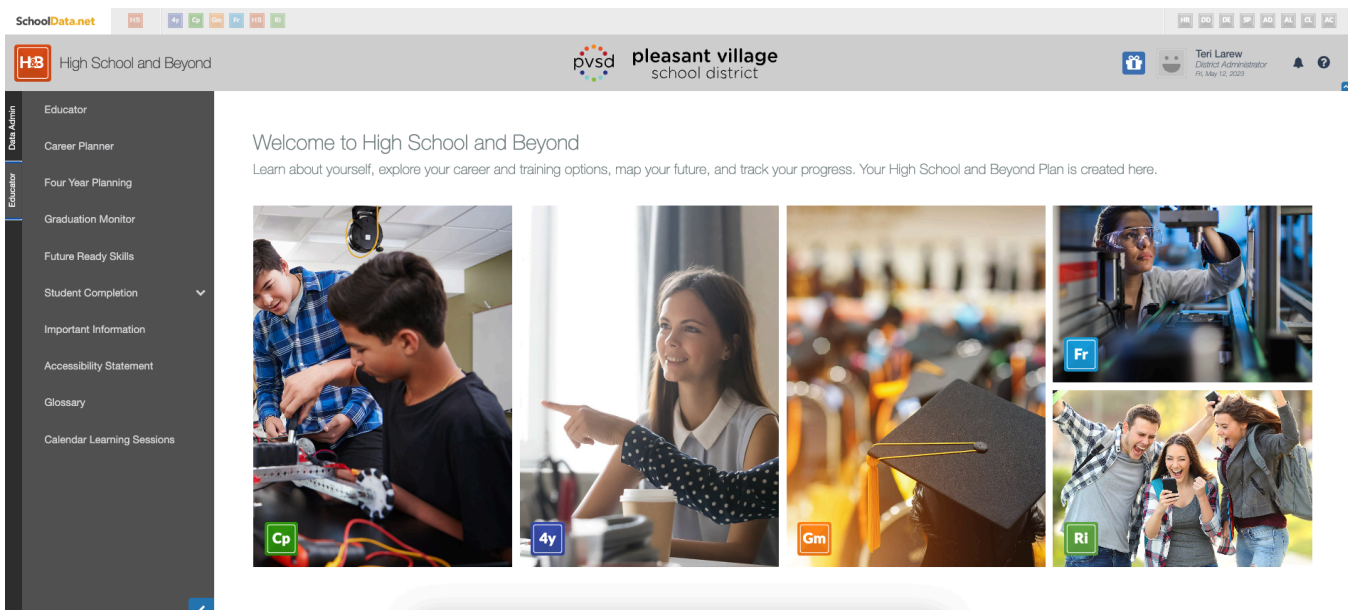
Required Elements of the High School and Beyond Plan,

The requirements of the High School and Beyond Plan are described in RCW 28A.230.090 and WAC 180-51-220. Decisions about whether a student has met the High School and Beyond Plan requirements are made locally per RCW 28A.230.080.

<https://www.sbe.wa.gov/our-work/high-school-and-beyond-plan>.

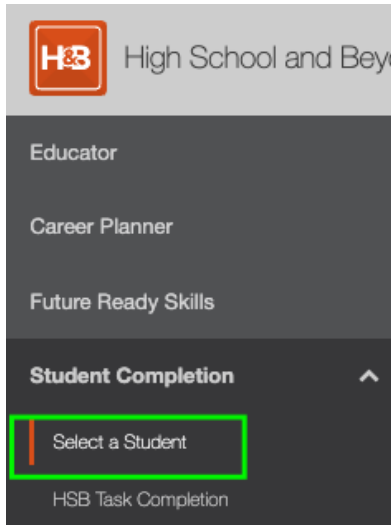
<https://www.k12.wa.us/student-success/graduation/graduation-requirements/high-school-beyond-plan>.

Logging onto **High School and Beyond** presents a **Home Page** with easy navigation for the user. Additionally, the left navigation menu has been designed to provide explanations for various actions.

