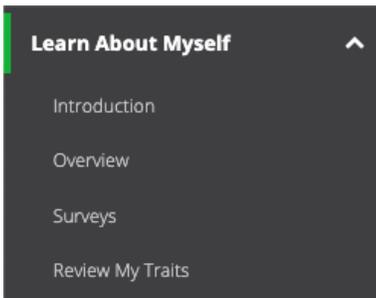


NAVIGATING CAREER PLANNER

Log in by going to [https://\[yourdistrict\].schooldata.net/v2/career-planner/#/](https://[yourdistrict].schooldata.net/v2/career-planner/#/)

In the **Career Planner** application, you are provided ways to discover a career, how to get the training to enter the career, and help to find the schools or colleges to prepare. **Click the caret** on the left side menu to expand the area below.

Learn About Myself



Examine **Interests**, **Preferences**, and **Skills** to explore how they align with potential careers.

See the article [Learn About Myself-Assessments](#) for more information.

LEARN ABOUT MYSELF
Self Assessments

These questionnaires are a good place to begin your career exploration, especially if you are unsure about your future career goals. Based on information you provide, these questionnaires will suggest careers for further exploration.

A or **B**

Preferences

You will see 66 pairs of activities. For each pair choose the one activity you would rather do. Your preferences will be matched to careers that share your preferences.

Attempt 10/31/19 ✓

Next

☹️ 😐 😊

Interests

Rate your interest in 60 activities. Don't think about your current ability to perform the activity, simply state your like or dislike for the activity based on your interest in the activity.

Attempt 0%

👍 👍 👍

Skills

Rate your skills by thinking about the skills you like to use the most. The skills you like to use will be matched to careers using similar skills.

Attempt 0%

When completed, **results** are provided, and suggested careers match.

LEARN ABOUT MYSELF
Choose my Preferences: Results

Your selections have indicated a preference for the following 12 areas.

Area	Count
Artistic	11
Accommodating	8
Leading and Influencing	8
Mechanical	6
Industrial	6
Selling	6
Business Detail	5

Explore or Favorite these areas that match your preferences.

Top Three Areas

- Artistic** (see all)
 - Actors
 - Animators and Multimed...
 - Announcers
 - Art Directors
 - Audio-Visual Specialists
 - Camera Operators
 - Cartoonists
- Accommodating** (see all)
 - Baggage Porters and Bell...
 - Bakers
 - Barbers
 - Bartenders

Surveys

School District designed surveys. Click the **survey link** to begin answering the provided questions.

LEARN ABOUT MYSELF
Surveys

These surveys and links guide you through activities designed by your school district to help you complete your High School and Beyond Plan.



Surveys				
Middle School	9th Grade Career Night	10th Grade Job Shadow 10th Grade Student Led Conferences	11th Grade College/Career Fair Demonstration Fair	12th Grade Financial Aid Reflection Job Shadow 12th Grade

See the article [Career Planner Customization Options](#) for more information.

Review My Traits

With two or more self-assessments completed, the **Review My Traits** page will populate a list of careers that match. The careers that match the most self-assessments will be at the top. Click the **heart** on any career(s) of interest to investigate.

LEARN ABOUT MYSELF
Review My Traits

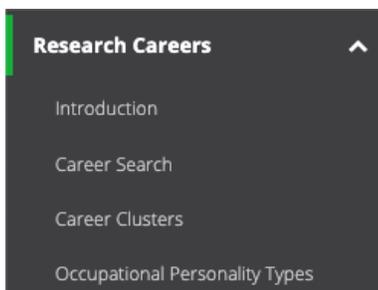
Based on your self assessments, there are a number of careers and categories that appear to be a good fit for you. Throughout your journey in Career Planner, the following suggestions will be marked with a star.

As you proceed through the process of self discovery, HEART items along the way and they will be saved for you in your portfolio.

Career Interest Areas	Personality Types	Career Clusters
☆ Accommodating	☆☆ Artistic	☆ Architecture and Construction
☆ Artistic	☆ Investigative	☆ Arts, Audio/Visual Technology, and Communications
☆ Leading and Influencing	☆ Social	☆ Transportation, Distribution, and Logistics

Career	Preferences	Interests	Skills
♥ Animators and Multimedia Artists	☆	☆	☆
♡ Choreographers	☆	☆	☆
♡ Fine Artists	☆	☆	☆

Research Careers



What will you do in your career every day?

