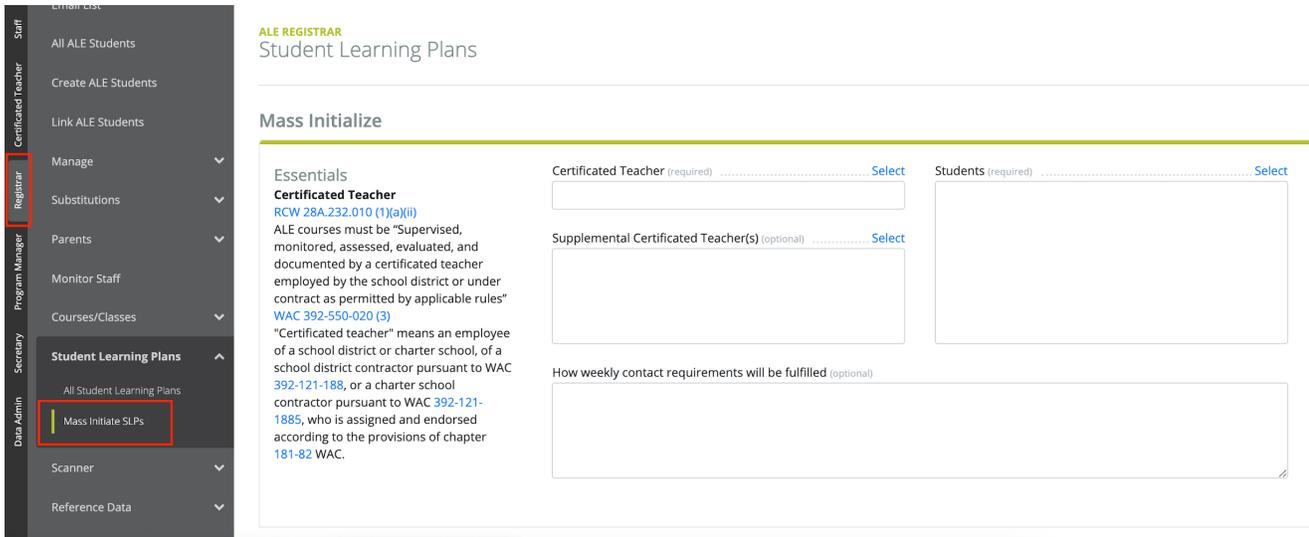


ALE Application: Mass Initialize Student Learning Plans

In the ALE Application, student learning plans can be created simultaneously for multiple students and assigned to a single advisor. Data in the selected fields will be the same for every plan.

Select **Student Learning Plans** in the left navigation menu in the Registrar Role, then choose **Mass Initialize SLPs**.



ALE REGISTRAR
Student Learning Plans

Mass Initialize

Essentials
Certificated Teacher
 RCW 28A.232.010 (1)(a)(ii)
 ALE courses must be "Supervised, monitored, assessed, evaluated, and documented by a certificated teacher employed by the school district or under contract as permitted by applicable rules"
 WAC 392-550-020 (3)
 "Certificated teacher" means an employee of a school district or charter school, of a school district contractor pursuant to WAC 392-121-188, or a charter school contractor pursuant to WAC 392-121-1885, who is assigned and endorsed according to the provisions of chapter 181-82 WAC.

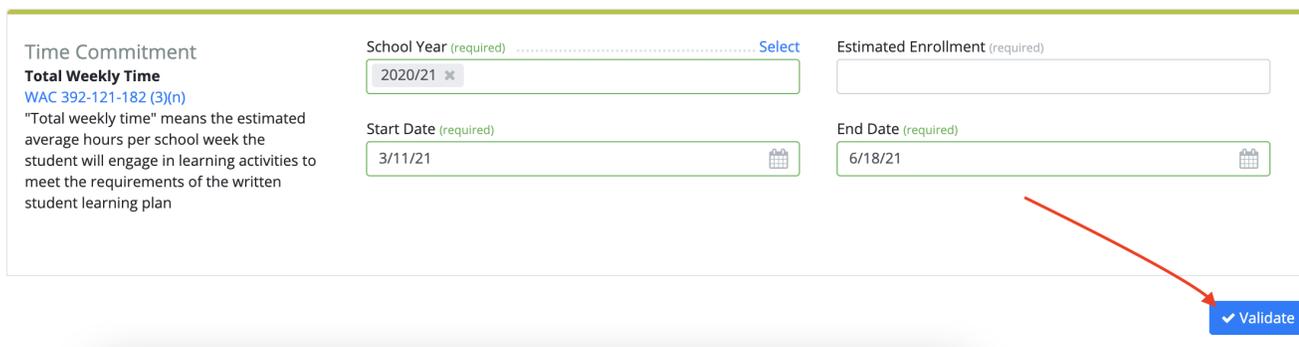
Certificated Teacher (required) [Select](#)

Students (required) [Select](#)

Supplemental Certificated Teacher(s) (optional) [Select](#)

How weekly contact requirements will be fulfilled (optional)

Under **Essentials**, select the **Certificated Teacher** to whom you would like to assign this group of plans. Then, select the **Students** whose plans will be overseen by this teacher. Add any **Supplemental Certificated Teacher(s)** to the plans so they may have editing privileges. A statement can be applied for **How weekly contact requirements will be fulfilled**.



Time Commitment
Total Weekly Time
 WAC 392-121-182 (3)(n)
 "Total weekly time" means the estimated average hours per school week the student will engage in learning activities to meet the requirements of the written student learning plan

School Year (required) [Select](#)

Estimated Enrollment (required)

Start Date (required)

End Date (required)

[Validate](#)

Next, in **Time Commitment**, select the appropriate **School Year** with the corresponding **Start and End Dates**. The last required field is the **Estimated Enrollment**. Once you have filled in all the required information, click **Validate**.

Plans will be created for each selected student with identical corresponding data. Their grade level and graduation year will be automatically populated. If you need to make updates to any one student, their plans can now be edited on an individual basis.

Additional Notes:

- If the district or subdomain has pre-set field defaults for the current year's SLPs, those will be auto-filled for you.
- If many students are selected, it may take the system several minutes to cycle through and create all student learning plans.
- Additional information can be found here on [Initiating a Student Learning Plans](#).