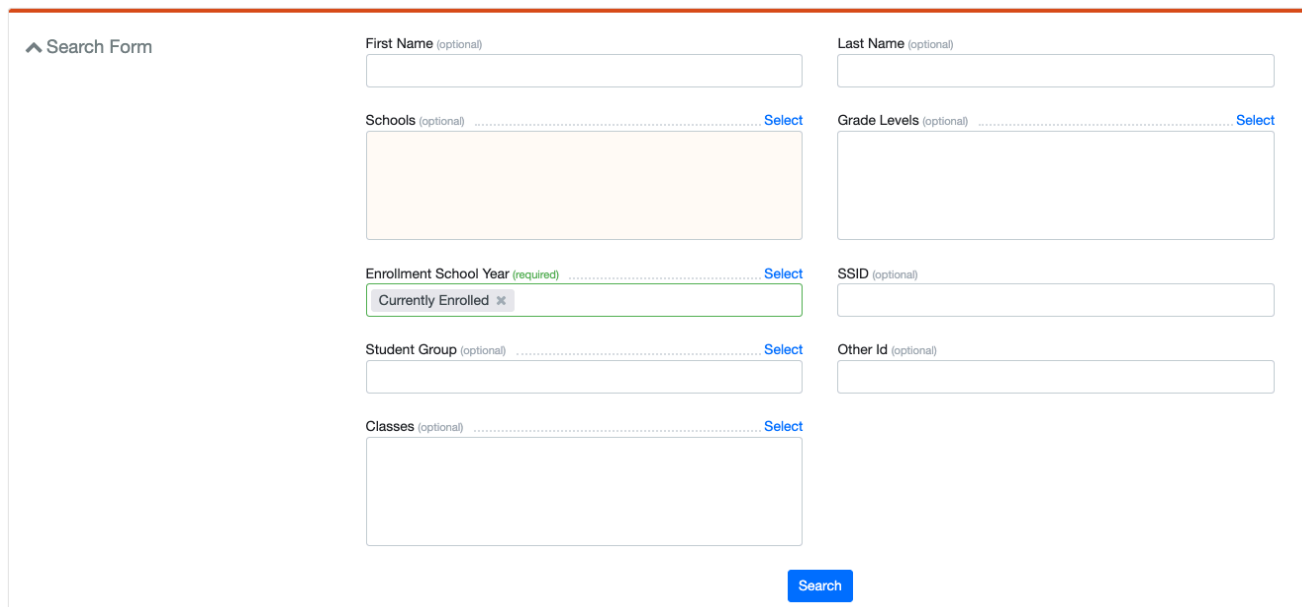


Completion Status

In **Student Completion**, with the **"Select a Student"** option, Educators can access all of a single student's **High School and Beyond** application information.



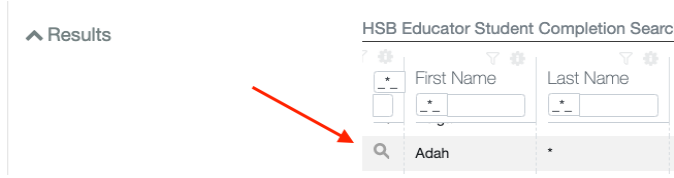
Enter or select the student search parameters on the screen and click **Search**. For instance, when you are assigned a school or class, a list of students may be automatically provided. Or click the Student Group option to search by a specific group of students.

A screenshot of a 'Search Form' with the following fields:

- First Name (optional): text input
- Last Name (optional): text input
- Schools (optional): dropdown menu with a 'Select' link
- Grade Levels (optional): dropdown menu with a 'Select' link
- Enrollment School Year (required): dropdown menu with 'Currently Enrolled' selected and a 'Select' link
- SSID (optional): text input
- Student Group (optional): dropdown menu with a 'Select' link
- Other Id (optional): text input
- Classes (optional): dropdown menu with a 'Select' link

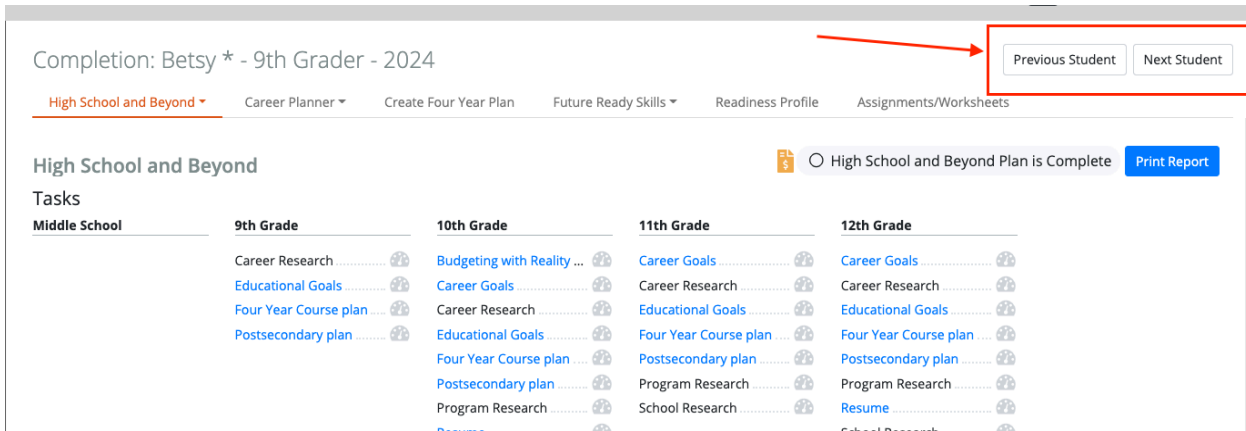
A blue 'Search' button is located at the bottom right of the form.

