

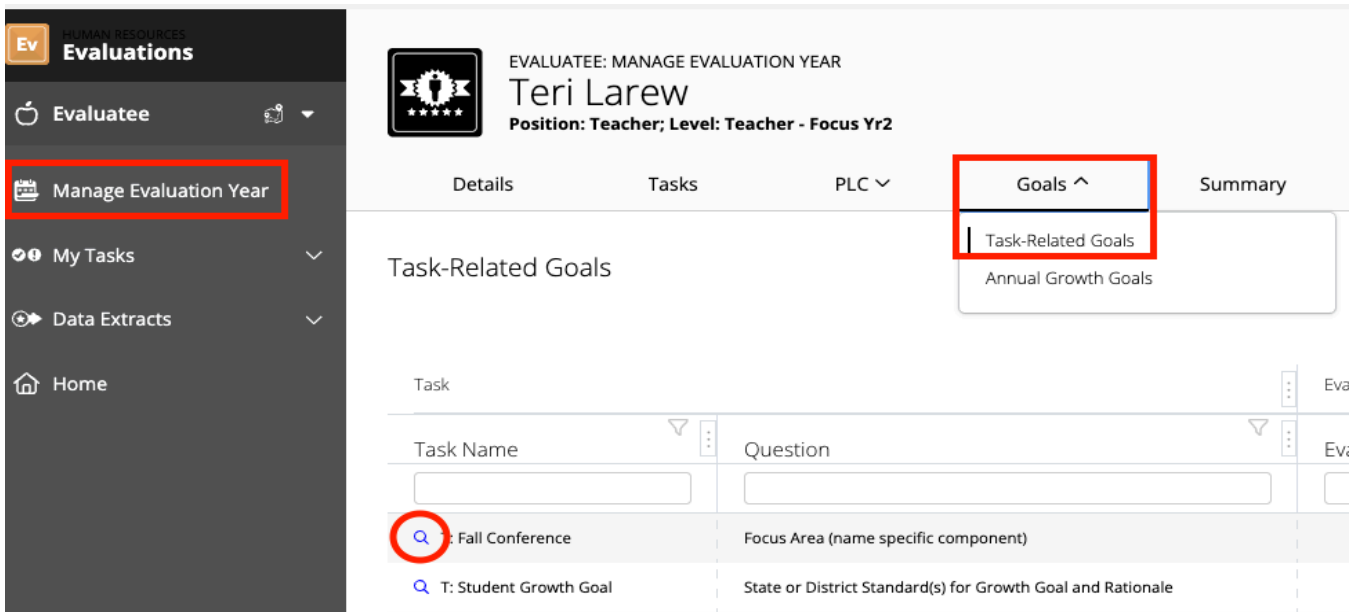
EVALUATEE: Evaluation Goals (Questions) (Connect)

The goals area is divided into two parts:

- **Task-Related Goals:** These goals are based on additional data questions related to a task that is part of the district setup.
- **Student Growth Goals:** These goals are populated by the evaluatee and are visible to the evaluator. Annual growth goals can be used for any purpose for the Evaluatee. The Evaluatee can add or edit a goal, and both the Evaluator and the Evaluatee can view them.

Task-Related Goals

1. Start under **Manage Evaluation Year** in the left navigation.
2. You will see several subpages (tabs) across the top of the **Manage Evaluation Year** page.
3. Click the **Goals tab** and choose **Task-Related Goals**. Here, you can set and review all goal-designated notes for the task list.
4. Click on the **magnifying glass** next to the task.



The screenshot shows the 'EVALUATEE: MANAGE EVALUATION YEAR' page for Teri Larew, a Teacher at Focus Yr2. The 'Goals' tab is active, and 'Task-Related Goals' is selected. Below, a table lists tasks with a magnifying glass icon next to 'Fall Conference'.

Task	Question	Eva
Task Name	Question	Eva
🔍 Fall Conference	Focus Area (name specific component)	
🔍 T: Student Growth Goal	State or District Standard(s) for Growth Goal and Rationale	

5. For each question, fill in the **Evaluatee Text** field as needed.
6. Click the **Evaluation Criterion** field.
7. Click the **arrow** to the left to reveal performance levels and their description.
8. Click one or more **checkboxes** to the left and click **Accept**.

