

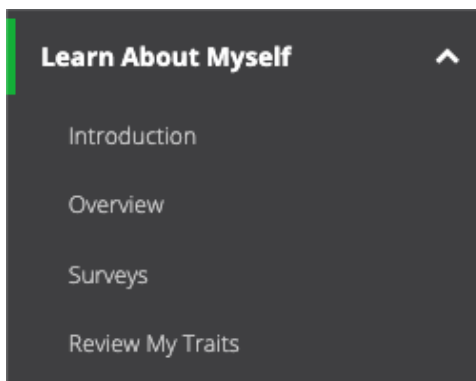
## NAVIGATING CAREER PLANNER

Log in by going to [https://\[yourdistrict\].schooldata.net/v2/career-planner/#/](https://[yourdistrict].schooldata.net/v2/career-planner/#/)

See [Login, Reset, Update - Student](#) for more information.

In the **Career Planner** application, you are provided ways to discover your career, how to get the training you need to enter the career and help find the schools or colleges to prepare you for your career. **Click the caret** on the left side menu to expand the area below.

### Learn About Myself



Examine your **Interests**, **Preferences**, and **Skills** to explore how they align with potential careers.

There are no right or wrong answers - think about what you want to do and have fun!

Click on **Attempt** to begin one of the three self-assessments.

See help articles: [Preferences Survey](#), [Interests Survey](#), [Skills Survey](#) for more information.

**LEARN ABOUT MYSELF**  
Self Assessments

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These questionnaires are a good place to begin your career exploration, especially if you are unsure about your future career goals. Based on information you provide, these questionnaires will suggest careers for further exploration.

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A or B

**Preferences**

You will see 66 pairs of activities. For each pair choose the one activity you would rather do. Your preferences will be matched to careers that share your preferences.

**Attempt**
10/31/19 ✓


Next



**Interests**

Rate your interest in 60 activities. Don't think about your current ability to perform the activity, simply state your like or dislike for the activity based on your interest in the activity.

**Attempt**
0%

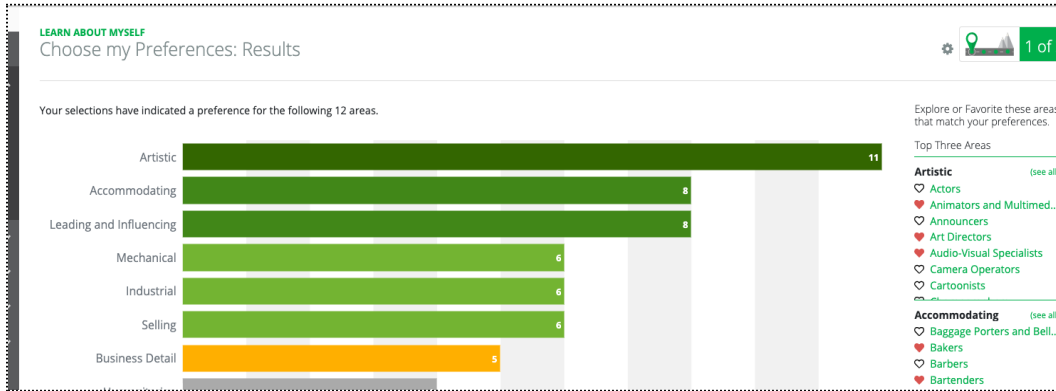


**Skills**

Rate your skills by thinking about the skills you like to use the most. The skills you like to use will be matched to careers using similar skills.

**Attempt**
0%

When completed, **results** are provided, and suggested careers match.



## Surveys

Surveys guide you through activities designed by your school district to help you complete your High School and Beyond Plan. Click the **survey link** to begin answering the provided questions.

**LEARN ABOUT MYSELF**  
Surveys

These surveys and links guide you through activities designed by your school district to help you complete your High School and Beyond Plan.



Surveys

Middle School	9th Grade	10th Grade	11th Grade	12th Grade
	<a href="#">Career Night</a>	<a href="#">Job Shadow 10th Grade</a> <a href="#">Student Led Conferences</a>	<a href="#">College/Career Fair</a> <a href="#">Demonstration Fair</a>	<a href="#">Financial Aid Reflection</a> <a href="#">Job Shadow 12th Grade</a>

## Review My Traits

With two or more self-assessments completed, the **Review My Traits** page will populate a list of careers that match. The careers that match the most self-assessments will be at the top. Click the **heart** on any career(s) you may want to investigate or are interested in.