When you find the student, click the **magnifying glass** to open a spotlight on the student.



The view opens with the selected student, with tabs for each High School and Beyond Bundle application.

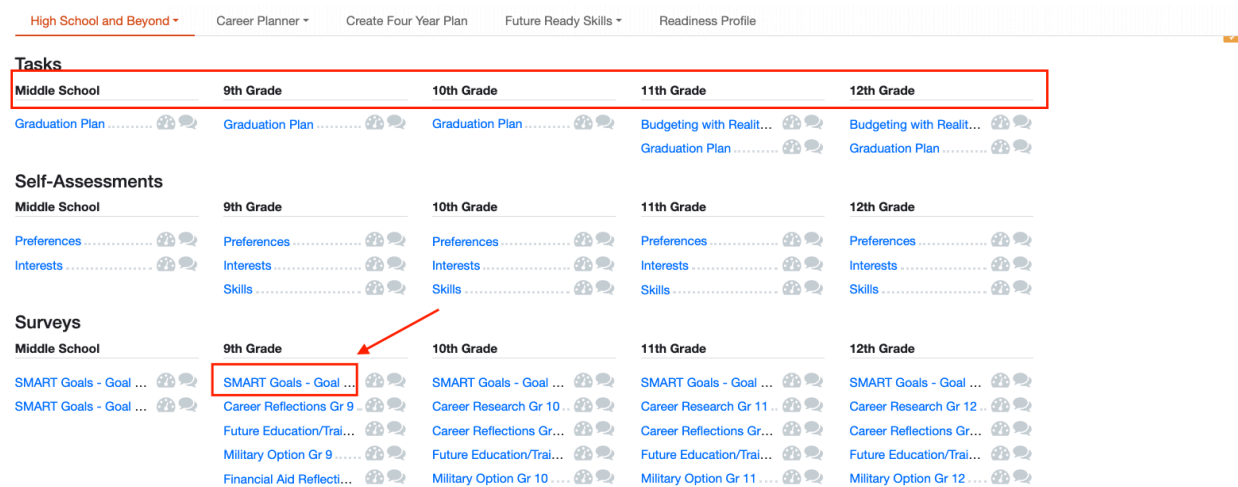
NOTE: You can use the **Previous Student** and **Next Student** buttons in the top right to “scroll” through your searched list.









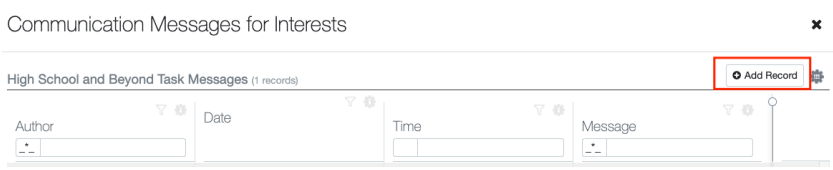
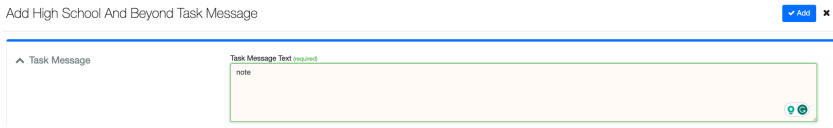
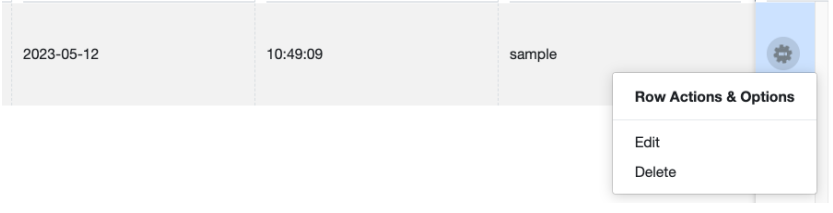



To access various areas for the selected student, hover over a specific application to see other options. Then, click an area from the drop-down to go to that location.

