

DISCIPLINE PROPORTIONALITY REPORT

REFERENCE GUIDE

Purpose

The Discipline Proportionality Report is designed to enable district staff to examine student sub-groups and their discipline incidents in comparison to their representation in the overall student population.

Administrators can create a Discipline Proportionality Report for one or more incident type codes and can download the detail data for validation.

Preparation

Prior to running this report, **Incident Type Codes** (offense codes) and **Incident Types** (descriptions) are needed. These may be obtained from Homeroom Admin Menu Path:

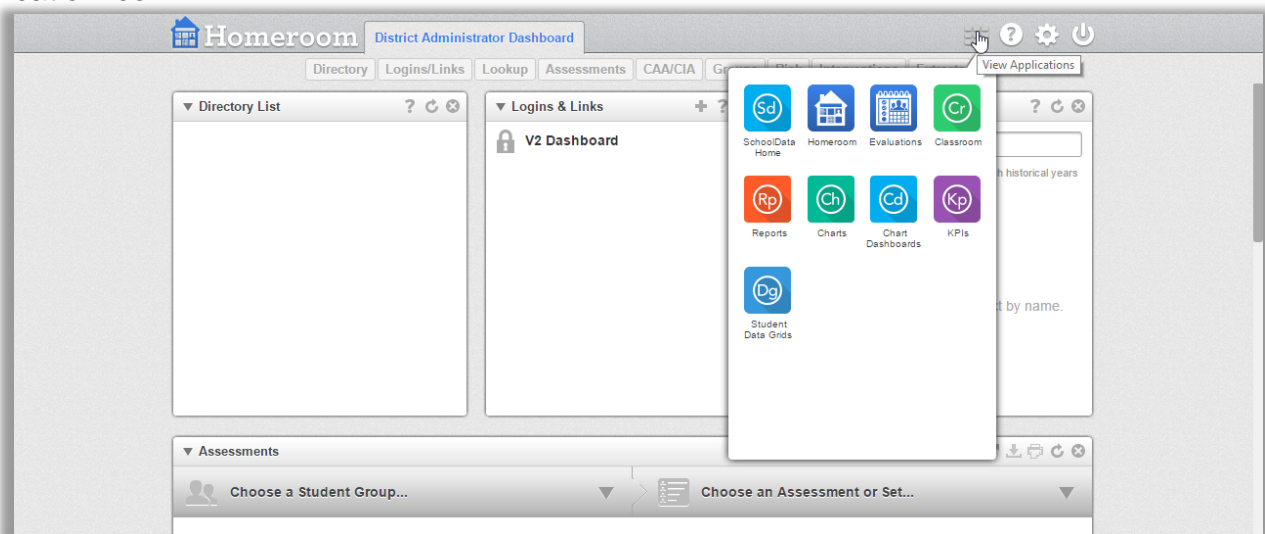
Reports Admin>>Incident Types.