**LEARN ABOUT MYSELF**  
Review My Traits

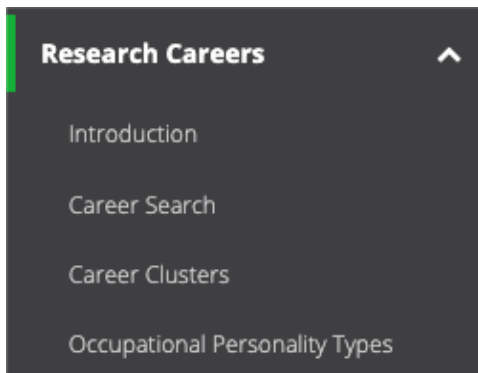
Based on your self assessments, there are a number of careers and categories that appear to be a good fit for you. Throughout your journey in Career Planner, the following suggestions will be marked with a star.

As you proceed through the process of self discovery, HEART items along the way and they will be saved for you in your portfolio.

Career Interest Areas	Personality Types	Career Clusters
☆ Accommodating	☆ ☆ Artistic	☆ Architecture and Construction
☆ Artistic	☆ Investigative	☆ Arts, Audio/Visual Technology, and Communications
☆ Leading and Influencing	☆ Social	☆ Transportation, Distribution, and Logistics

Career	Preferences	Interests	Skills
♥ Animators and Multimedia Artists	☆	☆	☆
♡ Choreographers	☆	☆	☆
♡ Fine Artists	☆	☆	☆

## Research Careers



- What will you do in your career every day?
- How much does it pay?
- What is the training required?
- Will there be jobs in the future?
- Who hires people in these jobs?

These are all important factors to consider when making decisions about your future.

## Career Search

Use the **search boxes** to find careers by name, self-assessment results, or programs and schools favorited.

RESEARCH CAREERS  
Career Search

Career Planner Careers (575 records)


Career	Cluster	Interest Areas	Pathway	Personality Type	Preferences	Interests	Program	School
Accountants and Auditors	Finance	Leading and Influencing	Accounting	Conventional	☆			☆
Actors	Arts, Audio/Visual Tech...	Artistic	Performing Arts	Artistic	☆	☆		
Actuaries	Finance	Leading and Influencing	Insurance	Conventional	☆			☆
Acupuncturists	Health Science	Scientific	Therapeutic Services	Social		☆		
Addictions Counselors	Human Services	Humanitarian	Counseling and Mental He...	Social		☆		
Administrative Services Ma...	Business Management ...	Business Detail	Operations Management	Enterprising			☆	☆

## Career Clusters


These are areas categorized by type of career. Click into **Career Cluster** or your **favorite** one to see similar careers in an area you might be interested in.

RESEARCH CAREERS  
Career Clusters


Use Career Clusters to find careers that share similar knowledge and skills. Each cluster contains several pathways. A pathway is a group of related career specialties within a cluster. Looking at Careers by Cluster provides you with a good starting point in your career research by showing careers you may not have thought about before and giving you quick information about those related careers.




Agriculture, Food, and Natural Resources



Architecture and Construction



Arts, Audio/Visual Technology, and Communications






Business Management and Administration

## Occupational Personality Types

These areas are categorized by personality type found in the Self Assessments. Click on an **Occupational Personality Type** to see the various careers categorized here.

RESEARCH CAREERS  
Occupational Personality Types

 <p><b>Artistic - The "Creators"</b></p> <p>People with Artistic interests like work activities that deal with the artistic side of things, such as forms, designs and patterns. They like self-expression in their work. They prefer settings where work can be done without following a clear set of rules.</p> <p><b>EXAMPLE CAREERS</b> Actors, Animators and Multimedia Artists, Architects</p>	 <p><b>Conventional - The "Organizers"</b></p> <p>People with Conventional interests like work activities that follow set procedures and routines. They prefer working with data and detail more than with ideas. They prefer work in which there are precise standards rather than work in which you have to judge things by yourself. These people like working where the lines of authority are clear.</p> <p><b>EXAMPLE CAREERS</b> Accountants and Auditors, Actuaries, Archivists</p>	 <p><b>Enterprising - The "Persuaders"</b></p> <p>People with Enterprising interests like work activities that have to do with starting up and carrying out projects, especially business ventures. They like persuading and leading people and making decisions. They like taking risks for profit. These people prefer action rather than thought.</p> <p><b>EXAMPLE CAREERS</b> Administrative Services Managers, Admissions Managers, Advertising Salespeople</p>
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## Investigating a Career

From any area where you see the name of a career, click on it to learn more. This provides an overview of the career and its median salary in Washington.

Click the (+) to see a full description of the career. To investigate the career further, click the **Dig Deeper**.