Tab: High School and Beyond: Tasks

You will be presented with the student's **High School and Beyond Tasks**. Click on one of the **blue hyperlinks** to review an activity. (example: 9th Grade>SMART Goals.) Once you click on the activity, a new browser tab will open, allowing you to review it.



Now that you have reviewed the student’s work, return to the browser tab for tasks. Click on the **Meter Icon** next to the activity to approve or revise it. The **Meter icon** to the right of each task indicates the student’s progress.

<p>9th Grade</p> <p>Preferences  </p> <p>Interests  </p> <p>Skills  </p>	<p>The Grey meter indicates that the student still needs to finish the task.</p> <p>Next to the Meter Indicator is also a Communication Message icon. This will open a pop-up window for adding/reviewing further comments and messages as needed.</p> <p>Click + Add Record to add a message or comment.</p>  <p>A pop-up Task Message window will appear.</p>  <p>To edit/delete a message, click on the Row Action & Options gear icon to the right of the communication.</p> 
<p>9th Grade</p> <p>Interests </p> <p>Preferences </p> <p>Skills </p>	<p>A Green check mark means the Educator has marked this task as “Approved,” and the student has completed/finished the activity.</p> <p>A Red check mark means the Educator has marked this as “Revisions Requested.” The student needs to return to the activity and make the necessary edits.</p> <p>An Orange check mark means the student has marked this activity as “Complete,” and it is pending approval/review by the educator.</p>

Readiness Profile




12th Grade

- Resume
- Career Goals

Flyer icon - Notice the icon in the top right corner. This indicates whether the student has acknowledged the review of **Financial Aid Information**. For example, "Green" means that the student has acknowledged reviewing the Financial Aid Information. "Orange" indicates that the student has not acknowledged the review of Financial Aid Information.

High School and Beyond Plan is Complete - Educators can click this button once the student has completed OSPI's requirements. Students will only see this button once it is checked off. If you mark the student's High School and Beyond Plan as complete in Skyward/Powerschool, it will be marked as complete in our system. IT DOES NOT WORK THE OTHER WAY AROUND. Marking the student's plan as complete in our system does not check it off in Skyward/PowerSchool.

Print Report - Download the report specifically for this student's OSPI requirements.

 High School and Beyond Plan is Complete [Print Report](#)

Tab: High School and Beyond

Hover over the **High School Beyond Tab** and select **Assessment Scores, Review, Student Learning Plans, and Graduation Pathways**.