How much does it pay?

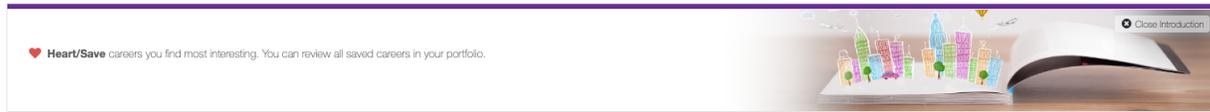
What is the training required?

Will there be jobs in the future?

Who hires people in these jobs?

Career Search - Use the search boxes to find careers by name, self-assessment results, or programs and schools favored.

RESEARCH CAREERS
Career Search



Career Planner Careers (570 records)

Career	Cluster	Interest Areas	Pathway	Personality Type	Level of Education	Yearly Salary
Accountants and Auditors	Finance	Leading and Influencing	Accounting	Conventional	Most of these occupations require a ...	\$79,680.00
Actors	Arts, Audio/Visual Tech...	Artistic	Performing Arts	Artistic	These occupations usually require a ...	No Washington Sal
Actuaries	Finance	Leading and Influencing	Insurance	Conventional	Most of these occupations require a ...	\$103,100.00
Acupuncturists	Health Science	Scientific	Therapeutic Services	Social	Most of these occupations require gr...	\$48,260.00

Career Clusters - These are areas categorized by type of career. Click into **Career Cluster** or **favorites** to see similar careers in an area of interest.

RESEARCH CAREERS
Career Cluster - Agriculture, Food, and Natural Resources

Are science classes your favorite? Are you interested in protecting the environment? Do you collect rocks? Do you enjoy working outdoors? Do you enjoy working with animals? Do you have a green thumb? If so, this career cluster might be for you.

If you choose to work in occupations in the Agriculture, Food, and Natural Resources cluster, you could raise plants and animals as sources for food and shelter. On the other hand, you could focus on selling and making products from plants and animals. These products include food, lumber, and fabrics. You might also provide advice and services that farmers and ranchers need to improve products. Another option in this cluster is to work to conserve natural resources and protect the environment.



Agriculture, Food, and Natural Resources

[\(see all 29 careers in this cluster\)](#)

Occupational Personality Types - These areas are categorized by personality type found in the Self Assessments. Click on an **Occupational Personality Type** to see the various careers categorized here.

RESEARCH CAREERS
Occupational Personality Types



Artistic - The "Creators"

People with Artistic interests like work activities that deal with the artistic side of things, such as forms, designs and patterns. They like self-expression in their work. They prefer settings where work can be done without following a clear set of rules.

EXAMPLE CAREERS

Actors, Animators and Multimedia Artists, Architects



Conventional - The "Organizers"

People with Conventional interests like work activities that follow set procedures and routines. They prefer working with data and detail more than with ideas. They prefer work in which there are precise standards rather than work in which you have to judge things by yourself. These people like working where the lines of authority are clear.

EXAMPLE CAREERS

Accountants and Auditors, Actuaries, Archivists



Enterprising - The "Persuaders"

People with Enterprising interests like work activities that have to do with starting up and carrying out projects, especially business ventures. They like persuading and leading people and making decisions. They like taking risks for profit. These people prefer action rather than thought.

EXAMPLE CAREERS

Administrative Services Managers, Advertising Managers, Advertising Salespeople



Investigative - The "Thinkers"

People with Investigative interests like work activities that have to do with ideas and thinking more than with physical activity. They like to search for facts and figure out problems mentally rather than to persuade or lead people.

EXAMPLE CAREERS

Aerospace Engineers, Agriculture Engineers, Agricultural Scientists



Realistic - The "Do-ers"

People with Realistic interests like work activities that include practical, hands-on problems and solutions. They enjoy dealing with plants, animals and real-world materials, like wood, tools and machinery. They enjoy outside work. Often people with Realistic interests do not like occupations that mainly involve doing paperwork or working closely with others.