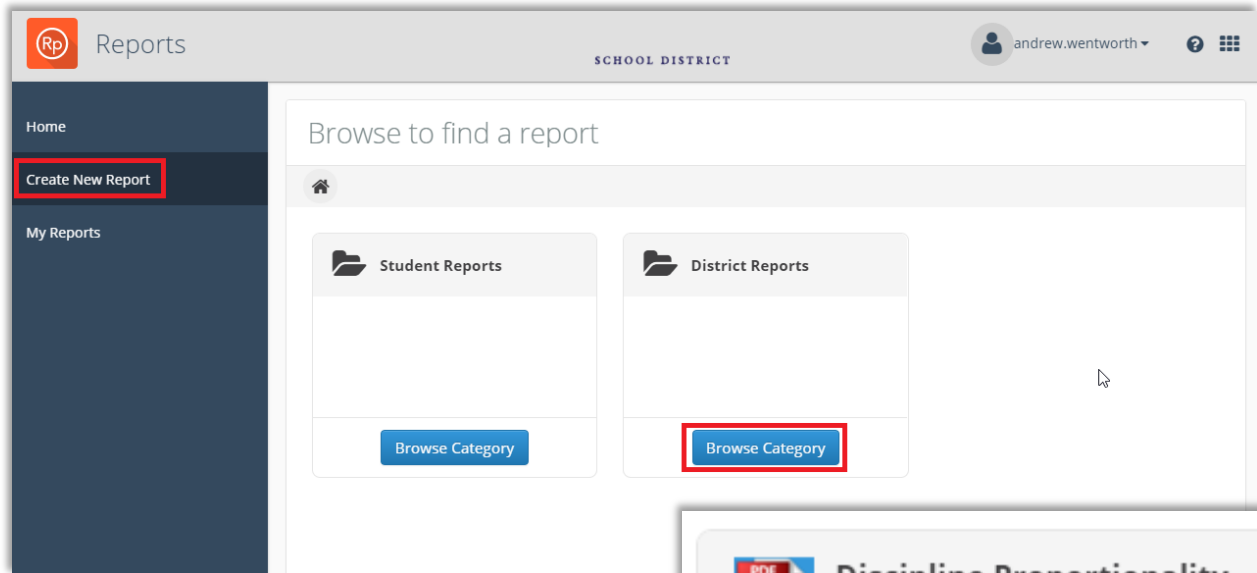
	A	B
1	IncidentTypeCode	IncidentType
33	BI0	Bullying-Physical
34	BI2	Bullying-Racial
35	BI3	Bullying-Religious
36	BI4	Bullying-Verbal
37	BID	Bullying-Disability
38	BIE	Bullying-Electronic
39	BIG	Bullying-Gender

(Sample Spreadsheet)

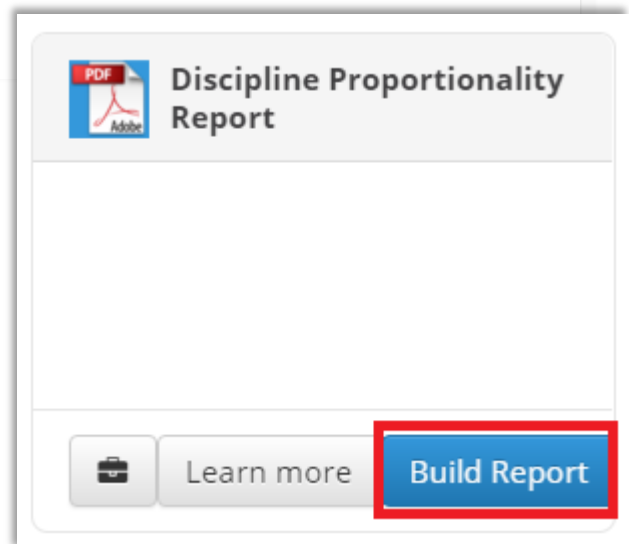
Running the report

From Homeroom, click on the grid in the top right corner of the screen and click the Reports Application icon.





- Click Create New Report.
- Click Browse Category in the District Reports Folder.
- Click Build Report under Discipline Proportionality Report.



Discipline Proportionality Report

Description:

Download Using Most Up-To-Date Data

School Year

(1) 2015/16

Incident List Descriptor

Cell Phone Offense

Incident Type Code List

CPO

School

(1) HIGH SCHOOL

Grade

(2) 12th Grade 11th Grade

Genders

(2) Male Female

Federal Race Codes

(2) Black/African American Hispanic

Programs

Make Selection

Required Parameters

School Year: Select a school year.

Incident List Descriptor: Type in a descriptor that describes the offense code(s) entered in the Incident Type Code List (e.g. Cell Phone Offense).

Incident Type Code List: Type in one or more offense codes from the district's offense code list. Separate codes with a comma (e.g. CPO,FMI). Leave blank to generate the report for all offense codes.

School: Select one or more schools.

Grade: Select the grade level(s) you would like displayed or leave blank for all.

Examined Sub-Populations (optional parameters)

Genders: Select the gender(s) you would like displayed or none.

Federal Race Codes: Select the Federal Race Code(s) you would like displayed or none.

Programs: Select the Program(s) you would like displayed or none.

- Click Generate Report to begin generating the report.
- Click Download Validation Workbook to view the data used to generate the report (optional).



