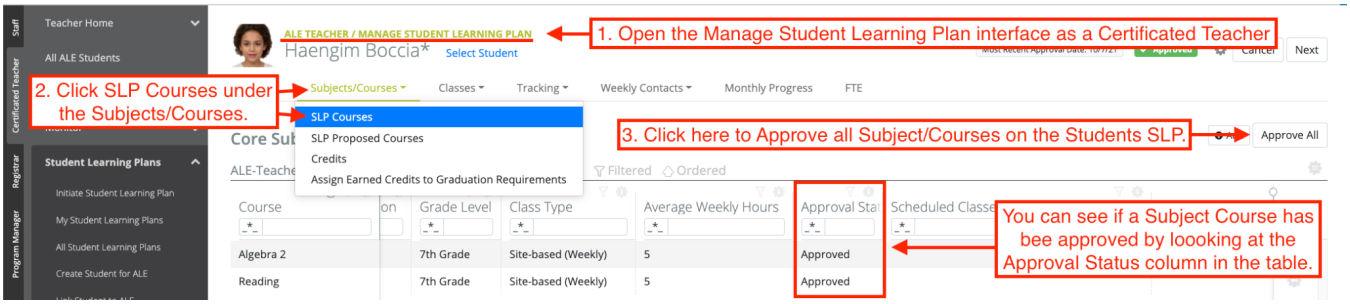
ALE Application: Approving Subject/Courses

Only a Certificated Teacher can approve Subjects/Courses on SLPs. Certificated Teachers can do this by:

As a Certificated Teacher, open the **Manage Student Learning Plan** interface for the SLP in which you want to approve the Subject/Course(s).

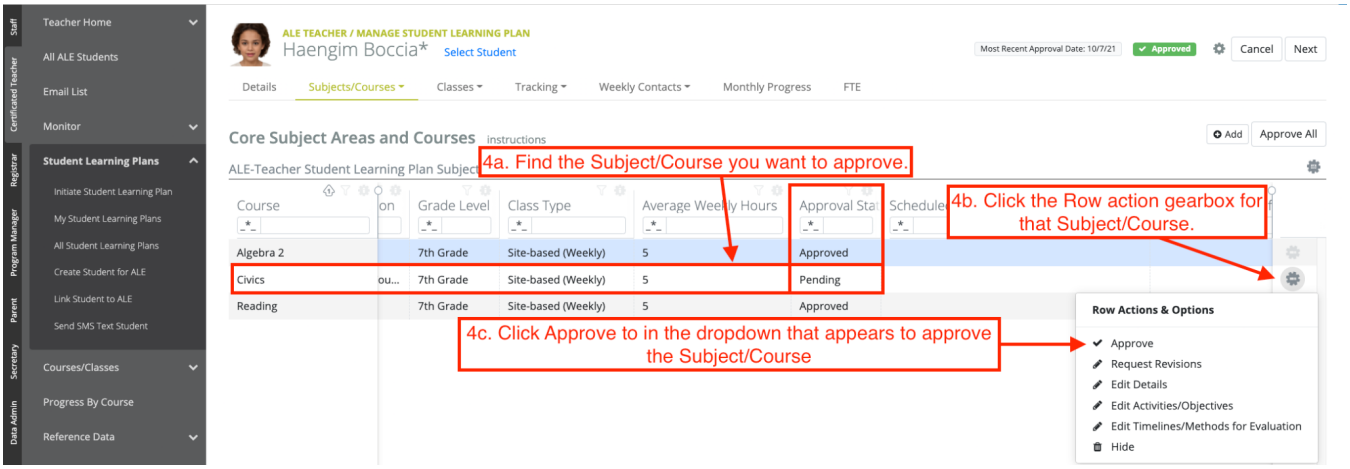
In the Page Navigation, Click **Subjects/Courses >> SLP Courses**. This will open the Core Subject Areas and Courses table and page. (Depending on how you opened the Manage SLP interface, you may already be here)

To approve all Subjects/Courses click "**Approve All**" on the top right side of the table.



To approve a Single Subject/Course:

- Find the **Subject/Course** you want to approve in the table.
- Click the **Row Action** gear for that Subject/Course.
- Click **Approve** in the dropdown that appears.



Note: The Approve Row Action will not show up if the Subject/Courses is already approved or if you are not a cert teacher on the SLP or Subject/Course