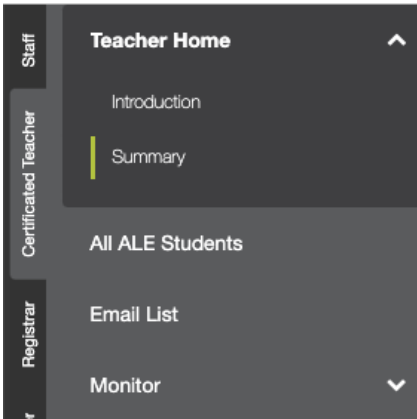


ALE Application: Tips for Teachers

Here are a few tips/tricks that might be helpful to teachers using our ALE application.


Teacher Summary Page




The teacher summary page is designed to be one place you can go and quickly find any issues you need to take action on as a teacher. To navigate there, click on **Teacher Home** and select **Summary**.

There are tabs across the top that will surface the following data:

WSLP: Any Student Learning Plan(s) on your caseload that are not approved.

ALE TEACHER Summary WSLPs							
WSLPs	Pending Courses	Completed Courses	Weekly Contact	Monthly Progress	Class Attendance		
ALE - My Student Learning Plans (61 records) Filtered							
Student Full Name	School Year	Grade Level	Certificated Teacher	Is Approved	Approval Date	Is Concluded	Count of Parent P
brendan	2021/22	9th Grade	D. McCollum*	No		No	0
Brendan	2021/22	9th Grade	D. McCollum*			No	0

Pending Courses: Any student learning plans that include courses in a pending/unapproved state.

ALE TEACHER Summary Pending Courses							
WSLPs	Pending Courses	Completed Courses	Weekly Contact	Monthly Progress	Class Attendance		
ALE - My Student Learning Plans (61 records) Filtered							
Student Full Name	Level	Certificated Teacher	Is Approved	Approval Date	Is Concluded	Count of Parent P	Count of Pending
ava			Yes		No	0	0
Ava		D. McCollum*		November 8, 2021	No	0	4

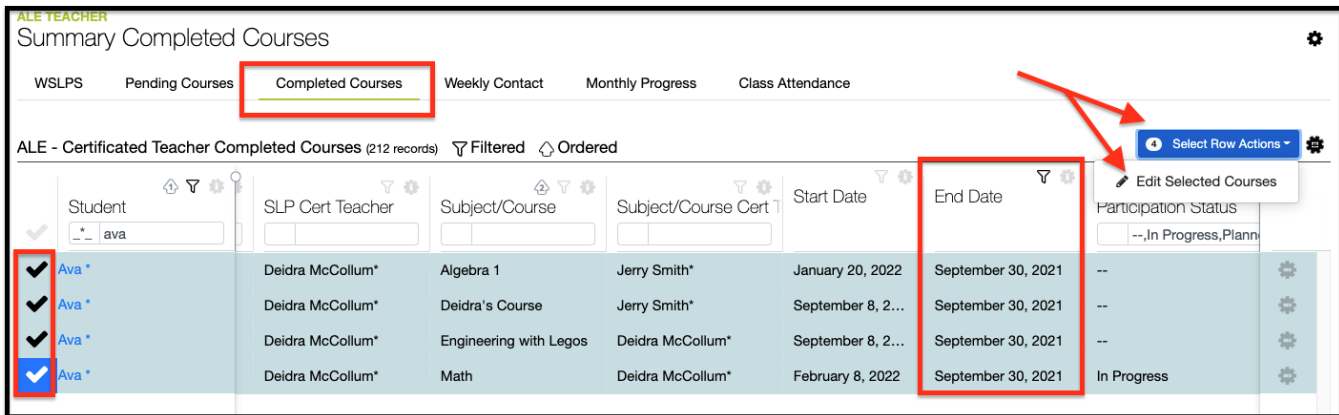
Completed Courses: Any courses where the course end date has passed.

Select one or more courses to edit using the **Row Actions** button.

We recommend carefully reviewing potential courses before changing multiple courses simultaneously, as there is no 'undo.' You would have to fix them manually.

You can edit the following fields:

- **Grade level** in Course Grade level Column
- **ALE Course Type**
- **Course Certificated Teacher**
- **Course Start Date**
- **Course End Date**
- **Average Hours Per Week**
- **Participation Status**



