

Attendance Data Tables V2

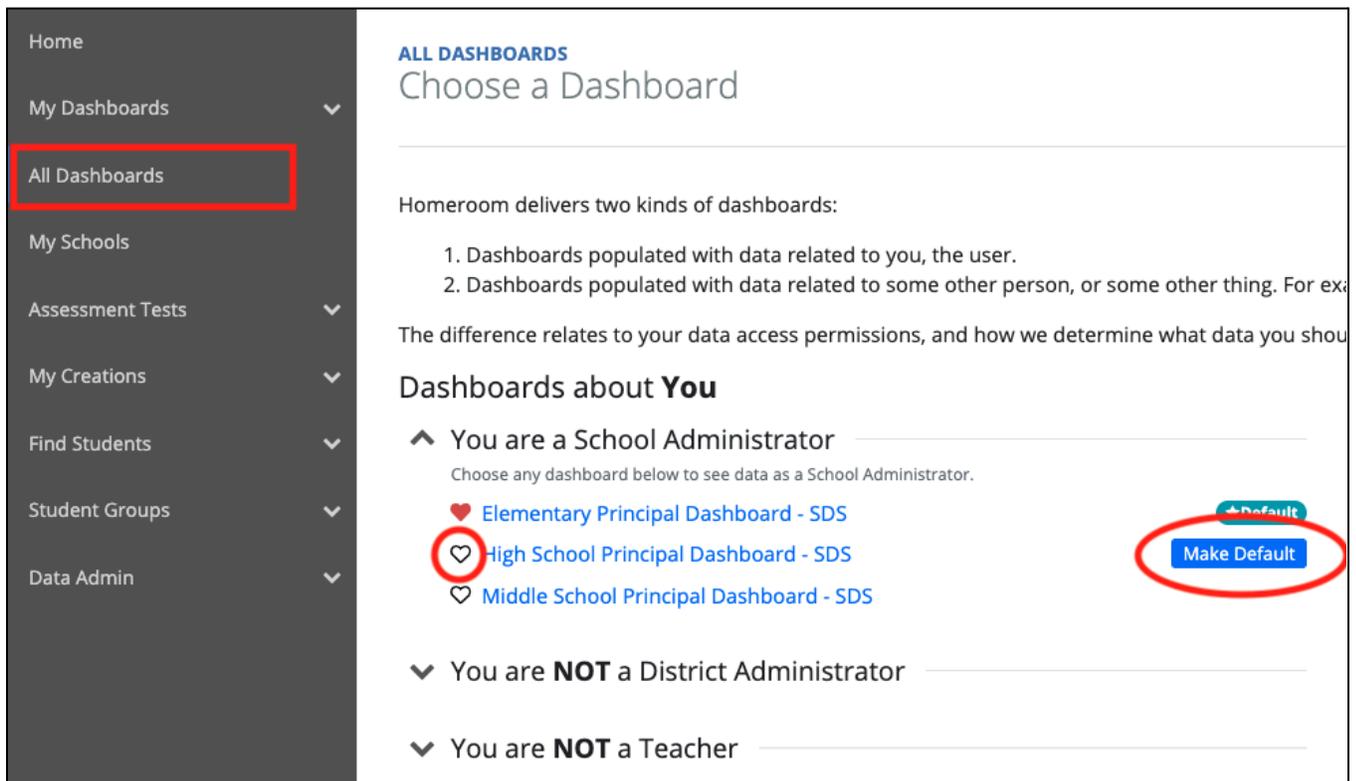
Data Tables are a fast and easy method to generate multiple data sets using basic data input selections. Similar to Data Grids, Data Tables are comprehensive spreadsheets composed of data columns to present information.

Attendance Data Tables allow you to download a list of students in a group in a CSV/Excel file. The file may then be downloaded and distributed for further manipulation, combined with other data, for record-keeping purposes, or for any other intended use.

Multiple options for Interval Enrollment/Withdrawal Statuses allow the report to be used for various purposes by school buildings or districts.

