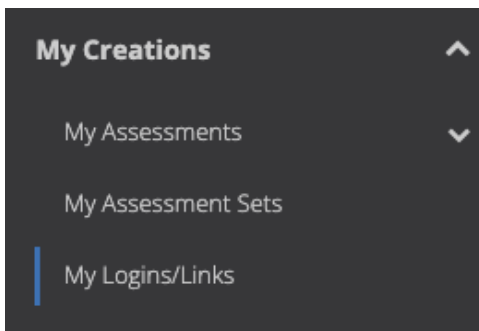


## HOMEROOM DASHBOARDS - LOGINS/LINKS

**Login** is a link, but it stores a username and password so you can automatically sign in to any external site. A **link** is a quick way to access external websites, such as your district's website. The Login and Links Container manages your list. **NOTE:** Logins/Links may be set for you by your District.

### ADD A LOGIN OR LINK

Start by finding **My Creations** in the left navigation bar and choose **My Logins/Links**.



First-time users will see a landing page. To add a Login or Link, **Click here to create your first** or click the **Actions Gear** button in the top right and choose **Create New Login/Link**.



A **Create Login** popup window will appear. Notice the header has a tab for **Login** and one for **Link**.

Create login Login Link x

**Login**

Login Option (required)	Label (required)
<input type="text"/>	<input type="text"/>
Username (required)	
<input type="text"/>	
Password (required)	Confirm Password (required)
<input type="text"/>	<input type="text"/>

## ADDING A LOGIN

1. Select the **Login tab**.
2. Under the **Login Options**, a dropdown menu will appear. The available logins are those approved by your District; if you are not given options, this functionality is not yet available. Please add a link instead, or email [support@schooldata.net](mailto:support@schooldata.net) and request a Login be set up for your district.

Create login

Login Link ✕

Login

Login Option (required)

- ✓ DIBELS
- EDS
- NWEA Reports
- Renaissance Learning
- Skyward
- Substitute Online
- V2 Dashboard
- Homeroom Admin - permissions required

Label (required)

Confirm Password (required)

→ Save

3. Once you have chosen a Login, the screen will auto-populate a **Label, Username, and Password**.
  - Update the Label to anything memorable to you.
  - Ensure the **username** and **password** are associated with your chosen login option.
  - **Confirm Password**
  - Click the **Save** button.
  - You will now see your login on the **My Logins/Links list**.

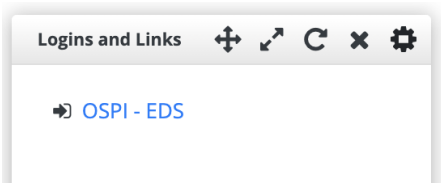
### LOGINS/LINKS


My Logins and Links

⚙️ Actions ▾

Link Name	URL	Type	
OSPI - EDS		login	⚙️

You will also see the Login in your **Login and Links** container on your Dashboard. Clicking the link will take you to the website and automatically log you in.



Notice the icon that prefaces the label. 

This Login icon will help you differentiate a Login from a Link in your Logins and Links container.

## ADDING A LINK

1. Click the **Link tab**.

Create link Login Link ✕

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URL \*

Label (optional)

✔ Save

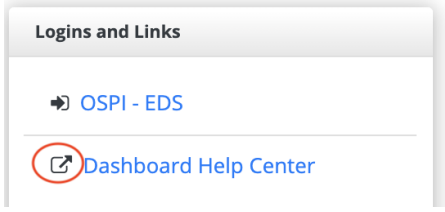
2. Copy/paste the website URL, then fill in a **Label** that will display on the Logins and Links container.
3. Click **Save**.
4. You will now see your link on your **My Logins and Links**.


**LOGINS/LINKS**  
My Logins and Links ⚙ Actions ▾

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Link Name	URL	Type	⚙
OSPI - EDS		login	⚙
<a href="#">Dashboard Help Center</a>	<a href="https://support.schooldata.net/hc/en-us/categories/360000">https://support.schooldata.net/hc/en-us/categories/360000</a>	link	⚙

You will also see the link on your Dashboard in your Login and Links container. Clicking the link will take you to the website.

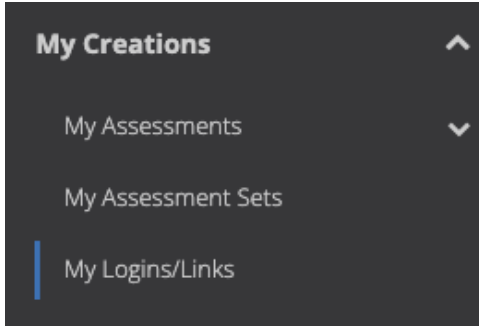


Notice the icon that prefaces the label. 

This Link icon will help you differentiate a Login from a Link in your Logins and Links container.

## EDIT/DELETE A LOGIN OR LINK

Start by finding **My Creations** in the left navigation menu and choosing **My Logins/Links**.



1. You will see a list of your Logins and Links.
2. Next, click the **Actions Gear** icon to the right of the one you would like to edit or delete.
  - The **Edit Item** options will open the prefilled Create Login or Link form, where you can edit the data and save your changes. **NOTE:** if you edit a Login, you'll need to re-enter the password. If you make any other changes and don't re-enter the password, the form will save your password as blank, and the Login will not work.
  - The **Delete Item** will remove the login/link.

### LOGINS/LINKS

My Logins and Links

⚙️ Actions ▾

Link Name	URL	Type	
OSPI - EDS		login	
<a href="#">Dashboard Help Center</a>	<a href="https://support.schooldata.net/hc/en-us/categories/360000">https://support.schooldata.net/hc/en-us/categories/360000</a>	link	 Edit Item  Delete Item