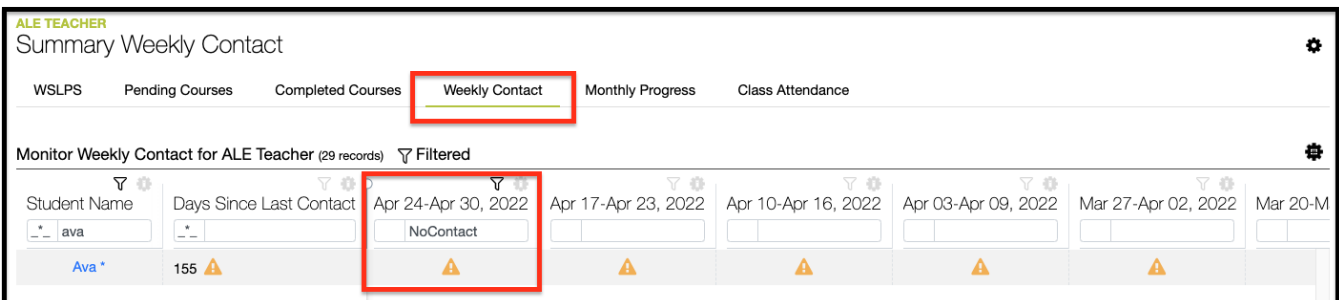
Summary Completed Courses

WSLPS Pending Courses **Completed Courses** Weekly Contact Monthly Progress Class Attendance

ALE - Certificated Teacher Completed Courses (212 records) Filtered Ordered

Student	SLP Cert Teacher	Subject/Course	Subject/Course Cert	Start Date	End Date	Participation Status
Ava*	Deidra McCollum*	Algebra 1	Jerry Smith*	January 20, 2022	September 30, 2021	--
Ava*	Deidra McCollum*	Deidra's Course	Jerry Smith*	September 8, 2...	September 30, 2021	--
Ava*	Deidra McCollum*	Engineering with Legos	Deidra McCollum*	September 8, 2...	September 30, 2021	--
Ava*	Deidra McCollum*	Math	Deidra McCollum*	February 8, 2022	September 30, 2021	In Progress

Weekly Contact: Any students on your caseload for whom weekly contact has not been recorded for the current week



Summary Weekly Contact

WSLPS Pending Courses Completed Courses **Weekly Contact** Monthly Progress Class Attendance

Monitor Weekly Contact for ALE Teacher (29 records) Filtered

Student Name	Days Since Last Contact	Apr 24-Apr 30, 2022	Apr 17-Apr 23, 2022	Apr 10-Apr 16, 2022	Apr 03-Apr 09, 2022	Mar 27-Apr 02, 2022	Mar 20-M
Ava*	155	NoContact					

Monthly Progress: Any students on your caseload for whom monthly progress has not yet been recorded for the current month.

ALE TEACHER
Summary Monthly Progress

WSLPS Pending Courses Completed Courses Weekly Contact **Monthly Progress** Class Attendance

Monitor Monthly Progress for Certificated Teacher (91 records) Filtered

Student Name	Apr	Mar	Feb	Jan	Dec	Nov	Oct
*. x *, Xing	Progress ⚠	Progress ✓	Progress ✓	Progress ✓	Progress ✓	Progress ✓	Progress ✓

Class Attendance: Any classes for which attendance has not been completed

ALE TEACHER
Summary Class Attendance

WSLPS Pending Courses Completed Courses Weekly Contact Monthly Progress **Class Attendance**

Class Attendance Summary (563 records) Filtered Ordered

Class Title	Meeting Date	Meeting Time	Lesson Plan	Standards	Learning Activities
Testing Class times	April 25, 2022	1:30PM			
Building Blocks - Tammy Test	April 25, 2022	10:00AM			
Superman Literature	April 25, 2022	10:00PM			
Princess Literature (Zoom)	April 25, 2022	9:00AM			

Quick Navigation Tool between Student Learning Plans

If you have a Student Learning Plan open for one student and need to navigate to that view for another student, try the **Quick Navigation Tool**. Click on **Select Student** at the top of the screen:

ALE TEACHER / MANAGE STUDENT LEARNING PLAN
Duwayne Moscinski* **Select Student** ←

Most Recent Approval Date: 12/7/21 ✓ Approved Cancel Next

Details Subjects/Courses **Classes** Tracking Weekly Contacts Monthly Progress FTE

Classes instructions

	S1				S2			
	Mon	Tue	Wed	Thurs	Mon	Tue	Wed	Thurs
Zero Period								
1st Period								
2nd Period	Algebra 34				Algebra 34		Algebra 2	Algebra 2
3rd Period	8th Grade Math	Beginning Quilting	8th Grade Math		8th Grade Math	Beginning Quilting	8th Grade Math	

A selector will open where you will see a list of all the students on your caseload by default. You can quickly find/choose another student by clicking the **checkmark** next to their name and then **View SLP**.