EXAMPLE CAREERS

Agricultural Inspectors, Agriculture Products Graders and Sorters, Aircraft Mechanics



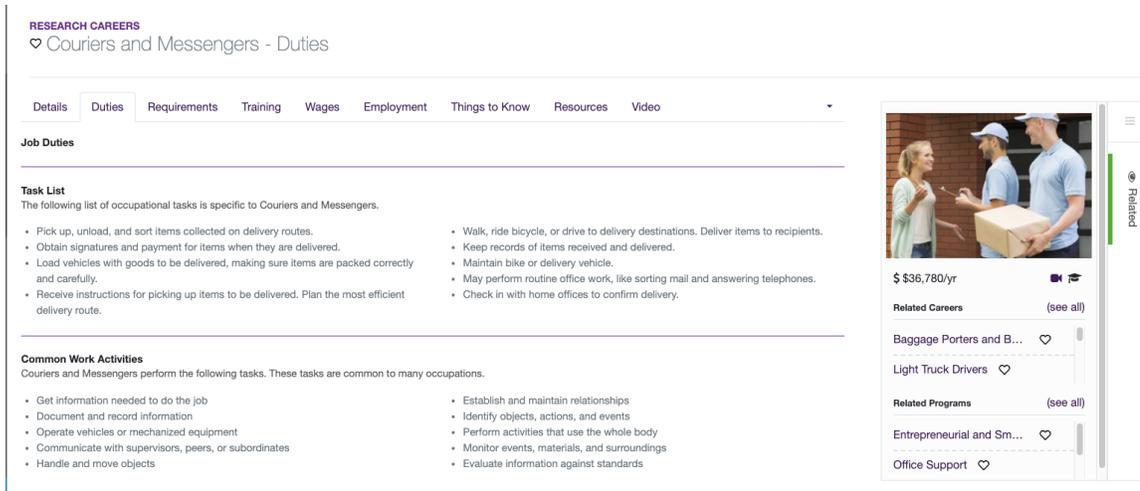
Social - The "Helpers"

People with Social interests like work activities that assist others and promote learning and personal development. They prefer to communicate more than to work with objects, machines or data. They like to teach, to give advice, to help or otherwise be of service to people.

EXAMPLE CAREERS

Acupuncturists, Addictions Counselors, Adult and Vocational Education Teachers

Investigating a Career - From any area where you see the name of a career, click on it to learn more. This provides an overview of the career and its median salary in Washington. Click the (+) to see a complete description of the career. To investigate the career further, click the **Dig Deeper**. On the top, the **Duties** (Task List and Common Work Activities), **Requirements** (Working Conditions, Physical Demands, Skills and Abilities), **Training** (Training, Education After High School, Volunteer/Work Experience, On-The-Job Training, Military Training, Helpful High School Courses), **Wages** (Washington Regions, Other States and U.S. Territories), **Employment Outlook**, **Things to Know**, or **Resources** tabs provide more ways to investigate a career. On the right, you will find **Related Careers** and **Related Programs**.



RESEARCH CAREERS
 ♥ Couriers and Messengers - Duties

Details | **Duties** | Requirements | Training | Wages | Employment | Things to Know | Resources | Video

Job Duties

Task List
 The following list of occupational tasks is specific to Couriers and Messengers.

- Pick up, unload, and sort items collected on delivery routes.
- Obtain signatures and payment for items when they are delivered.
- Load vehicles with goods to be delivered, making sure items are packed correctly and carefully.
- Receive instructions for picking up items to be delivered. Plan the most efficient delivery route.
- Walk, ride bicycle, or drive to delivery destinations. Deliver items to recipients.
- Keep records of items received and delivered.
- Maintain bike or delivery vehicle.
- May perform routine office work, like sorting mail and answering telephones.
- Check in with home offices to confirm delivery.

Common Work Activities
 Couriers and Messengers perform the following tasks. These tasks are common to many occupations.