- Click on the PDF Download Adobe icon to view the report.
- Click Download Validation Workbook to view the data used to generate the report (this is the same function as above).
- Click Save & Name if you wish to save this report for future use and/or regenerate the report with these parameters.

Summary of all Examined Sub-Populations

Proportionality Report

Overall Population

Year:	2015/16
School(s):	HIGH SCHOOL
Grade(s):	12th Grade, 11th Grade, 10th Grade, and 9th Grade
697 students	

Examined Sub Population

Students:	With the following discipline incidents: Cell Phone Offense
38 students	

Student Sub Groups

SEX	Students	Proportions		Composition Index			
SEX	Female	50.35 %	36.84 %	0.0000	0.73	3.0000	Significant
	Male	49.64 %	63.15 %	0.0000	1.27	3.0000	Significant

ETHNICITY / RACE	Students	Proportions		Composition Index			
ETHNICITY / RACE	Asian	0.43 %	0 %	0		3.0000	Severe
	Black/African American	2.15 %	2.63 %	0.0000	1.22	3.0000	Significant
	Hispanic	4.3 %	5.26 %	0.0000	1.22	3.0000	Significant
	American Indian/Native Alaskan	2.43 %	2.63 %	0.0000	1.08	3.0000	Mild
	Two or more races	1.29 %	0 %	0		3.0000	Severe
	Native Hawaiian/Other Pacific Islander	0 %	0 %	0.0000	1	3.0000	Perfect
	White	89.38 %	89.47 %	0.0000	1	3.0000	Mild

Composition Index Key:

Severe = 0.0000 - 0.4000 and 2.0000 - 3.0000	Significant = 0.4001 - 0.9000 and 1.1001 - 1.9999
Mild = 0.9001 - 0.9999 and 1.0001 - 1.1000	Perfect = 1.0000

The Composition Index at a glance (configurable by the district):

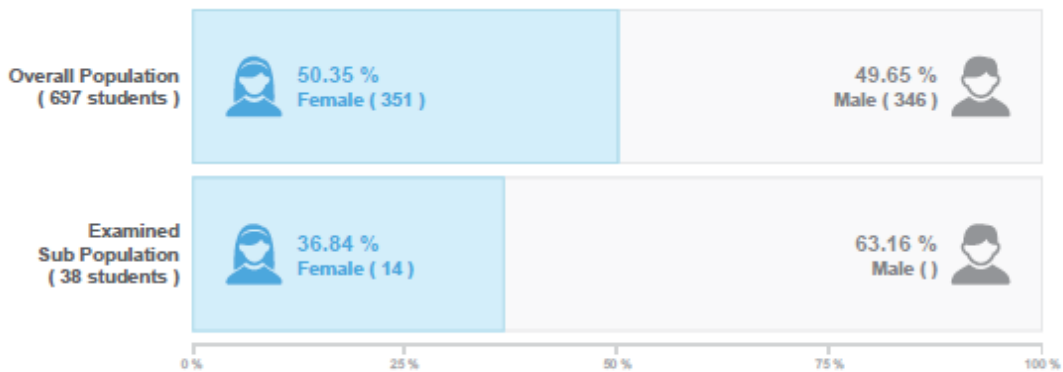
Numbers greater than one indicate the group makes up more of the examined sub-group than their representation in the overall population. Numbers less than one indicate the group makes up less of the examined sub-group than their representation in the overall population. When the percentages are equal, the composition index equals 1. This is considered an equitable rate.

Detail of Examined Sub-Population

Proportionality Report

Proportionality of Female

In 2015/16, the overall population of students enrolled in HIGH SCHOOL in the 12th Grade, 11th Grade, 10th Grade, and 9th Grade, was 697. Of the 697 students in the overall population, 351 of them (50.35%) are Female.



In 2015/16, the count of students in the examined sub-population, who have at least one discipline incident in Cell Phone Offense in HIGH SCHOOL in the 12th Grade, 11th Grade, 10th Grade, and 9th Grade, was 38. Of the 38 students in the examined sub-population, 14 of them (36.84%) are Female.

Composite Index

0.73
Significant

Female Students compose 50.35% of the overall population, but only 36.84% of the examined sub-population. Therefore they are under-represented, with a composition index of 0.73