High School and Beyond ▾

- Tasks
- Assessment Scores
- Reviews
- 8th Grade SLP
- Graduation Pathway

<p>Assessments - Review various Assessment Tests, Scores, whether they met the Standard, and any Messages.</p>	<p>Assessments</p> <p>High School and Beyond Educator Assessment Completion (124 records)</p> <table border="1"> <thead> <tr> <th>Assessment Test</th> <th>Score</th> <th>Met Standard</th> <th>Message</th> </tr> </thead> <tbody> <tr><td>WA-AIM ELA Gr8</td><td></td><td>Not Taken</td><td></td></tr> <tr><td>WA-AIM ELA HS</td><td></td><td>Not Taken</td><td></td></tr> <tr><td>WA-AIM Math Gr8</td><td></td><td>Not Taken</td><td></td></tr> <tr><td>WA-AIM Math HS</td><td></td><td>Not Taken</td><td></td></tr> <tr><td>WA-AIM Science Gr8</td><td></td><td>Not Taken</td><td></td></tr> <tr><td>ACT -- Composite</td><td></td><td>Not Taken</td><td></td></tr> <tr><td>ACT -- English</td><td></td><td>Not Taken</td><td></td></tr> <tr><td>ACT -- Math</td><td></td><td>Not Taken</td><td></td></tr> </tbody> </table>	Assessment Test	Score	Met Standard	Message	WA-AIM ELA Gr8		Not Taken		WA-AIM ELA HS		Not Taken		WA-AIM Math Gr8		Not Taken		WA-AIM Math HS		Not Taken		WA-AIM Science Gr8		Not Taken		ACT -- Composite		Not Taken		ACT -- English		Not Taken		ACT -- Math		Not Taken					
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<p>Reviews - Name, School Year, Grade Level, Reviewed by Parent or Educator, Review Date, and Notes</p>	<p>Reviews</p> <p>High School and Beyond Plan Reviews (5 records)</p> <table border="1"> <thead> <tr> <th>First Name</th> <th>Last Name</th> <th>School Year</th> <th>Grade Level</th> <th>Reviewed By Parent</th> <th>Parent Review Date</th> <th>Reviewed By</th> <th>Educator</th> <th>Educator Notes</th> <th>Parent Notes</th> </tr> </thead> <tbody> <tr> <td>Flint</td> <td>*</td> <td>2019/20</td> <td>9th Grade</td> <td>⚠</td> <td></td> <td>⚠</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Flint</td> <td>*</td> <td>2020/21</td> <td>10th Grade</td> <td>⚠</td> <td></td> <td>⚠</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Flint</td> <td>*</td> <td>2021/22</td> <td>11th Grade</td> <td>⚠</td> <td></td> <td>⚠</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	First Name	Last Name	School Year	Grade Level	Reviewed By Parent	Parent Review Date	Reviewed By	Educator	Educator Notes	Parent Notes	Flint	*	2019/20	9th Grade	⚠		⚠				Flint	*	2020/21	10th Grade	⚠		⚠				Flint	*	2021/22	11th Grade	⚠		⚠			
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<p>8th Grade Student Learning Plan</p>																																									
<p>Graduation Pathways - Student Details, Post Secondary Graduation Pathway, Career/Technical Field Graduation Pathway, Military Career Interest Pathway, Emergency Waiver, Met Washington State History Requirement, Met High School and Beyond Requirement</p>	<p>Graduation Pathways</p> <p>Graduation Pathway: None Selected</p> <p>Graduation Pathways for Johnite Morris*</p> <p>STUDENT DETAILS</p> <p>Student Descriptor: 11th Grader at South Creek</p> <p>Graduation Requirements Year: 2023</p> <p>Current Credits Earned: 31.1000</p> <p>Current Grade: 10</p> <p>POSTSECONDARY GRADUATION PATHWAY</p> <p>Met ELA State Test Requirement: _____</p> <p>Met ELA Bridge to College: _____</p> <p>Met ELA Dual Credit: _____</p> <p>Met ELA AP: _____</p> <p>Met ELA IB: _____</p> <p>Met ELA Cambridge: _____</p> <p>Met ELA SAT: _____</p> <p>Met ELA ACT: _____</p> <p>Met ELA Expected Assessment Appeals Waiver: _____</p> <p>Met Math State Test Requirement: _____</p> <p>Met Math Bridge to College: _____</p> <p>Met Math Dual Credit: _____</p> <p>Met Math AP: _____</p> <p>Met Math IB: _____</p> <p>Met Math Cambridge: _____</p> <p>Met Math SAT: _____</p> <p>Met Math ACT: _____</p>																																								

Tab: Career Planner

Hover over the **Career Planner** tab and click **Portfolio**. This will display what the student has accomplished in their Portfolio.

Completion: Mary Geraghty*

High School and Beyond > **Career Planner >** Four Year Plan > Graduation Monitor > Future Ready Skills > Readiness Profile

Career Planner Portfolio

Summary
Portfolio

SELF ASSESSMENTS

Preferences: 100% 0% 0% 0%

Interests: 100% 0% 0% 0%

Skills: 100% 0% 0% 0%

CAREERS

- ♥ Computer Programmers
- ♥ Computer Systems Adminis...
- ♥ Electrical and Electronics En...
- ♥ Graphic Designers
- ♥ Music Composers, Director...
- ♥ Musicians
- ♥ Psychologists

CAREER CLUSTERS

- ♥ Arts, Audio/Visual Technology...
- ♥ Business Management and A...
- ♥ Science, Technology, Enginee...

PROGRAMS

- ♥ Computer Graphics
- ♥ Computer Programming
- ♥ Jazz Studies
- ♥ Music Composition and Theory
- ♥ Woodwinds, Brass, and Percu...

SCHOOLS

- ♥ Western Washington University

EXPERIENCES

Work: 1

Volunteering

Education

Activities

RECOGNITIONS

Honors

Awards

Scholarships

Other

COMPOSITIONS

Letters

Essays

Resumes

GOALS

Educational

Career

Community

Personal

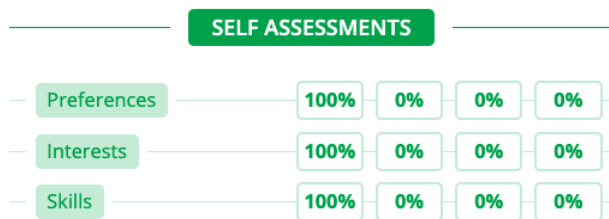
FILES

The Student has not uploaded any files, or they are all assigned to sections.

PORTFOLIO LINKS

The Student has not added any Links to this section.

