

CHART DASHBOARDS APPLICATION

Create New Dashboard

The screenshot shows the 'Create Dashboard' form with the following fields:

- Name:** A text input field with the placeholder 'Name this Dashboard'.
- Description:** A text area with the placeholder 'Describe this Dashboard'.
- Dashboard Type:** A dropdown menu currently set to 'Custom'.
- Make Available when Spotlighted:** A toggle switch that is currently turned off.

Callout arrows point from the explanatory text boxes to these three fields.

Name: where you will title your dashboard. Naming conventions are important! Do not name your dashboard Smith 1, Smith 2 etc. You want to create a specific title that will allow you to remember what you created (ie: 15-16 SMS SBA by Grade).

Description: where you can get detailed. You can give a specific explanation on which charts are displayed and what your analysis of the

Making this Dashboard available when spotlighted will allow users to select it in the Chart Dashboard widget in Homeroom and other spotlightable areas. The selected Dashboard Type above will determine what Dashboards are selectable for a spotlighted entity. For example, a Dashboard Type of 'School' will allow the Dashboard to be selected when spotlighting any school in the district.

Dashboard Type: Determines what is going to be on the Dashboard and also what Spotlight the dashboard will be on should you put the dashboard in Homeroom
NOTE: Not all of the dashboards types have spotlight in Homeroom.



This screen will appear after you have saved your Dashboard name and description:

Elementary ELL vs grade level SBA ELA

Details

Charts & Grids

2 Columns

+ Add New Region

You can have up to 12 columns on your dashboard. Here is the drop-down selector where you can add columns if you would like to.

Clicking on Add New Region will bring you to selecting your charts.

Select a Chart ×

Select from: My charts that use current data or My charts that use saved or historical data

Filters:

Name	Description	Creation Date	
10 AVID Grade Distribution	3 years data		+
10th AVID Grade Distribution	Grade distribution over three year...		+
15-16 3rd Gr. ELL vs whole gr. SBA			+
15-16 4th Gr ELL vs Whole Gr SBA ...			+

1 | 1 | 20 items per page 1 - 12 of 12 items

▼ Your Selected Charts 0

Not the chart you're looking for?... Build it here in Chart Manager

Should you not see the chart you are wanting, you can launch Chart Manager from here and build it.

By clicking the blue plus signs, you can add as many charts as you are wanting to display on your dashboard.



Details | Charts & Grids View | Sharing

2 Columns | + Add New Region

15-16 3rd Gr. ELL vs whole gr. SBA

15-16 4th Gr ELL vs Whole Gr SBA ELA

1 x 1 🗑️ ⚙️ 🗑️

Your charts will show up blank but don't worry, the data is there. You can also drag the charts in the correct order you would like them to display in if they are out of order. Once you click save, your dashboard will appear with your data.

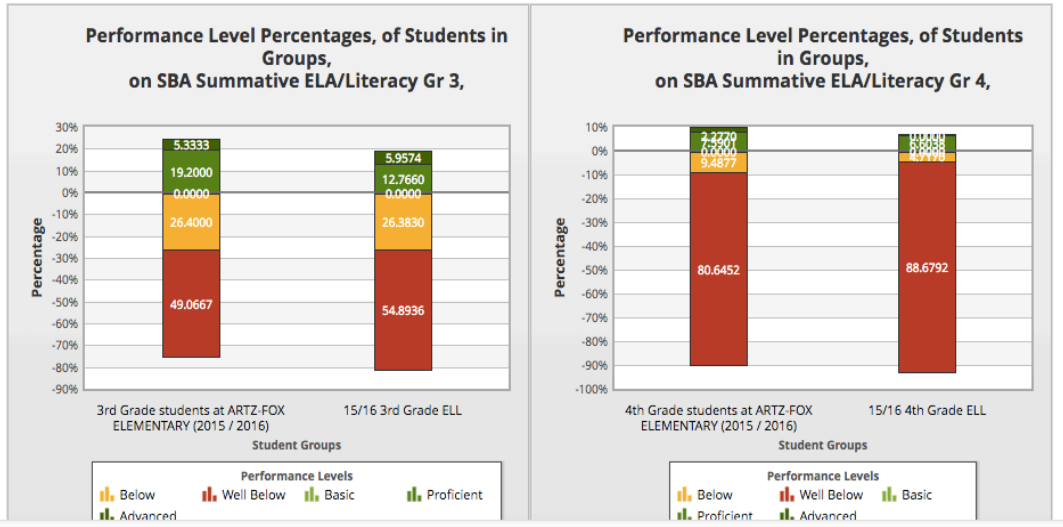


Elementary ELL vs grade level SBA ELA

Cancel Next View Sharing

Details Charts & Grids

View your selected Dashboard.



By selecting 'Sharing' or 'Next' this will allow you to share your dashboard with other users.

Select users to Copy/Share with

Select Application Users:

Select




Copy to Users or Share With Users

Drop all Shared versions

Click 'Select' to choose which users you would like to share your dashboard with. Once you have selected the users, you can choose to copy the dashboard to them or share it. If you drop down the Share button there is Share as Editable and Share as Non-Editable. Sharing as Editable lets the person you shared it with edit the dashboard and the changes they make will show up on both theirs and your dashboard. Sharing as non-editable will not let them edit the dashboard. Copying the dashboard will let them edit the dashboard but their changes will not affect your original copy.



My Dashboards

Name ▾	Type ▾	Owner ▾	
Elementary ELL vs grade level SBA ELA		Rita Uribe	  

Your dashboard will now appear in the list when you select 'My Dashboards' from the left hand side menu. You can: view, edit or delete your dashboard by selecting the icons on the right.