- Get information needed to do the job
- Document and record information
- Operate vehicles or mechanized equipment
- Communicate with supervisors, peers, or subordinates
- Handle and move objects
- Establish and maintain relationships
- Identify objects, actions, and events
- Perform activities that use the whole body
- Monitor events, materials, and surroundings
- Evaluate information against standards

Related Careers (see all)

- Baggage Porters and B...
- Light Truck Drivers

Related Programs (see all)

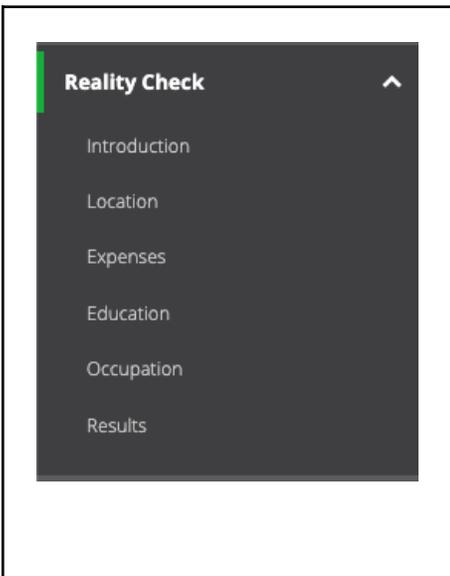
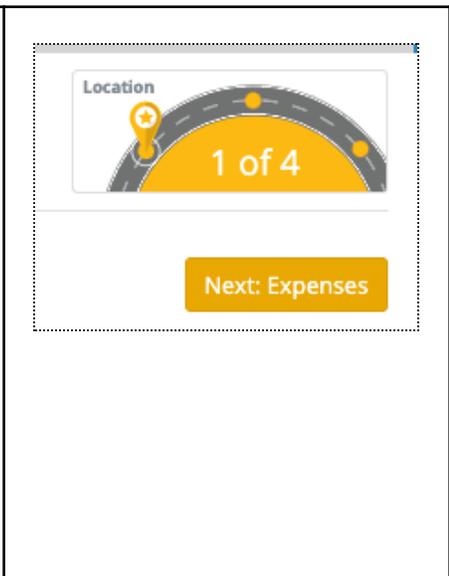
- Entrepreneurial and Sm...
- Office Support

See the article [Research Careers](#) for more information.

Reality Check

Use Reality Check to build a budget for a future lifestyle. Then, see the careers that will support their life choices.

From the **Introduction**, click **Location** to begin. A **button to go to the next part** of Reality Check as they progress.

 <p>Reality Check</p> <ul style="list-style-type: none"> Introduction Location Expenses Education Occupation Results 	 <p>Location</p> <p>1 of 4</p> <p>Next: Expenses</p>	<p>Location - Where would you like to live?</p> <p>Expense Calculator - Eleven (11) types of expenses are calculated by individual preference. (Housing, Utilities, Food, Transportation, Clothes, Health, Entertainment, Personal Care, Miscellaneous, Student Loans, Savings)</p> <p>Education - How much time are you willing to invest in your education?</p> <p>Occupation - What career cluster interests you most?</p>
--	---	---

Results

When each category of Reality Check has been filled in, the Results page will provide a list of Careers to favorite or click to investigate.

- **Drop-down boxes** can be changed to look at other career availability.
- Click **Edit** to change monthly expenses to update the annual salary.
- Select **No Preference** to show careers for all other selections.

REALITY CHECK
Results

Where would you like to live?

How much time are you willing to invest?

Calculated Monthly Expenses

 Edit

Total Annual Salary Needed

What general career cluster interests you most?

CAREERS

♥ Advertising Managers

♥ Buyers and Purchasing Agents

♥ Market Research Analysts

♥ Marketing Managers

♥ Public Relations and Fundraising Ma...

♥ Public Relations Specialists

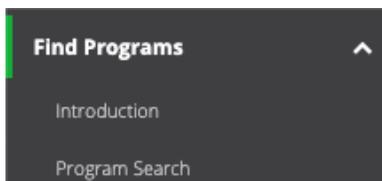
♥ Sales Managers

♥ Sales Representatives

Next: Find Programs

See the article [Reality Check: Basic Guide](#) for more information.

Find Programs



Program search is a versatile tool that lets you quickly look up educational programs using many filtering options. It includes Colleges, Apprenticeships, Certification, and Vocational Training Programs.