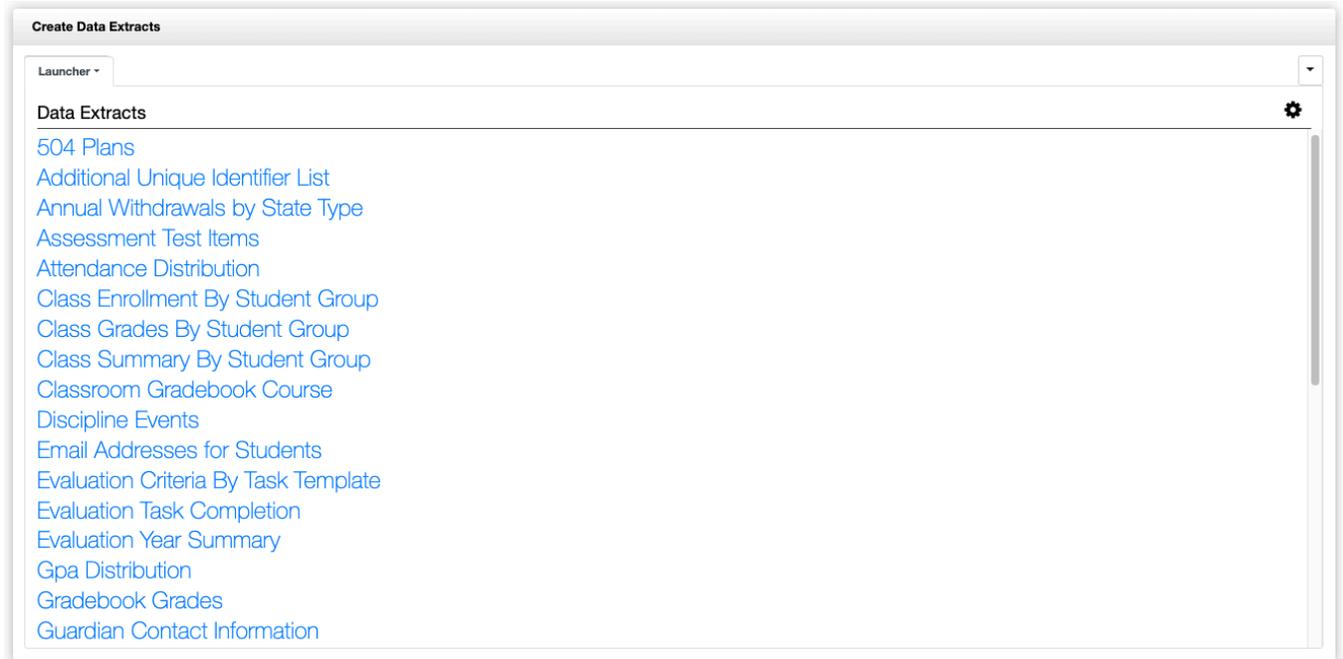
ACCESSING DATA TABLES

1. Navigate to Homeroom Dashboards and select the **SDS dashboard you want to use**. NOTE: Refer to the "[Homeroom Dashboards - Basic Dashboard Navigation](#)" help article for instructions on accessing various dashboards.

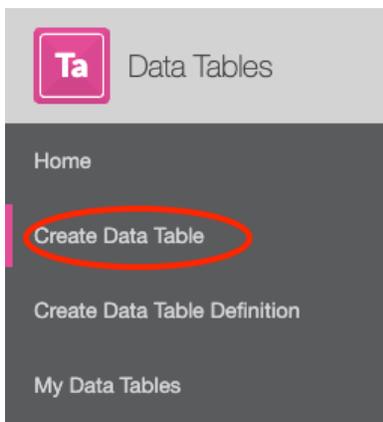


The screenshot shows the 'ALL DASHBOARDS' page. On the left sidebar, 'All Dashboards' is highlighted with a red box. The main content area is titled 'Choose a Dashboard' and lists dashboard options for School Administrators. The 'High School Principal Dashboard - SDS' option is selected with a red circle, and its 'Make Default' button is also circled in red.

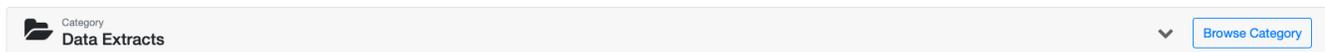
2. Scroll to the bottom of your dashboard to find the **Create Data Extracts Container** and select your chosen Data Table.



- Alternatively, Data Tables can be accessed by navigating to the Data Tables App within the Data Extracts Bundle and clicking "**Create Data Table**" from the left-hand navigation menu.



- Next, select **Browse Category** from **Data Extracts**, search for your chosen Data Table, and select **Build Table**.



