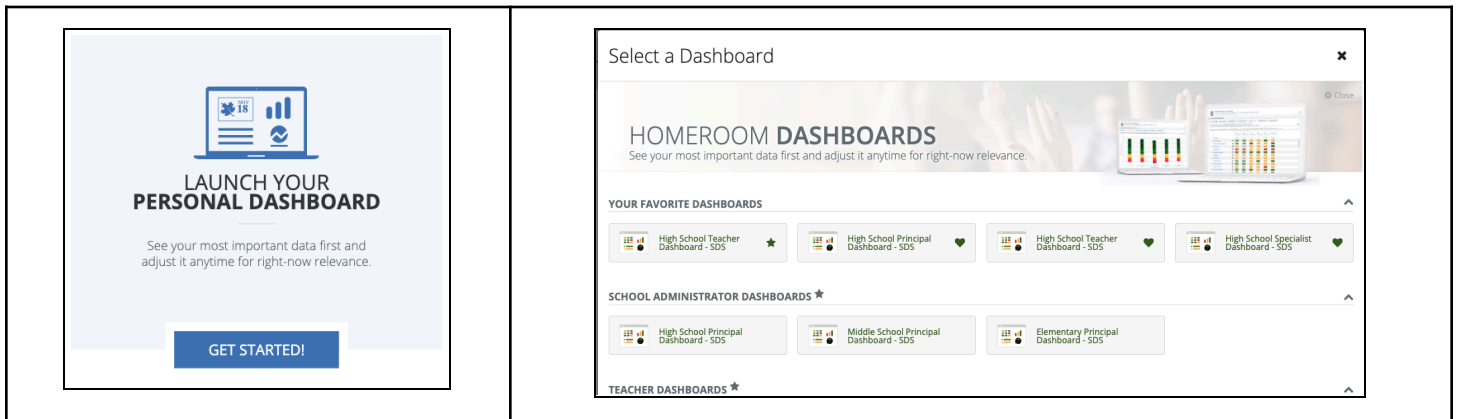


Homeroom Dashboards Selection and Data Settings V2

There are several ways to change or select your default dashboard.

Under Home

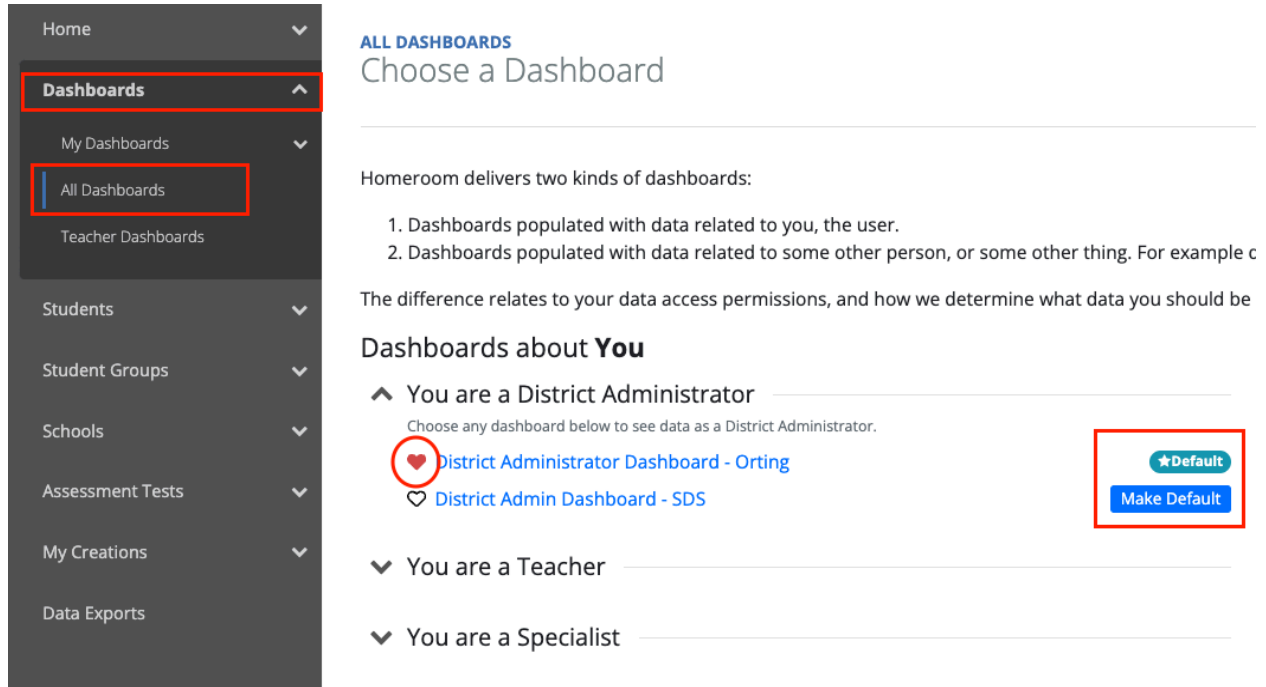
1. Start under **Home** in the left navigation menu, and click **Get Started** in the **Launch Personal Dashboards** container.
2. Click on the icon for the dashboard you want to select.