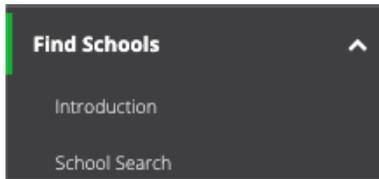
Program Search - Use the search boxes to find educational programs by name, self-assessment results, or careers and schools favored.

FIND PROGRAMS
Search Programs

Career Planner Educational Programs (582 records)

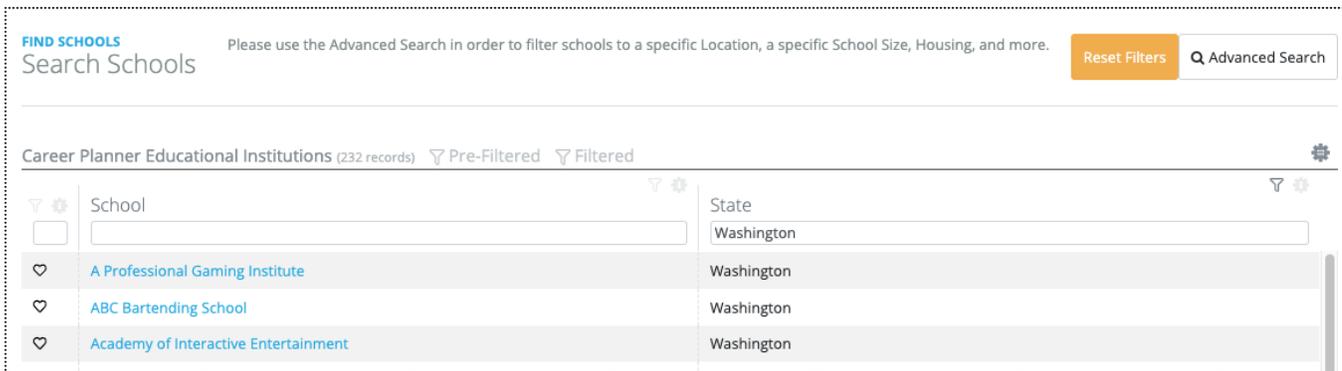
	Program	Is Suggested by Favorited C	Is Suggested by Favorited S	Is Suggested by Interests As	Is Suggested by Preference:
♥	Accounting	☆	☆	☆	☆
♥	Accounting Technology and B...			☆	
♥	Actuarial Science	☆		☆	
♥	Acupuncture and Traditional ...			☆	☆