ANNUAL WITHDRAWALS BY STATE TYPE

Choose Selections:

- **Student** - Birth Date, Grad Requirement Base Year, Email Address, Primary Mailing Address, Primary Physical Address, Advisor
- **Identifiers** - Student ID, SSID, External Application ID, Other ID

- **Current Enrollment** - Grade Level, Predominant School, Currently Enrolled Status, Current GPA, Earned Credits, Failed Credits
- **Demographics** - Gender, Federal Ethnicity/Race, Other Races, Student Languages, Native Language, Home Language
- **Services** - 504, Bilingual Education, Gifted, LAP Language Arts, LAP Math, LAP Reading, Special Education, Title 1 Reading
- **Risk** - Current Gradebook D's and F's, Days Absent Past 14 Days, HS Credits-On Track for Graduation, MS Missing Assignments, Prior Year Absences, Risk Index-Elementary School, Risk Index-Middle School, Risk Index-High School, SBA Summative Mathematics

Select a **Starting School Year**, **Ending School Year**, **School or District**, **State Withdrawal Results** (optional), and **Choose Selections**, then click **Save and Generate** to **Save & Name** or **Download XLSX**.

DATA ADMIN :: BUILD DATA TABLE
Annual Withdrawals by State Type Save and Generate Actions

Please Make a Selection for All Required Fields

Starting School Year (required) Select	Ending School Year (required) Select
School or District (required) Select	State Withdrawal Results (optional) Select

Choose Selections

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	Student		Current Enrollment				Demographics		Services	Student				
2	Grad Requirement Advisor		Grade Level	Current GPA	Earned Credits	Failed Credits	Gender	Federal Ethnicity/R.	Special Education	First Name	Last Name	Withdraw Date	Withdraw Code	Withdraw Result

ATTENDANCE DISTRIBUTION

Download a spreadsheet view of attendance rates in various aggregation options, including by period, grade level, and school.

Choose Selections:

- **Student** - Birth Date, Grad Requirement Base Year, Email Address, Primary Mailing Address, Primary Physical Address, Advisor
- **Identifiers** - Student ID, SSID, External Application ID, Other ID
- **Current Enrollment** - Grade Level, Predominant School, Currently Enrolled Status, Current GPA, Earned Credits, Failed Credits
- **Demographics** - Gender, Federal Ethnicity/Race, Other Races, Student Languages, Native Language, Home Language
- **Services** - 504, Bilingual Education, Gifted, LAP Language Arts, LAP Math, LAP Reading, Special Education, Title 1 Reading
- **Risk** - Current Gradebook D's and F's, Days Absent Past 14 Days, HS Credits-On Track for Graduation, MS Missing Assignments, Prior Year Absences, Risk Index-Elementary School, Risk Index-Middle School, Risk Index-High School, SBA Summative Mathematics

Select a **Student Group**, **School Year**, **Start Date** (optional), **End Date** (optional), and **Choose Selections**, then click **Save and Generate** to **Save & Name** or **Download XLSX**

DATA ADMIN :: BUILD DATA TABLE
 Attendance Distribution

Save and Generate Actions

Please Make a Selection for All Required Fields

Student Group (required) [Select](#) School Year (required) [Select](#)

Start Date (optional) End Date (optional)

Choose Selections

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	Requirement B4	Advisor	Grade Level	Current GPA	Earned Credits	Failed Credits	Gender	Federal Ethnicity/R	Special Educati	First Name	Last Name	Number of Days En	Number of Tard	Days Absent

CLASS ENROLLMENT BY STUDENT GROUP

Choose Selections:

- **Student** - Birth Date, Grad Requirement Base Year, Email Address, Primary Mailing Address, Primary Physical Address, Advisor
- **Identifiers** - Student ID, SSID, External Application ID, Other ID
- **Current Enrollment** - Grade Level, Predominant School, Currently Enrolled Status, Current GPA, Earned Credits, Failed Credits
- **Demographics** - Gender, Federal Ethnicity/Race, Other Races, Student Languages, Native Language, Home Language
- **Services** - 504, Bilingual Education, Gifted, LAP Language Arts, LAP Math, LAP Reading, Special Education, Title 1 Reading
- **Risk** - Current Gradebook D's and F's, Days Absent Past 14 Days, HS Credits-On Track for Graduation, MS Missing Assignments, Prior Year Absences, Risk Index-Elementary School, Risk Index-Middle School, Risk Index-High School, SBA Summative Mathematics

Select a **Student Group**, **School Year** (optional), **Subject Area** (optional), **Class Terms** (optional), and **Choose Selections**, then click **Save and Generate** to **Save & Name** or **Download XLSX**.

