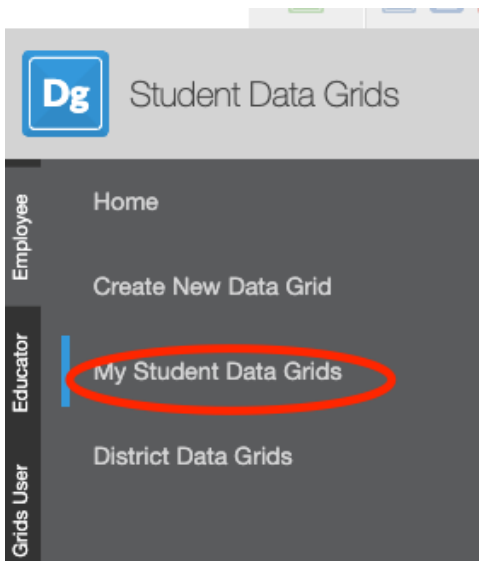


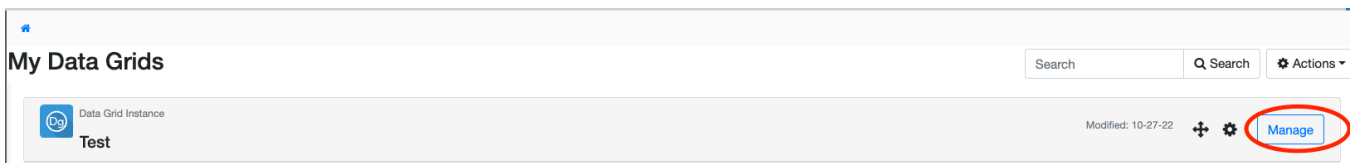
## Configuring User-Defined Column V2

The User Defined Column is designed to enable users to add a “blank” column. This will allow users to send out data grids with a title column, but the individual cells in the column will be blank. This will allow anyone who receives the grid to input data into the column.

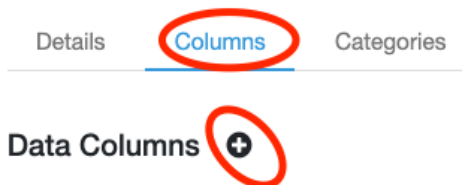
From Homeroom, click on the grid in the screen's top right corner, click the **Student Data Grids** icon, and click **My Student Data Grids** on the left navigation menu.



Click the Manage button for your selected Student Data Grid.



Click the **Columns** tab and then the '+' next to Data Columns.



Click the **Blank Column** found under **Custom**.

## Add Data Column

### Student

Name   
 Birthdate  
 Student Email Address  
 Student District Email Address  
 SSID  
 Student External Id  
 Student Other Id  
 Birth City  
 Birth County  
 Birth State  
 Birth Country  
 Date of Initial US Enrollment  
 Days Since Initial US Enrollment  
 Family Address  
 Family Guardian  
 Family Phone Number  
 Student Category  
 Student Attributes  
 Student School Year Attributes  
 Expected Year of Graduation  
 Graduation Requirements Base  
 Year  
 All Learning Plans

### CAA/CIA

Met   
 Graduation Year  
 ELA Grad Req. Met  
 Math Grad Req. Met  
 Science Grad Req. Met  
 ELA Met   
 EOC Math Yr1 Met   
 EOC Math Yr2 Met   
 Math Met   
 Reading Met   
 Science Met   
 Writing Met 

### OSPI Graduation Pathways

Graduation Requirement Year  
 ELA State Test Requirement  
 ELA Bridge To College  
 ELA Transition  
 ELA Dual Credit

### Enrollments

Current Advisor  
 Current Grade Level  
 Current Predominant School   
 District Enrollment  
 School Enrollment  
 Class  
 Activities

### Grades & Credits

Current Cumulative GPA  
 Current Total Credits Earned  
 Current Total Credits Failed  
 Current Year Credits Attempting  
 Current Year Credits Earned  
 Current Year Credits Failed  
 Term Grade Count  
 Accomplishment  
 Extn. Gradebook Grade Count  
 Extn. Gradebook Assignment  
 Count  
 Gradebook Grade Count  
 Gradebook Assignment Count






### Assessments

Assessments

### Services

Services  
 Bilingual Fields  
 Migrant Program Enrollment  
 Special Education

### Demographics

Gender  
 Federal Race Code   
 Ethnicity SubType   
 Student Language   
 Native Language   
 Home Language   
 Age

### Custom

Formula  
 Blank Column

Type a name for the **Heading** (optional) and click **Save**.

✓ Save ✕

**Column: Blank Column**

Heading (optional)

Styles

Click **Save** again to add the column to the Grid.

✕ / Test / Edit Data Grid - Columns

Test

Undo
Save

Details
Columns
Categories
View
Report
Report PDF
Collaborate
Schedule
Recipients

**Data Columns** +

▼ 1 Services - Category - 1: A
⚙ Actions

▼ 2 Custom - Custom Column Heading - 1: B
⚙ Actions

Configure your Custom Student Data Grid as usual.