Student Learning Plan Browser

Filter to My Student Learning Plans [View SLP](#) ✕

Ale Student Learning Plan Browser (52 records) Filtered

	Student Full Name	School Year	Grade Level	Certificated Teacher	Is Approved	Approval Date	Is Cor
<input checked="" type="checkbox"/>	* Atlas	2021/22	1st Grade	D. McCollum*	<input checked="" type="checkbox"/>	August 25, 2021	No
<input checked="" type="checkbox"/>	* Camila	2021/22	11th Grade	D. McCollum*	<input checked="" type="checkbox"/>	October 26, 2021	No
<input checked="" type="checkbox"/>	Abney*, Izaac	2021/22	9th Grade	D. McCollum*	<input checked="" type="checkbox"/>	August 30, 2021	No
<input checked="" type="checkbox"/>	Berrios*, Jason	2021/22	10th Grade	D. McCollum*	<input checked="" type="checkbox"/>	August 25, 2021	No
<input checked="" type="checkbox"/>	ElIwein*, Damen	2021/22	2nd Grade	D. McCollum*	<input checked="" type="checkbox"/>	August 25, 2021	No
<input checked="" type="checkbox"/>	Ismael*, Vong	2021/22	12th Grade	D. McCollum*	<input checked="" type="checkbox"/>	October 26, 2021	No
<input checked="" type="checkbox"/>	Layman*, Sidney	2021/22	9th Grade	D. McCollum*	<input checked="" type="checkbox"/>	September 3, 2021	No
<input checked="" type="checkbox"/>	McCollum*, Deidra	2021/22	10th Grade	D. McCollum*	<input checked="" type="checkbox"/>	January 28, 2022	No
<input checked="" type="checkbox"/>	Moscinski*, Duwayne	2021/22	11th Grade	D. McCollum*	<input checked="" type="checkbox"/>	December 7, 2021	No
<input checked="" type="checkbox"/>	Yam*, Tyler Anne	2021/22	10th Grade	D. McCollum*	<input checked="" type="checkbox"/>	November 10, 2021	No

You will land on the same page within the selected student’s SLP that you were just viewing:

ALE TEACHER / MANAGE STUDENT LEARNING PLAN

Damen ElIwein* [Select Student](#) Most Recent Approval Date: 8/25/21 Approved Cancel Next

Details Subjects/Courses **Classes** Tracking Weekly Contacts Monthly Progress FTE

Classes instructions

	S1				S2			
	Mon	Tue	Wed	Thurs	Mon	Tue	Wed	Thurs
Zero Period								
1st Period								
2nd Period								
3rd Period	8th Grade Math	Beginning Quilting	8th Grade Math		8th Grade Math	Beginning Quilting	8th Grade Math	
4th Period								
5th Period								
6th Period	Arts and Crafts	Arts and Crafts	Arts and Crafts	Arts and Crafts	Arts and Crafts	Arts and Crafts	Arts and Crafts	Arts and Crafts

If you need to navigate to the SLP for a student outside your caseload, click the toggle at the top right, **Filter to My Student Learning Plans**.

Student Learning Plan Browser

Filter to My Student Learning Plans ✕

Ale Student Learning Plan Browser (52 records) Filtered

Student Full Name	School Year	Grade Level	Certificated Teacher	Is Approved	Approval Date	Is Cor
Beck*, Eshraq	2021/22	7th Grade	D. McCollum*	⚠		No
Hanning*, Sanday	2021/22	12th Grade	D. McCollum*	⚠		No
Layman*, Cooper	2021/22	11th Grade	D. McCollum*	⚠	August 30, 2021	No
Mirecki*, Jaydan	2021/22	3rd Grade	D. McCollum*	⚠		No
Roestel*, Shilo	2021/22	11th Grade	D. McCollum*	⚠		No

The shortcut between Student Learning Plan and Student Profile

On any tab within a student's learning plan, you can quickly navigate to view the student's profile data, including contact information. Using the **page action gear**, choose **Student Profile**.

ALE TEACHER / MANAGE STUDENT LEARNING PLAN
Damen Elwein* [Select Student](#)

Most Recent Approval Date: 8/25/21 ✔ Approved ⚙ Cancel Next

Details Subjects/Courses **Classes** Tracking Weekly Contacts Monthly Progress FTE

Classes instructions

	S1				S2			
	Mon	Tue	Wed	Thurs	Mon	Tue	Wed	Thurs
Zero Period								
1st Period								
2nd Period								
3rd Period	8th Grade Math	Beginning Quilting	8th Grade Math		8th Grade Math	Beginning Quilting	8th Grade Math	

Note: A red arrow points to the 'Student Profile' option in the page action gear menu.

A new tab will open in your browser with the student's profile. On the profile, and need to see their Student Learning Plan? Use the page action gear to go in the other direction by clicking the **page action gear** and choosing **Current SLP**.

ALE TEACHER / MANAGE STUDENT
Damen Elwein*
Certificated Teacher: Deidra McCollum*

Details **Contacts** Graduation Health Conditions Transfer Credits Scanner Alerts

Student Profile

Profile of Damen A. Ellwein* ⚙

ROLE: Student 2nd Grader at Lone Woods

PERSONAL INFO

Birthdate: February 21, 2014
Age: 8
Gender: M

CONTACT INFO

Email District: myaccount16906@somedomain.net

FAMILY

The Elwein Family

Mother: Leisa Ellwein*
Father: Jamy Ellwein*
6th Grader at Lone Woods: Ram Ellwein*

Note: A red arrow points to the 'Current SLP' option in the page action gear menu.