 DATA ADMIN :: BUILD DATA TABLE
 Class Enrollment By Student Group

Save and Generate Actions

Please Make a Selection for All Required Fields

Student Group (required) [Select](#) School Year (optional) [Select](#)

Subject Area (optional) [Select](#) Class Terms (optional) [Select](#)

Choose Selections

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S
1	Student	Current Enrollment					Demographics		Services	Student		Class							
2	Grad Requirement I	Advisor	Grade Level	Current GPA	Earned Credits	Failed Credits	Gender	Federal Ethnicity/R	Special Edu	First Name	Last Name	School Year	Class Term	Class Code	Class Name	Class Period	Class Room	Teachers	Subject Area

LAST 5 DAYS' ATTENDANCE BY SCHOOL

Select a **School(s)** (optional), then click **Save and Generate** to **Save & Name** or **Download XLSX**.

DATA ADMIN :: BUILD DATA TABLE

Last 5 Days Attendance By School



Please select your school(s)

School(s) (optional) [Select](#)

	A	B	C	D	E	F
1	School	2022-11-16	2022-11-15	2022-11-14	2022-11-10	2022-11-09
2	Senior High School	87.42	86.22	86.61	89.29	88.86
3	School District	86.97	86.16	84.74	87.25	87.18

SCHOOL/DISTRICT ENROLLMENT STATUS

Choose Selections:

- **Student** - Birth Date, Grad Requirement Base Year, Email Address, Primary Mailing Address, Primary Physical Address, Advisor
- **Identifiers** - Student ID, SSID, External Application ID, Other ID
- **Current Enrollment** - Grade Level, Predominant School, Currently Enrolled Status, Current GPA, Earned Credits, Failed Credits
- **Demographics** - Gender, Federal Ethnicity/Race, Other Races, Student Languages, Native Language, Home Language
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Select a **Student Group**, **Interval Enrollment Status Options** (optional), **School or District** (optional), **Start Date**, **End Date**, and **Choose Selections**, then click **Save and Generate** to **Save & Name** or **Download XLSX**.

DATA ADMIN :: BUILD DATA TABLE

School/District Enrollment Status



Please Make a Selection for All Required Fields

Student Group (required) [Select](#) Interval Enrollment Status Options (optional) [Select](#)

School or District (optional) [Select](#)

Start Date (required) End Date (required)

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1	Student	Current Enrollment	Demographics	Services	Student	Enrollment Dates	Enrollment Status										
2	Grad Requirement Advisor	Grade Level	Current GPA	Earned Credits	Failed Credits	Gender	Federal Ethnicity/R	Special Ex	First Nam	Last Name	Entry	Withdrawal	Code	09/01/2022 - 11/1	Prior	Post	

STUDENT DEMOGRAPHIC DATA TABLE

Select a **Student** and **Student Group**(optional), then click **Save and Generate** to **Save & Name** or **Download XLSX**.

DATA ADMIN :: BUILD DATA TABLE

Student Demographic Data Table



Save and Generate

Actions ▾

Please Make a Selection

Students (optional) [Select](#) Student Group (optional) [Select](#)

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	
1	StudentId	FirstName	LastName	LastNameFirstName	FirstNameLastName	Ssid	EmailAddress	Gender	BirthDate	GradeLevel	GradRequirementBaseYear	PredominantSchool	CurrentlyEnrolledStatus	Advisor	CurrentGPA	CurrentCredits	FailedCredits	
	Q	R	S	T	U	V	W	X	Y	Z	AA	AB	AC	AD	AE	AF	AG	
1	FailedCredits	Language	NativeLanguage	HomeLanguage	PrimaryPhysicalAddress	PrimaryMailingAddress	FederalEthnicityRace	OtherRaces	_4_1	_4_2	_14_1	_14_2	_14_7	_14_9	_14_13	_14_14	_14_15	_14

OTHER TABLES OF INTEREST

- Role Call (Teachers' Attendance, Class Meetings)