The **Self-Assessment** section will display the number of attempts the student has taken and their completion percentage. Students must complete all three self-assessments at least once. These self-assessments reveal their **Preferences, Interests, and Skills**. Taking these assessments will gauge their interest in different careers, and upon completion, will generate results based on their personality and preferences. It is recommended that they take the self-assessments multiple times to see how their results change throughout their high school journey. (For example, one set in 9th grade, another in 10th grade, 11th grade, or 12th grade, etc.)



The **Careers, Career Clusters, Programs, and Schools** sections will display the careers/institutions the student has “hearted” (Favorited).

CAREERS

- ♥ Computer Programmers
- ♥ Computer Systems Adminis...
- ♥ Electrical and Electronics En...
- ♥ Graphic Designers
- ♥ Music Composers, Director...
- ♥ Musicians
- ♥ Psychologists

CAREER CLUSTERS

- ♥ Arts, Audio/Visual Technology...
- ♥ Business Management and A...
- ♥ Science, Technology, Enginee...

PROGRAMS

- ♥ Computer Graphics
- ♥ Computer Programming
- ♥ Jazz Studies
- ♥ Music Composition and Theory
- ♥ Woodwinds, Brass, and Percu...





SCHOOLS

- ♥ Western Washington University

The Experiences, Recognitions, Compositions, Goals, and Add Files are additional tasks that can be completed in the Career Planner.

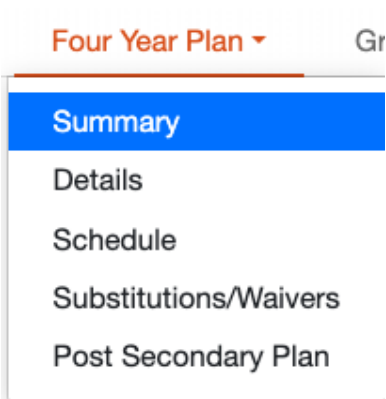
EXPERIENCES	RECOGNITIONS	COMPOSITIONS	GOALS
Work	Honors	Letters	Educational
Volunteering	Awards	Essays	Career
Education	Scholarships	Resumes	Community
Activities	Other		Personal

Add Files

Reference Sheet.Docx    

Tab: Four-Year Plan

Here is where a Student can **create/review** what has been done in the **Four-Year Plan** application. When you hover over the "Four-Year Plan" tab, you will see several views.



The **summary** displays the student's progress in finishing their Four-Year Plan.

Four Year Plan Summary



<p>Details display specific information the student enters, including their Plan's Name, Preferred Career, Graduation Pathway, and Post-Secondary Plan.</p>	<p>Four Year Plan Details</p> <p>Details</p> <p>Name <i>(required)</i> Plan 1</p> <p>Career Cluster <i>(optional)</i> --None--</p> <p>Career Preference <i>(optional)</i></p> <p>Education Four Year Plan <i>(optional)</i> Select PHS Four-Year College (2023)</p> <p>Student Notes <i>(optional)</i> Notes from the student</p> <p>Post Secondary Plan <i>(optional)</i> Select</p> <p>Graduation Pathway <i>(optional)</i> Select</p> <p>Notes for an Educator</p>																																
<p>The Schedule displays the planned courses vs. the actual schedule.</p>	<p>Planned</p> <table border="1"> <tr><td>English I S1</td><td>English I S2</td></tr> <tr><td>Algebra I S1</td><td>Algebra I S2</td></tr> <tr><td>Physical Science S1</td><td>Physical Science S2</td></tr> <tr><td>Physical Education I</td><td>Freshman Health & Fitness S2</td></tr> </table> <p>Actual</p> <table border="1"> <tr><td>FAMILY HEALTH - Health Education-Other</td><td>0.5</td><td>TRANS OCCUPATIONAL - Miscellaneous-Other</td><td>0.5</td></tr> <tr><td>FOODS I - Food Preparation and Health</td><td>0.5</td><td>SPEED STRENGTH TRAINING - Weight</td><td>0.5</td></tr> <tr><td>INTRO TO COMPUTER SCIENCE - Business</td><td>0.5</td><td>FOODS II - Food Preparation and Health</td><td>0.5</td></tr> <tr><td>GEOMETRY - Geometry</td><td>0.5</td><td>PRAIRIE PRE-SCH I CHILD DEV I - Child Care</td><td>0.5</td></tr> <tr><td>HONORS ENGLISH I - English/Language Arts I</td><td>0.5</td><td>GEOMETRY - Geometry</td><td>0.5</td></tr> <tr><td>BIOLOGY - Biology</td><td>0.5</td><td>HONORS ENGLISH I - English/Language Arts I</td><td>0.5</td></tr> </table>	English I S1	English I S2	Algebra I S1	Algebra I S2	Physical Science S1	Physical Science S2	Physical Education I	Freshman Health & Fitness S2	FAMILY HEALTH - Health Education-Other	0.5	TRANS OCCUPATIONAL - Miscellaneous-Other	0.5	FOODS I - Food Preparation and Health	0.5	SPEED STRENGTH TRAINING - Weight	0.5	INTRO TO COMPUTER SCIENCE - Business	0.5	FOODS II - Food Preparation and Health	0.5	GEOMETRY - Geometry	0.5	PRAIRIE PRE-SCH I CHILD DEV I - Child Care	0.5	HONORS ENGLISH I - English/Language Arts I	0.5	GEOMETRY - Geometry	0.5	BIOLOGY - Biology	0.5	HONORS ENGLISH I - English/Language Arts I	0.5
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<p>Substitutions/Waivers</p>	<p>^ 3rd Math Credit</p> <p>Notes <i>(optional)</i></p> <p>State Course Codes <i>(optional)</i> Select</p> <p><input type="checkbox"/> Approved by Parent</p> <p><input type="checkbox"/> Approved by Counselor</p>																																
<p>Post Secondary Plan</p>	<p>Reflection Questions - What am I? What can I come? How will I come to that?</p> <p>Post Secondary Plan: Personalized Pathway - What is your plan after high school graduation?</p> <p>Experiences - Work Experience, Internship/Activities/Leadership, Awards</p>																																

