

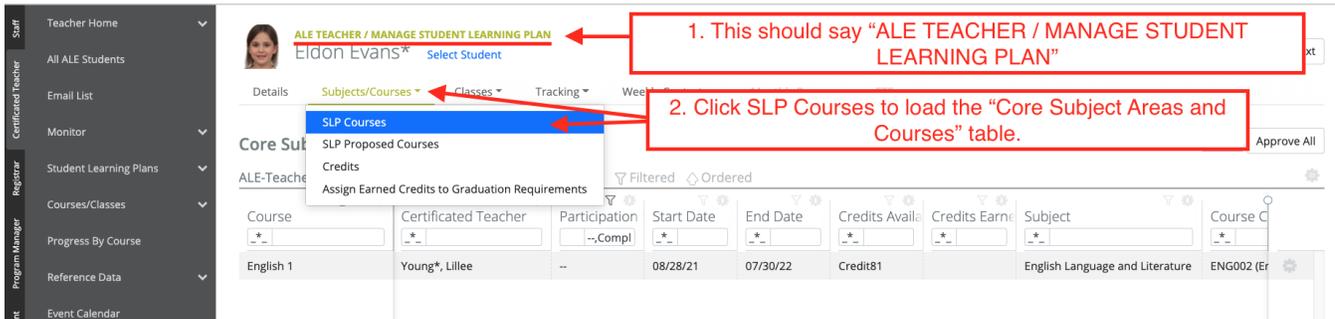
ALE Application: How to Unhide Subject/Courses

A Subject/Course can be unhidden by removing the **Hidden** Participation Status. Only the Overseeing Certificated teacher or a Supplemental Certificated Teacher on the plan can unhide hidden Subjects/Courses.

They unhide hidden Subjects/Courses by:

As a Certificated Teacher, open the SLP where you want to unhide a Subject/Course.

Click **Subject/Course >> Subject Courses** in the Page Navigation.



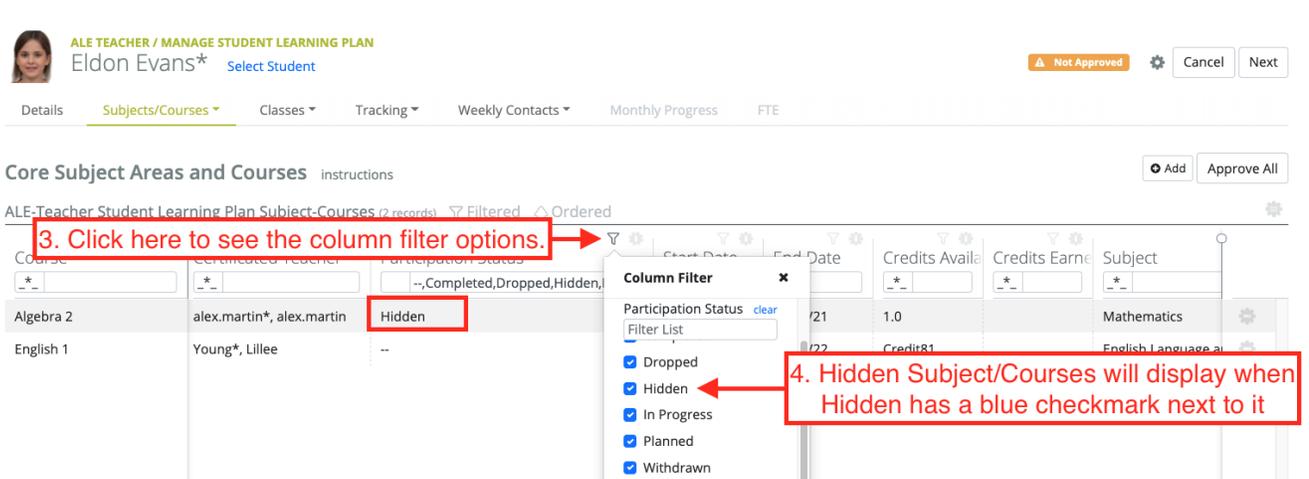
1. This should say "ALE TEACHER / MANAGE STUDENT LEARNING PLAN"

2. Click SLP Courses to load the "Core Subject Areas and Courses" table.

Course	Certificated Teacher	Participation	Start Date	End Date	Credits Availa	Credits Earne	Subject	Course C
English 1	Young*, Lillee	--	08/28/21	07/30/22	Credit81		English Language and Literature	ENG002 (Er

Click the **funnel** in the **Participation Status** column. This will show a list of different participation statuses.

Click the box next to **Hidden**. This will tell the table to show Subjects/Courses with the Hidden participation status.



3. Click here to see the column filter options.

4. Hidden Subject/Courses will display when Hidden has a blue checkmark next to it

Course	Certificated Teacher	Participation Status	Start Date	End Date	Credits Availa	Credits Earne	Subject
Algebra 2	alex.martin*, alex.martin	Hidden			1.0		Mathematics
English 1	Young*, Lillee	--			Credit81		English Language and Literature

Click the **Row Action** gear for the Hidden Subject/Course you want to unhide.

Click **Edit Details** in the drop-down that appears.

5. Click here to show the Row Action and Options dropdown

6. Click here to open the Edit details interface.

Course	Certificated Teacher	Participation Status	Start Date	End Date	Credit
Algebra 2	alex.martin*, alex.martin	Hidden	09/05/21	10/07/21	1.0
English 1	Young*, Lillee	--	08/28/21	07/30/22	Credit81

Scroll to the **Dates/Times** section, then Select a participation status other than Hidden in the **Participation Status** form.

Click **Ok** to save your changes.

Update Core Subject Area and Course **8. Click here to save your change.** 

7. Change this to any Participation Status other than Hidden.

8. Click here to save your change.

Instruction

Grade Level (optional) Select: 11th Grade x

ALE Course T... (required) Select: Site-based (Weekly) x

Certificated T... (optional) Select: a. alex.martin* x

Dates/Times

Start Date (opt): 9/5/21

End Date (opt): 10/7/21

Average Hours Per Week (optional): 5

Participation Status (optional) Select: Hidden x