Under All Dashboards

1. Start under **Dashboards** in the left navigation menu and choose **All Dashboards**.
2. To set a default dashboard, hover your mouse to the right of the dashboard list and click the **Make Default** button.
3. Click the **heart icon** to mark dashboards as **favorites**. Favorite dashboards will be displayed in the **My Dashboards** dropdown list.

NOTE: Available dashboards are based on your user role, and you will only see data for students you have permission to access. If you select a dashboard inconsistent with your assigned role, you will receive a mismatch message. You can review options or exit using the "X" in the upper right corner.



The screenshot shows the left navigation menu with 'Dashboards' highlighted. The main content area is titled 'ALL DASHBOARDS Choose a Dashboard'. It explains that Homeroom delivers two kinds of dashboards: 1. Dashboards populated with data related to you, the user. 2. Dashboards populated with data related to some other person, or some other thing. The difference relates to your data access permissions, and how we determine what data you should be able to see.

Dashboards about You

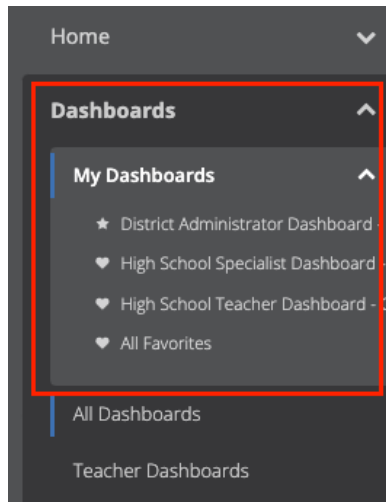
- You are a District Administrator**

Choose any dashboard below to see data as a District Administrator.

 - District Administrator Dashboard - Orting ★Default
 - District Admin Dashboard - SDS Make Default
- You are a Teacher**
- You are a Specialist**

Under My Dashboards

1. Start under **Dashboards** in the left navigation menu and select **My Dashboards**.




The screenshot shows the 'My Dashboards' menu expanded in the left navigation sidebar. The menu items are:

- ★ District Administrator Dashboard - Orting
- ♥ High School Specialist Dashboard - Orting
- ♥ High School Teacher Dashboard - Orting
- ♥ All Favorites

 The 'My Dashboards' menu itself is highlighted with a red box.

2. Once a dashboard is selected, its name will appear at the top left. The displayed data will be based on your user role and the students assigned to you.

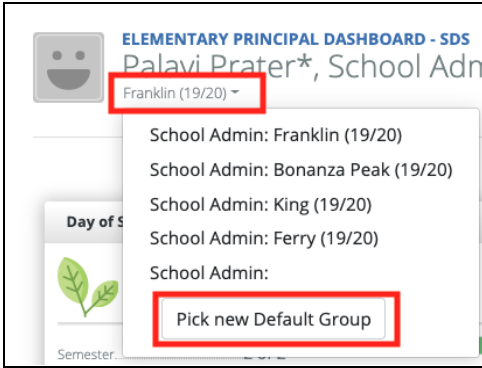


ELEMENTARY PRINCIPAL DASHBOARD - SDS
 Palavi Prater*, School Admin at Franklin Elementary School,
 Franklin (19/20) ▾

Changing The Student Group

1. Click on the existing student group displayed in the dashboard title.

2. A dropdown list will appear. You can choose from existing groups or select **Pick New Default Group**.



3. Ensure the correct **School Year** is selected before proceeding.
4. Choose a **Student Group**.
 - o **My Groups:** This will show your custom-created groups. For more information, see [Student Groups](#)
 - o **Share Groups:** This will display shared automatic student groups. You can filter by **District-Wide** or **School-Specific** (This includes additional filters like School, Grade, Activity, Class, and Teacher).
5. Once you find the desired group, click the **plus icon** on the right side, and then click the **Add Student Groups button** to confirm your selection.

Student Group → [Add Student Group](#) ✕

Student Group Filters

School Years (optional) Select ▾

Current School Year

My Groups | Shared Groups

District Wide | School Specific | Select ▾

Grade | Activity | Class | Teacher

Student Group Search Results Columns ▾

Label	
South Creek (23/24)	+
Silver Creek (23/24)	+
Silver Oak (23/24)	+
Forest Grove (23/24)	+
Oak Springs (23/24)	+
Granite Hills (23/24)	+

1 - 18 of 18 Page 1 of 1 50 per page

⤴ Your Selected Student Group 0