Find Schools

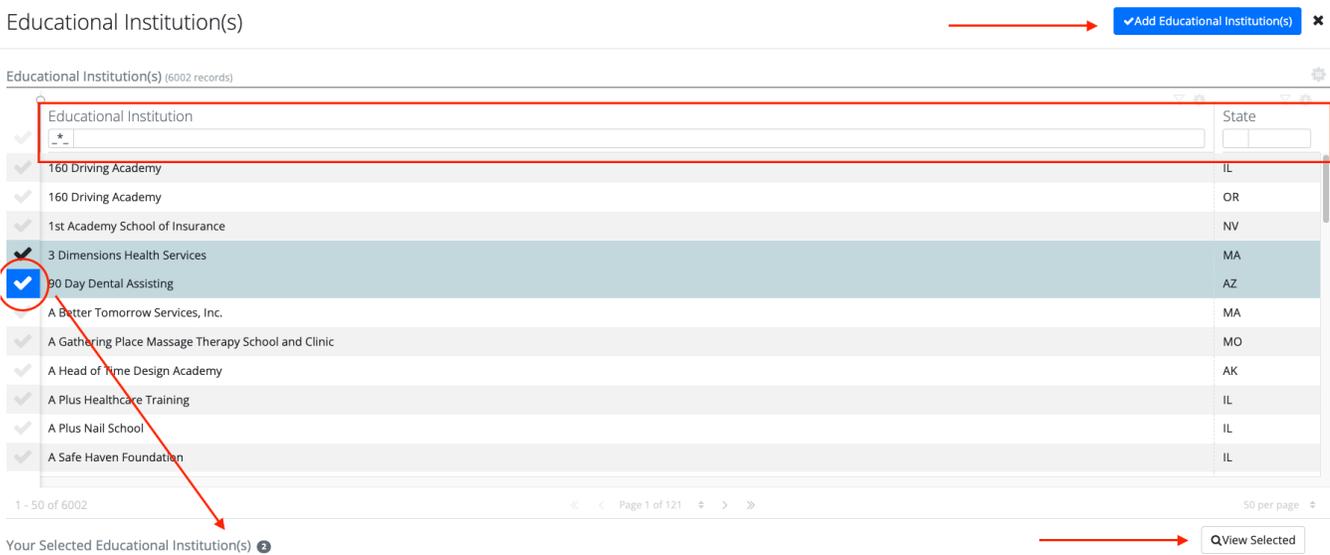


School search is a versatile tool that lets you quickly look up schools using many filtering options. It includes Colleges, Apprenticeships, Certification, and Vocational Training Programs. In addition, it includes all states and U.S. territories.

School Search - Use the **search boxes** to find schools by name or state. Click the **Advanced Search** to search by a specific Location, School Size, Housing, Sports, and more.



Compare - Select **Education Institutions** to compare. Filter and click the checkmark to the left of the institutions you wish to compare. Selections will be reflected in the **Your Selected Educational Institution(s)**. Click **View Selected** to review choices, then click **Add Education Institution(s)**.



Results will compare **Tuition, Setting, Degrees, School Population, Admissions, Housing, Student Activity, Type, and Sports.**

FIND SCHOOLS
Compare Schools

Select Educational Institutions to compare

Educational Institution(s) (required) Select

Central Washington University x Western Washington University x

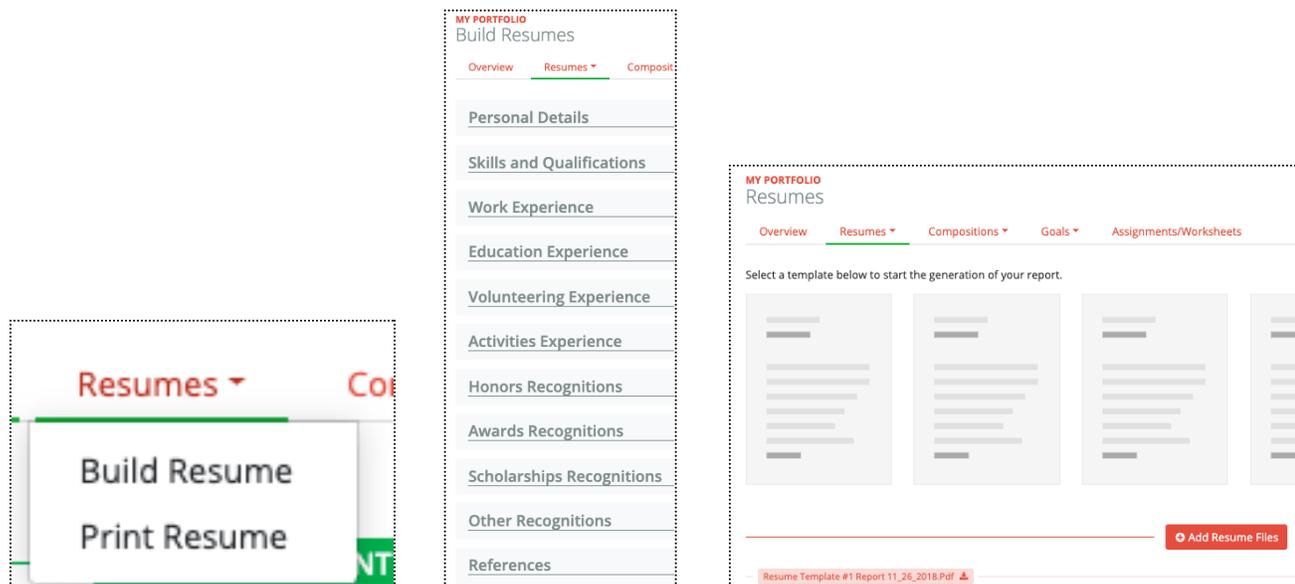
Search

Results CareerPlanner Compare Educational Institutions (9 records) Data Settings Form

	Central Washington University	Western Washington University
Tuition	7021.00 - 25092.00	7761.00 - 25668.00
Setting	Small town-rural area (not within commuting distance of a large city)	Urban (in a large city)
Degrees	Bachelor's, Certificate or diploma, Graduate certificate, Master's, Other advanced	Bachelor's, Certificate or diploma, Doctorate, First professional, Graduate certificate,

Resumes

Build a resume. In the resume sections, click the **+ Add** to begin adding. Then, **Print** the resume with a pre-set template or upload a resume.

