

Filtering tools from the View 504 Plans

Getting There

If logged into Homeroom, click the navigation bar at the top. Select the “SP” bundle for Student Plans. Click **Launch** on 504 Plans

SP APPLICATION BUNDLE STUDENT PLANS

- iv Intervention Plans**
Assign interventions to individual students or groups, and record progress, accomplishments, and communications.
LAUNCH APP >>
- 5p 504 Plans**
A way to easily and seamlessly guide users through the entire 504 evaluation process. The application itself guides you through creating prior written notices, eligibility forms, and finally the 504 plan.
LAUNCH APP >>
- Hp Individual Health Plans**
Share the precise info needed to prevent and treat student health issues, like allergic reactions or asthma attacks.
LAUNCH APP >>
- Hc Highly Capable Plans**
Flexible, customizable plans that follow students to monitor progress and growth during the HiCap process.
LAUNCH APP >>

OR Log in with username & password at [https://\[districtname\].schooldata.net/V2/504-Plan](https://[districtname].schooldata.net/V2/504-Plan)

Things to know:

Filter changes the browser remembers for that user.

For a plan to be “Is Current = Yes”:

- **Implementation Date** equal to or greater than the current date.
- **Re-Evaluation Date** equal or less than the current date

View 504 Plans

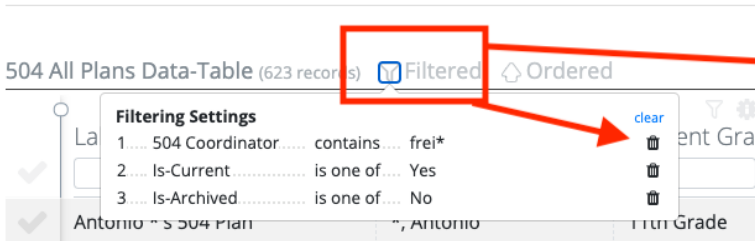
504 All Plans Data-Table (623 records) Filtered Ordered

La	504 Coordinator	Student Grade	Graduation Year	Implementat	Review Date	Re-evaluation	504 Coordinator	Is-Current	Is-Ar
✓	frei*	11th Grade	2021/22	2019-08-30	2020-08-30	2022-08-30	frei*, Leighla	Yes	No
✓	*, Arabella	11th Grade	2021/22	2019-01-24	2020-06-19	2022-01-24	Frei*, Leighla	Yes	No
✓	*, Maolei	10th Grade	2022/23	2019-09-04	2020-06-17	2022-06-17	Frei*, Leighla	Yes	No
✓	*, Tanna	12th Grade	2020/21	2018-09-24	2020-09-24	2021-09-24	Frei*, Leighla	Yes	No
✓	Colegrove*, Mafalda	11th Grade	2021/22	2018-11-29	2019-11-29	2021-11-29	Frei*, Leighla	Yes	No

Click on **Filtered** at the top of the list; this shows the current filters in place.

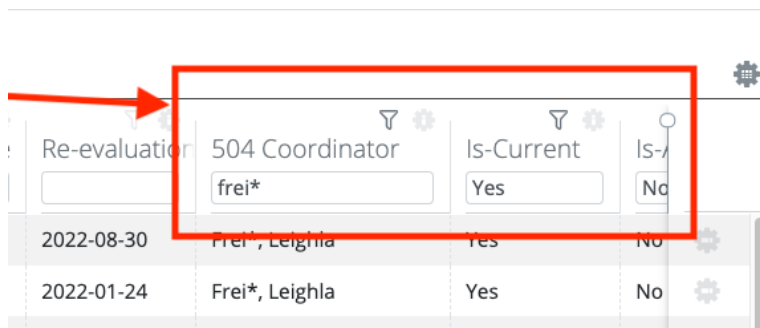
Click the **Trashcan** at the end to remove that specific filter.

Click **Clear** to clear all filters.

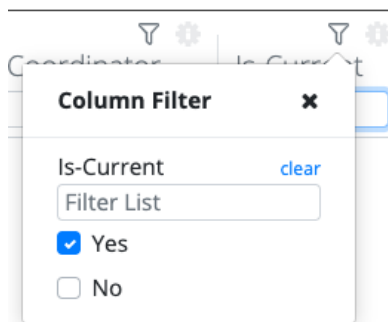


Click into an individual column:

Type or delete text from the box to find what you are searching for.



For some boxes, click the funnel icon to use checkbox options.



Other tools from the View 504 Plans

Mass Printing of student 504 Plans

1. Click the **Checkmark** to the left of the students to include. If all is in the view to include, click the faded-out checkmark to select all in the list.
2. Click the **Actions Gear** in the top right.
3. Click **Print Selected 504 Plans**.
4. A ZIP file with all student plans is generated. A notification with the ability to download is displayed in the application, and an email is sent to the user.

View 504 Plans

504 All Plans Data-Table (623 records) Filtered Ordered






Label	Student	Current Grad	Graduation Y	Implementat	Review Date	Re-evaluator	504 Coordinator	Is-Current	Is-	
<input checked="" type="checkbox"/>	Antonio *'s 504 Plan	*. Antonio	11th Grade	2021/22	2019-08-30	2020-08-30	2022-08-30	Frei*, Leighla	Yes	No
<input checked="" type="checkbox"/>	Arabella *'s 504 Plan	*. Arabella	11th Grade	2021/22	2019-01-24	2020-06-19	2022-01-24	Frei*, Leiehla	Yes	No

Print Options
Print Selected 504 Plans

Individual Student 504 Plan options

Yes No 

Row Actions & Options

-  Edit
-  Print
-  Mail to Teachers
-  Archive
-  Clone

1. **Edit** allows the user to make edits to the plan.
2. **Print** would print just one student's plan.
3. **Mail to Teachers** emails their current teachers a copy of the plan.
4. **Archive** moves the 504 Plan out of "Is Current" regardless of dates.
5. **Clone** will make an identical copy of the 504 Plan.