Tab: Graduation Monitor

By hovering over the **Graduation Monitor tab**, Educators can select the **Graduation Summary.**

Graduation Monitor ▾ Future Ready Skills ▾


- Graduation Summary ←
- Graduation Monitor Details
- Assign Earned Credits to Graduation Requirements
- Dual Credit Courses
- Intervention Plans
- Credit by Grade Level
- Special Education

The **Graduation Summary** displays a **Graduation Tracker Bar**. The bar indicates the student's current credit standing. (Completed, Scheduled, Planned, Anticipated, Needed, Waived, Manual) In addition, next to each subject is a black number (Ex, English 4) showing how many credits are required per subject to Graduate.

Completion: Sherene * ⚙️

High School and Beyond ▾ Career Planner ▾ Create Four Year Plan **Graduation Monitor ▾** Future Ready Skills ▾ Readiness Profile

Graduation Status: Sherene * 🔍



Graduation Status

☆ Not Calculated
 ☆ Waived
 ★ Action Needed
 ☆ On Track
 ★ Requirement Met
 ☆ No Target Present

Graduation Requirement Types	Credit	Proficiency	Non Credit
	★	★	☆
Graduation Requirement Subjects	★★☆☆ ★★☆☆	★★	★☆

Overall Credits **Required Credits: 24** Show Detail View 🔍

■ Completed
■ Scheduled
■ Planned
■ Anticipated
■ Needed
■ Waived
■ Manual

English/Language Arts	Math	Science	Social Studies	World Lang.	Health & Fitr	Art	CTE	Elective
3 1.5 1.5	2 1.5 1.5	2.5 1.5	1.5 1.5 1	2	1.5 1.5 1.5 1	1	1 1.5 1.5	3
4	3	3	3	2	2	2	1	4

Graduation Monitor Details -
 Lists the student's credits in a data table format. Requirement, Course Details, Required Credits, Earned Credits, Completed Credits, Manual Credits, Scheduled Credits, Planned Credits, Need Credits, Status, Requirement Type, and Reporting Type

Graduation Monitor Details

Graduation Tracker Student Requirement Evidence (25 records) Filtered

Requirement	Required	Earned	Completed	Manual	Scheduled	Planned	Needed	Status	Requirement	Reporting 1
Art Credit	1	1	1	0	0	0	0	🟢	Credit	Both

Details (1 records) Ordered

Completion Status	School	Course	Term	State Code	OIP Code	Period	Teacher	Earned	Grade	Can
Completed	2020	TRA191/370 - Transfer Music...	Semester 2 ...	05149				1	B+	