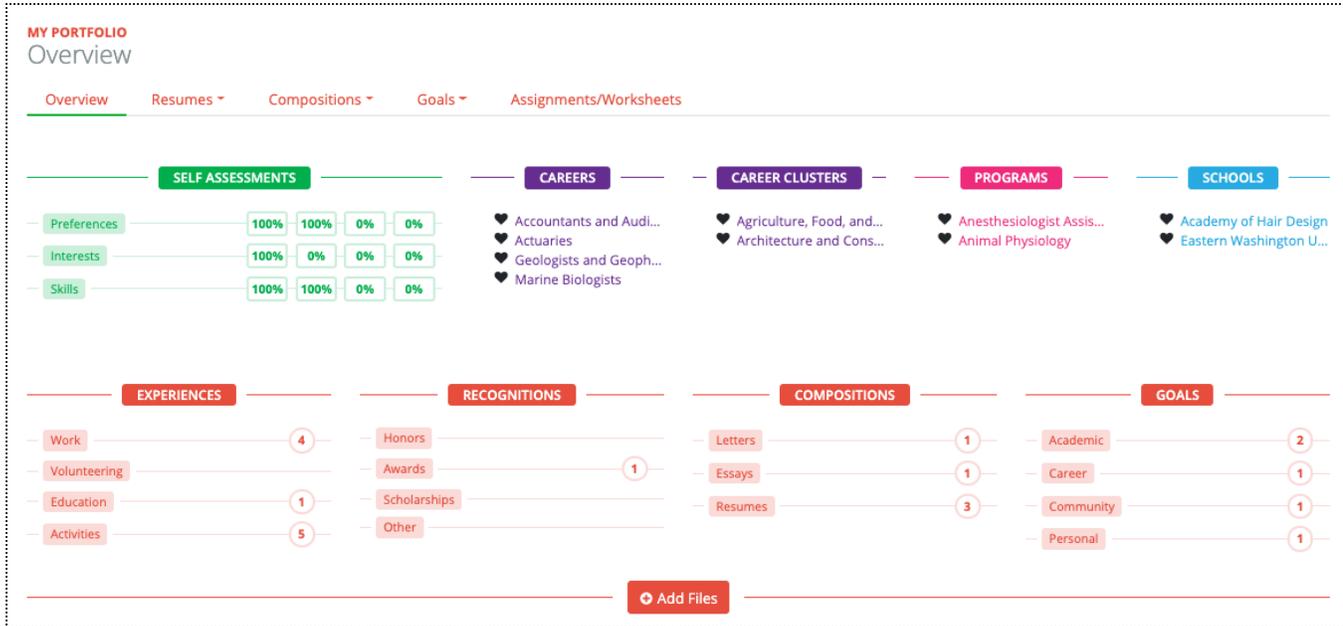


The screenshot shows the 'Build Resumes' interface. On the left is a sidebar menu with the following items: Personal Details, Skills and Qualifications, Work Experience, Education Experience, Volunteering Experience, Activities Experience, Honors Recognitions, Awards Recognitions, Scholarships Recognitions, Other Recognitions, and References. The main content area is titled 'MY PORTFOLIO Resumes' and includes tabs for Overview, Resumes, Compositions, Goals, and Assignments/Worksheets. Below the tabs, it says 'Select a template below to start the generation of your report.' and displays four resume template thumbnails. At the bottom right of the main area is a red button labeled 'Add Resume Files'. A small notification at the bottom left of the main area says 'Resume Template #1 Report 11_26_2018.Pdf'.

