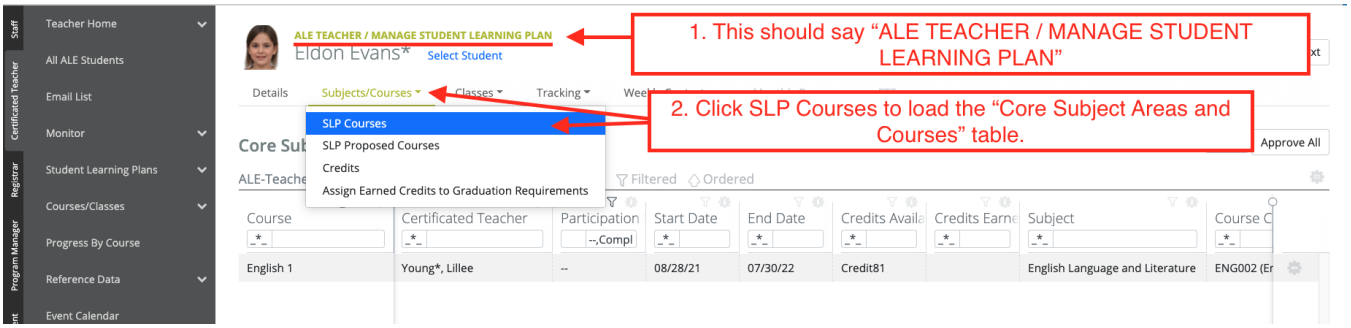
ALE Application: How to Unhide Subject/Courses

A Subject/Course can be unhidden by removing the **Hidden** Participation Status. Only the Overseeing Certificated teacher or a Supplemental Certificated Teacher on the plan can unhide hidden Subjects/Courses.

They unhide hidden Subjects/Courses by:

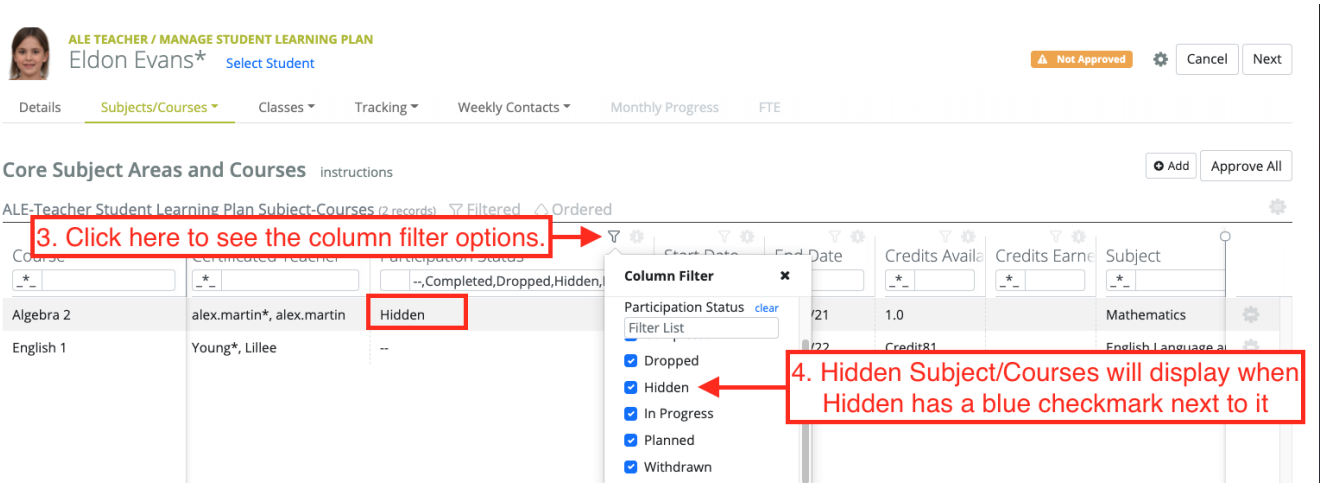
As a Certificated Teacher, open the SLP where you want to unhide a Subject/Course.

Click **Subject/Course >> Subject Courses** in the Page Navigation.