9. Click Save.

Questions

Strengths from Self-Assessment
(name specific components)

Submission Required for Task Completion

Evaluatee Text (optional): Organization, planning, classroom control.

Evaluator Text:

Evaluation Criteria (optional): Criterion 1 - Centering instruction on high expectations for student achievement

Growth Areas from Self-Assessment
(name specific components)

Evaluatee Text (optional):

Evaluator Text:

Save

Criterion Name	Abbreviation
1.1 Learning target(s) connected to standards	1.1

Evaluation Performa...	Evaluation Criterion Performance Level Description
Not Observed	Not enough evidence observed or documented yet to mark this criterion
Unsatisfactory	Lessons are not based on grade level standards or there are no learning targets aligned to the standard or the targets do not change daily
Basic	Lessons are based on grade level standards. The daily learning target(s) align to the standard.
Proficient	Lessons are based on grade level standards. The daily learning target(s) align to the standard. Students can rephrase the learning target(s) in their own words.

1 to 43 of 43 | Page 1 | 50 per page

Selected: 1 | [View Selected](#)

Cancel **Accept**

Annual Growth Goals

The evaluatee populates these goals, and they are visible to the evaluator. Annual growth goals can be used for any purpose for the Evaluatee. The evaluatee can add or edit a goal, and both the Evaluator and Evaluatee can view them.

1. Start under **Manage Evaluation Year** in the left navigation.
2. Click the **Add Goal** button in the top right.

Ev Evaluations

- Evaluatee
- Manage Evaluation Year
- My Tasks
- Data Extracts
- Home

EVALUATEE: MANAGE EVALUATION YEAR
Teri Larew
Position: Teacher; Level: Teacher - Focus Yr2

Details Tasks PLC **Goals** Summary

Annual Growth Goals

Task-Related Goals
Annual Growth Goals

Add Goal

Evaluation Year Growth Goal	Target Date	Description
	mm/dd/yyyy	

3. Fill in the **Name** and **Description** of the goal.

4. Select the **Target Date**.
5. Click the **magnifying glass** in the **Evaluation Criteria** field, click the **checkbox** next to one or more criterion associated with this goal, and click **Accept**.
6. Click **Save**.

Growth Goal

Name (required) ⚙️ Target Date (required) ⚙️

Classroom Management Aa Fri, Nov 1, 2024 📅

Description (required) ⚙️

Set classroom rules and follow through for going to specialist.

Evaluation Criteria

Evaluation Criteria (optional) ✎ ⚙️

1.4 Learning Routines ✕ 🔍

Cancel Save

	Criterion Name	Abbreviation
<input checked="" type="checkbox"/>	1.1 Learning target(s) connected to standards	1.1

Evaluation Performa...	Evaluation Criterion Performance Level Description
Not Observed	Not enough evidence observed or documented yet to mark this criterion
Unsatisfactory	Lessons are not based on grade level standards or there are no learning targets aligned to the standard or the targets do not change daily
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1 to 43 of 43 Page 1 50 per page

Selected: 1 [View Selected](#)


Cancel Accept

7. Click the **Row Actions** gear, and choose **one of the following**:
 - If you click **Edit**, a popover window will appear for you to edit the Goal. Once edits are made, click **Save**.
 - If clicking **Delete**, a popover window will appear: **“Are you sure you want to delete this? This cannot be undone.”** Click **Yes** to remove the goal or **No** to leave it.

Annual Growth Goals

Task-Related Goals
Annual Growth Goals

Add Goal

Evaluation Year Growth Goal	Target Date	Description	Row Action
Classroom Management	Fri, Nov 1, 2024	Set classroom rules and follow through for going to specialist.	

Row Actions and Options

- Edit
- Delete

- Expand an already entered Annual Growth Goal to see the linked criteria.
 - Click the **Add Record** button to add additional criteria.
 - Click the **Row Actions Gear** and choose **Remove** to remove a criterion.