\$63,523/yr

**Career Summary**  
Environmental engineering technicians work with environmental engineers and scientists. They help prevent, control, and clean up pollution. Technicians follow plans developed by environmental engineers. Sometimes they work in the field collecting soil, air and water samples. Other times they work in laboratories preparing samples. They conduct tests and keep detailed records of results and observations

[+](#) [Dig Deeper](#)

On the top, the **Duties, Requirements, Training, Wages, Employment Outlook, Things to Know, or Resources** tabs provide more ways to investigate a career.

On the right, you will find **Related Careers and Related Programs**.

RESEARCH CAREERS  
♥ Environmental Engineering Technicians - Duties

Details **Duties** Requirements Training Wages Employment Things to Know Resources

\$63,523/yr

**Related Careers** (see all)

- ♥ Engineering Technicians
- ♥ Environmental Engineers
- ♥ Environmental Scientists
- ♥ Forestry Technicians
- ♥ Hazardous Material Workers
- ♥ Occupational Health and Safety Techn...
- ♥ Precision Agriculture Technicians
- Science Technicians

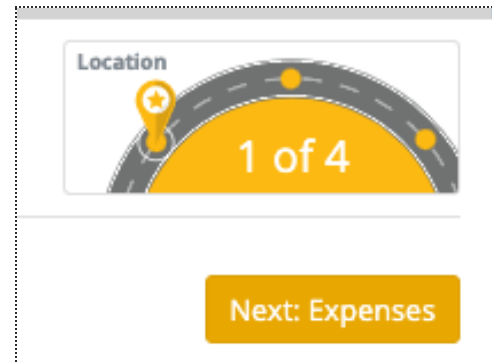
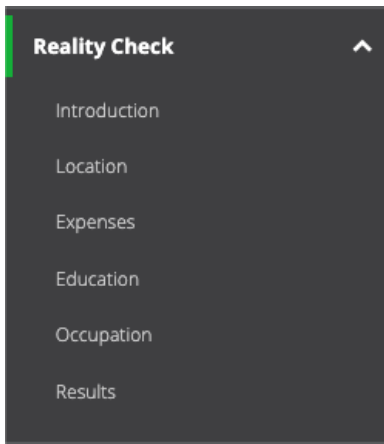
**Related Programs** (see all)

- ♥ Computer Systems Technology
- ♥ Construction Engineering Technology
- ♥ Electrical and Electronics Engineering ...
- ♥ Electromechanical Engineering Techn...
- ♥ Energy Management and Systems Tec...
- ♥ Engineering Technology, General
- ♥ Environmental Engineering
- Environmental Engineering Technology

## Reality Check

Use Reality Check to build a budget for your future lifestyle. State your preferences for where you want to live, what you want to have and do, and the level of education you will achieve. Then, see the careers that will support your life choices.

From the **Introduction**, click **Location** to begin. As you select Location and the other categories, you will be given a **button to go to the next part** of Reality Check.



## Results

When each category of Reality Check has been filled in, the Results page will provide a list of Careers to favorite or click to investigate.

- **Drop-down boxes** can be changed to look at other career availability.
- Click **Edit** to change monthly expenses to update the annual salary.
- Unsure of a Career Cluster, select **No Preference** to show careers for all other selections.

**REALITY CHECK**  
Results

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Where would you like to live?

How much time are you willing to invest?

Calculated Monthly Expenses

 Edit

Total Annual Salary Needed

What general career cluster interests you most?

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CAREERS

♥ Advertising Managers

♥ Market Research Analysts

♥ Public Relations and Fundraising Ma...

♥ Sales Managers

♥ Buyers and Purchasing Agents

♥ Marketing Managers

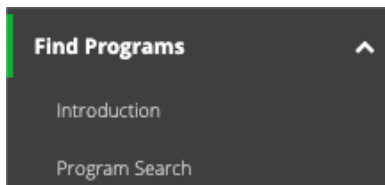
♥ Public Relations Specialists

♥ Sales Representatives

Next: Find Programs

See the help article [Reality Check: Basic Guide](#) for more information.

## Find Programs



Program search is a versatile tool that lets you quickly look up educational programs using many filtering options. It includes Colleges, Apprenticeships, Certification, and Vocational Training Programs.

## Program Search

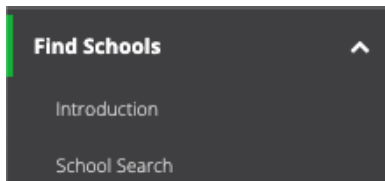
Use the **search boxes** to find educational programs by name, self-assessment results, or careers and schools favored.