Assigned Earned Credits to Graduation Requirements - List the Term, Period, Course Code, Course Name, CIP Code, Teacher, Graduation Requirement, Credits Earned, Grade, Was Adjusted (Y/N), Substitution (Y/N), and Student Custom (Y/N)	<div style="text-align: right;">Classes Subjects</div> Graduation Credits Credit Adjustments of Graduation Requirements (45 records) <table border="1"> <thead> <tr> <th>School</th> <th>Term</th> <th>Period</th> <th>Course Code</th> <th>Course Name</th> <th>CIP Code</th> <th>Teacher</th> <th>Graduation Req</th> <th>Credits E</th> <th>Grade</th> <th>Was Adj</th> <th>Substituti</th> <th>Student Custom</th> </tr> </thead> <tbody> <tr> <td>2023</td> <td>Quarte...</td> <td></td> <td>ENG235/838</td> <td>English 7</td> <td></td> <td></td> <td>English</td> <td>1</td> <td>B</td> <td>No</td> <td>No</td> <td>No</td> </tr> <tr> <td>2023</td> <td>Quarte...</td> <td></td> <td>ENG235/841</td> <td>English 10</td> <td></td> <td></td> <td>English</td> <td>0.6</td> <td>A</td> <td>No</td> <td>No</td> <td>No</td> </tr> <tr> <td>2023</td> <td>Quarte...</td> <td></td> <td>CLA235/859</td> <td>Class 78</td> <td></td> <td></td> <td>Elective</td> <td>1</td> <td>C</td> <td>No</td> <td>No</td> <td>No</td> </tr> </tbody> </table>	School	Term	Period	Course Code	Course Name	CIP Code	Teacher	Graduation Req	Credits E	Grade	Was Adj	Substituti	Student Custom	2023	Quarte...		ENG235/838	English 7			English	1	B	No	No	No	2023	Quarte...		ENG235/841	English 10			English	0.6	A	No	No	No	2023	Quarte...		CLA235/859	Class 78			Elective	1	C	No	No	No
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Other

Assignments/Worksheets - Links to various assignments and worksheets may be added for students here.

Career Planner Assignments/Worksheets

+ Add Record

Career Plan Links (4 records)

Title	Link	Link Date	Link Comments
Testing Student ...	https://google.com	03/02/22	
TestingCentralKI...	https://docs.google.com/c/T91PQM/edit	01/12/23	When you open this document, it will force you to create a copy. Create a copy and keep the label of the original docume...
TestRiddles	https://classroom.google.e	01/17/23	
GoogleClassroo...	https://docs.google.com/c	01/25/23	

Click + **Add Record**. A new pop-up window will appear. Add the **Title**, **URL Link**, **Date**, and **Comments**, then click **Add** in the top right corner.

Add Record Add ✕

Link ^

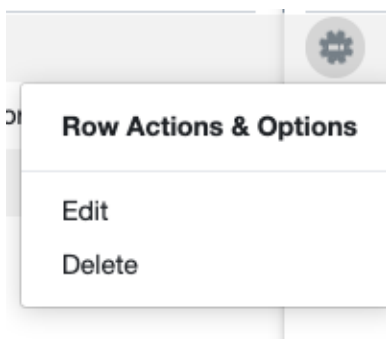
Title (optional)

Link (optional)

Date (optional) 

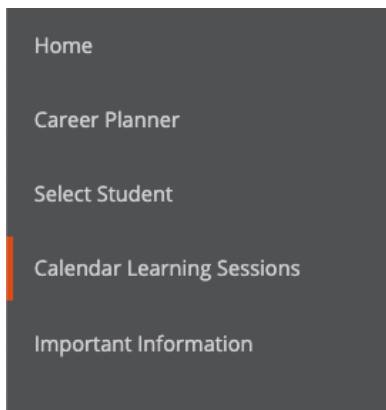
Comments (optional)

Links may be **edited** or **deleted** by clicking the **Row Actions & Options** button.



Calendar Learning Sessions

When looking at the **Calendar Learning Sessions**, Students can see upcoming events. To see the event's details, students must click on the event, and a pop-up will appear.



Calendar Learning Sessions

September 2021 today < >

Sun	Mon	Tue	Wed	Thu	Fri	Sat
29	30 6:15p Open Mic Night	31	1	2 3:45p College FASFA	3	4
5	6	7	8 2:30p Key Club Info	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23 4p FASFA	24	25
26	27	28	29	30	1	2
3	4	5	6	7	8	9

Calendar Learning Sessions

September 2021 today < >

Sun	Mon	Tue	Wed	Thu	Fri	Sat
29				2	3	4
5				9	10	11
12				16	17	18
19				23	24	25
26	27	28	29	30	1	2
3	4	5	6	7	8	9

College FASFA ✕

Date
September 2nd 2021

Time
3:45 pm

Description
Administrators from Call Ledge Community College will be here to answer FAFSA and Enrollment questions

If you have any questions, please contact our Helpdesk at support@schooldata.net or (509) 688-9536.