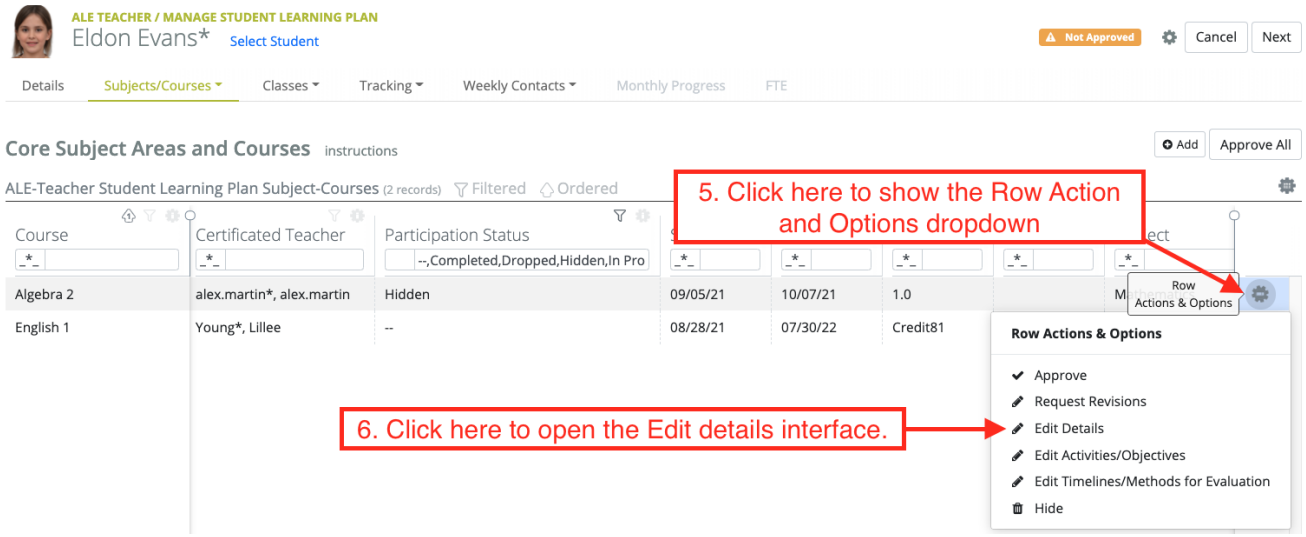
Click the **funnel** in the **Participation Status column**. This will show a list of different participation statuses.

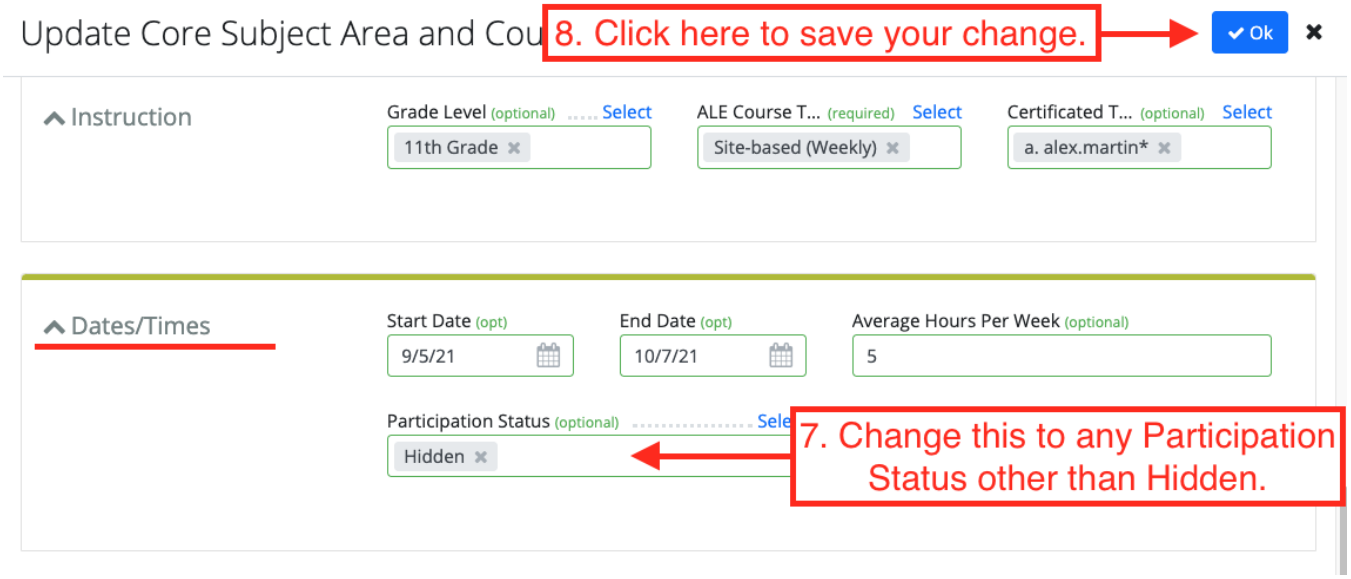
Click the box next to **Hidden**. This will tell the table to show Subjects/Courses with the Hidden participation status.



Click the **Row Action gear** for the Hidden Subject/Course you want to unhide.

Click **Edit Details** in the drop-down that appears.



Scroll to the **Dates/Times** section, then Select a participation status other than Hidden in the **Participation Status** form.

Click **Ok** to save your changes.