See the article [Assembly My Portfolio: Resume](#) for more information.

Assemble My Portfolio

The portfolio stores assessment results, favored careers, programs, schools, goals, and experiences.



MY PORTFOLIO Overview

Overview Resumes Compositions Goals Assignments/Worksheets

SELF ASSESSMENTS

Preferences	100%	100%	0%	0%
Interests	100%	0%	0%	0%
Skills	100%	100%	0%	0%

CAREERS

- Accountants and Audi...
- Actuaries
- Geologists and Geoph...
- Marine Biologists

CAREER CLUSTERS

- Agriculture, Food, and...
- Architecture and Cons...

PROGRAMS

- Anesthesiologist Assis...
- Animal Physiology

SCHOOLS

- Academy of Hair Design
- Eastern Washington U...

EXPERIENCES

- Work: 4
- Volunteering
- Education: 1
- Activities: 5

RECOGNITIONS

- Honors
- Awards: 1
- Scholarships
- Other

COMPOSITIONS

- Letters: 1
- Essays: 1
- Resumes: 3

GOALS

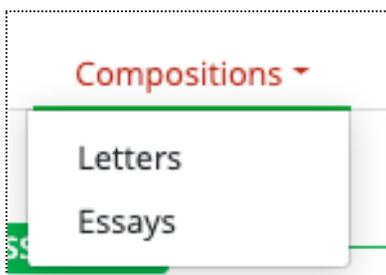
- Academic: 2
- Career: 1
- Community: 1
- Personal: 1

Add Files

See the article [Assemble My Portfolio: Uploading Files/Links](#), [Career Planner Customization Options](#) for more information.

Compositions

Fill in fields to create **Letters** or **Essays** to access later. This is an excellent location for cover letters then generate them for printing. In the selected area, click the **+Add** to begin.



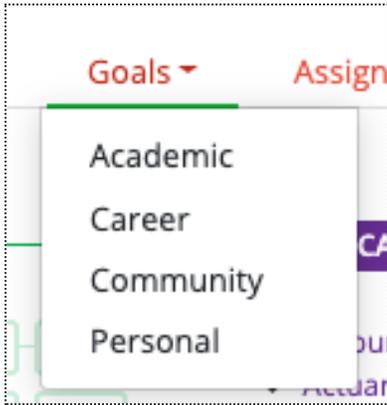
Compositions ▾

- Letters
- Essays

Goals

Create **Education/Academic, Career, Community, or Personal goals**. These can be entered each school year and reflected on to see how they have grown. Then, in the selected area, click the **+Add** to begin.

See [Career Planner: Creating Goals](#) for more information.



Assignments/Worksheets

The District provides links here to access reference information, help for a specific graduation year, or assignments to complete. Follow the instructions in the comments and click the link to access the document/webpage.

MY PORTFOLIO	
Assignments and Worksheets	
Overview	Resumes ▾
Compositions ▾	Goals ▾
Assignments/Worksheets	
Link	Comments
Senior Portfolio 2020 - HSB Plan	A guide for students and parents
Letter of Recommendation	Students can download this sheet, fill in the necessary spots and pass to counselors/educators for recommendat

College Bound

The College Bound Scholarship program is an early commitment of state financial aid to eligible students who sign up in middle school and fulfill the scholarship pledge. In Partnership with the Washington Student Achievement Council, we provide access to the tools and resources your students will need to get College Bound.

Financial Information

The information found here will help students learn about many options to pay for education. It starts with the Free Application for Federal Student Aid (FAFSA) or the Washington Application for State Financial Aid (WAFSA). Included is a **Financial Aid Reflection Survey** that can be found in the top right by clicking **Launch Survey**. When completed, this will be reflected in the student's Assemble Portfolio.

Financial Information

[Launch Survey](#)

Don't let the cost of college stand in the way of your career goals.

The information below helps you learn about many options to pay for education. Grants and scholarships are free money for your education. Apply for many grant and scholarship opportunities. The time you invest to search and apply for free money could make a difference in the college you attend and the amount of money you may need to borrow.

SURVEY
Financial Aid Reflection

Question 1

What is the FAFSA?

<http://www.fafsa.gov/>

na

< >