**FIND PROGRAMS**  
Search Programs

Career Planner Educational Programs (582 records)

Program	Is Suggested by Favorited C	Is Suggested by Favorited S	Is Suggested by Interests A	Is Suggested by Preference
Accounting	☆	☆	☆	☆
Accounting Technology and B...			☆	
Actuarial Science	☆		☆	
Acupuncture and Traditional ...			☆	☆

## Find Schools



School search is a versatile tool that lets you quickly look up schools using many filtering options. It includes Colleges, Apprenticeships, Certification, and Vocational Training Programs. It includes all states and U.S. territories.

There are many things to think about when selecting a college. Here, you will learn everything you need to know about colleges to choose the one that fits your criteria and provides the best training for your career.

## School Search

Use the **search boxes** to find schools by name or state. Click the **Advanced Search** to search by a specific Location, School Size, Housing, Sports, and more.

**FIND SCHOOLS**  
Search Schools

Please use the Advanced Search in order to filter schools to a specific Location, a specific School Size, Housing, and more. [Reset Filters](#) [Advanced Search](#)

Career Planner Educational Institutions (232 records) [Pre-Filtered](#) [Filtered](#)

School	State
A Professional Gaming Institute	Washington
ABC Bartending School	Washington
Academy of Interactive Entertainment	Washington

## Assemble My Portfolio

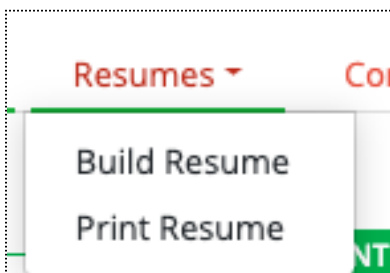
Your portfolio stores your assessment results, favored careers, programs, schools, goals, and experiences. You can always check in with your portfolio to ensure you remember what you are exploring as you build your plan.

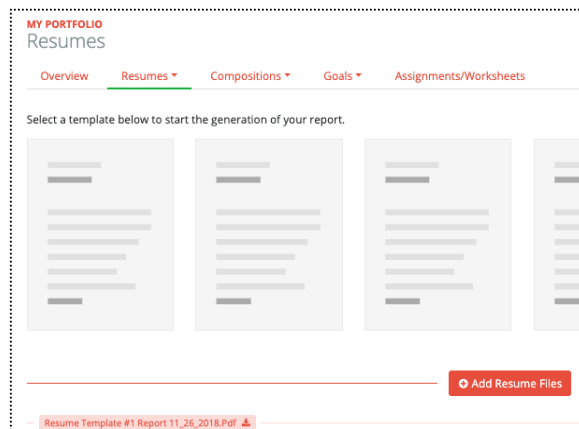


See the help article [Assemble My Portfolio: Uploading Files/Links Assemble My Portfolio: Assignments/Worksheets \(Students\)](#) for more information.

## Resumes

**Build your resume** to access and add more as you gather skills. In the resume sections, click the + **Add** to begin adding to your resume. Then, **Print** your resume with a pre-set template or upload your resume.

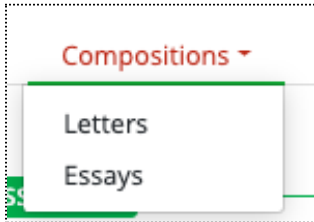




See the help articles [Build My Resume Part 1 Basics](#), [Build My Resume Part 2 Work, Volunteer, Build My Resume Part 3 Activities, Awards, Honors](#), [Build My Resume Part 4 Add, Review, Download, and Print](#) for more information.

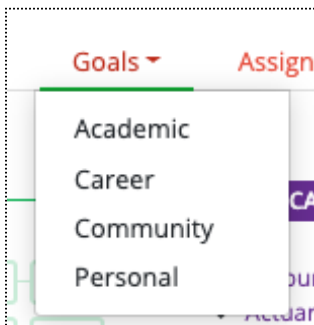
## Compositions

Fill in fields to create **Letters** or **Essays** to access later. This is a great location to create various cover letters and then generate them for printing. In the selected area, click the **+Add** to begin.



## Goals

Start thinking and creating your **Education/Academic, Career, Community, or Personal goals**. These can be entered each school year and reflected on to see how you have grown. In the selected area, click the **+Add** to begin.



## Assignments/Worksheets

Your district provides links here to access reference information, help for a specific graduation year, or assignments to complete. Follow the instructions in the comments and click the link to access the document/webpage.



## MY PORTFOLIO

## Assignments and Worksheets

[Overview](#)   [Resumes ▾](#)   [Compositions ▾](#)   [Goals ▾](#)   [Assignments/Worksheets](#)

Link	Comments
<a href="#">Senior Portfolio 2020 - HSB Plan</a>	A guide for students and parents
<a href="#">Letter of Recommendation</a>	Students can download this sheet, fill in the necessary spots and pass to counselors/educators for recommendat