



ALE Application: Awarding Grades/Credits to a Course

Once a student has completed a course, or even at mid-term during a course, Grades and/or Credits can be awarded for that particular Course.

First, open the Student Learning Plan which you would like to edit by locating the student on the “All Student Learning Plans” or “My Student Learning Plans” pages.

Student Full Name	School Year	Grade Level	Certificated Teacher	Is Approved	Approval Date	End Date	Owner	Contributor
, Allen	2019/20	12th Grade	C.	✓	January 29, 2020	June 12, 2020	false	false
, Amberlee	2019/20	11th Grade	C.	✓	September 20, 2...	June 12, 2020	false	false
, Amy	2019/20	8th Grade	C.	✓	September 12, 2...	June 12, 2020	false	false
, Ann-Cathrin	2019/20	12th Grade	C.	✓	November 8, 2019	June 12, 2020	false	false
, Arthur	2019/20	12th Grade	C.	✓	September 20, 2...	June 12, 2020	false	false
, Avery	2019/20	12th Grade	C.	✓	September 12, 2...	June 12, 2020	false	false
, Azlynn	2019/20	10th Grade	C.	✓	December 9, 2019	June 12, 2020	false	false
, Bobbie	2019/20	10th Grade	C.	✓	February 21, 2020	June 12, 2020	false	false
, Breanne	2019/20	7th Grade	C.	✓	September 6, 2019	June 12, 2020	false	false
, Brendin	2019/20	12th Grade	C.	✓	October 30, 2019	June 12, 2020	false	false
, Cam	2019/20	12th Grade	C.	✓	September 6, 2019	June 12, 2020	false	false

To edit a plan, click on the student’s name. You will land on the “Details” tab. Click on the “Subjects/Courses” tab and select “SLP Courses.”

- Subjects/Courses
- Tracking
- Weekly Contacts
- SLP Courses
- SLP Proposed Courses
- Schedule Classes
- Credits
- Assign Earned Credits to Graduation Requirements
- Classes from SIS

From the list of courses, choose the course you would like to award Grades/Credits for and using the row action gear choose “Edit Details.”

ALE TEACHER / MANAGE STUDENT LEARNING PLAN
Sally Jo Hollingsworth*

Cancel Next

Details Subjects/Courses Tracking Weekly Contacts Intervention Plans Monthly Progress FTE

Core Subject Areas and Courses Instructions Add Approve All

ALE-Teacher Student Learning Plan Subject-Courses (5 records)

Course	Certificated Teacher	Participation	Credits Avail	Credits Earned	Subject	Course Code / Name
Sem 1 Jennifer Test	McCollum*, Deidra				English Language and Literature	ENG004 (English/Language Arts)
Deidra's Test Course - Fairytale Literature	McCollum*, Deidra	Completed	0.5	0.5	English Language and Literature	ENG001 (English/Language Arts)
	McCollum*, Deidra	Completed		0.5	Mathematics	
Testing Again	McCollum*, Deidra	Completed	1.0	1	English Language and Literature	
IS Math 8	McCollum*, Deidra	Completed			English Language and Literature	

Row Actions & Options

- Edit Details
- Edit Activities/Objectives
- Edit Timelines/Methods for Evaluation
- Delete

The “Results” section is at the bottom of the next screen.

Results

Grade Selection (optional) Select

Earned Credits (optional) 0.5

Ale Student Learning Plan Subject Course Class Term Grades (records) Add Class Term Grade

Nothing matched the current criteria.

The first decision to make is whether you need to assign overall grades/credits for the entire course, or whether you are going to assign grades/credits per term (i.e. for first and second semester for example.)

Awarding an Overall Grade/Credits for the Course

If you are awarding an overall single grade for the course, utilize the top two fields

Results

Grade Selection (optional) Select

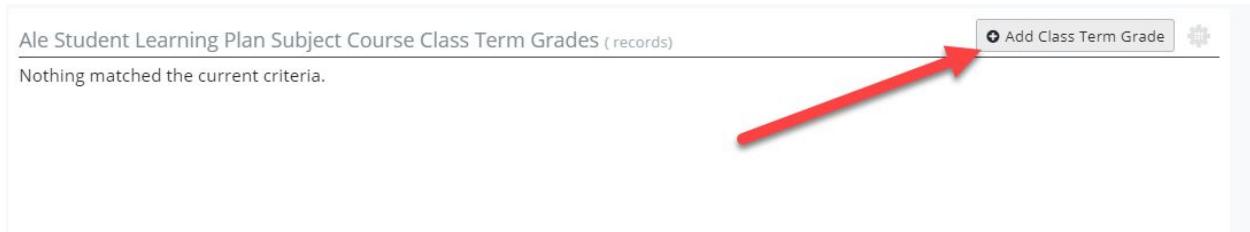
Earned Credits (optional) 0.5

Grade Selection: This field only becomes available when the course participation status is updated to “Completed.” This selector will allow you to choose from a selectable list the grade that is being awarded for the course.

Earned Credits: If this was a predefined Course that was added to the SLP, and a value was recorded in the “Credits Available” field on that Course, that value will automatically display here when the Course Participation Status is marked as “Completed.” It can be edited as needed at that time, or manually entered if no predefined value is displaying.

Awarding Grades/Credits per Term for the Course

If you work on a more term-based system and would like to award grades and credits for each term, you can do this using the “Add Class Term Grades” button at the bottom right of the “Results” section.



This can be done at any time, regardless of the Course Participation Status. This allows for a course to be In Progress throughout the school year, and Grade/Credits to be awarded after the completion of each term.

The following form will appear where you may choose the Class Term, Grade and/or Credits Earned.

The form is titled 'Add Class Term Grade' and has a 'Validate' button. It contains a section titled 'Class Term Grade' with three input fields: 'Class Term (required)' with a 'Select' dropdown, 'Grade Selection (optional)' with a 'Select' dropdown, and 'Credits Earned (optional)' with a text input field.

Once entered, the recorded grades and/or credits will be displayed in a table at the bottom of the results section.

The screenshot shows the same table header as before, but now it says '(1 records)'. Below the header is a table with three columns: 'Class Term', 'Credits Earned', and 'Grade Selection'. Each column has a dropdown arrow and a gear icon. The table contains one row with the following data:

Class Term	Credits Earned	Grade Selection
S1	0.5	C

Whichever method you choose, the grades entered can be included on your printed version of the Student Learning Plan if desired and utilized for other reports.