

Filtering by Advisor and Grading Students

Specials Teachers for classes like Art, PE, and Music have Gradebooks that contain an entire grade level in a Gradebook for their school. Grading report cards can be difficult for students in different classes to enter grades. Classroom has a feature that allows the student list to be filtered by Advisor (classroom teacher). Once the list is narrowed, Teachers can use the 'Apply Grade to Students' option to enter grades for students in a specific Advisor's class.

Filtering by Advisor

Navigate to a Gradebook's Grading page (Grading >> Standards Grades).



Select an individual Standard to grade.

Details	Settings -	Assignments -	Interviews	Scoring	Grading -	Reports -					
Grading Learning Standards				Quarter 1 of 4	4 .L.1	÷	Show Assignments	s Show Wee	kly Assignment Count	٥	
Student Advisor				Science Magio CCSS.L.4.1	c Books	Q1 Lang CCSS.L.	uage scores (n 4.1	ggested Grade	Quarter 1		

Use the Advisor filter to narrow the student list to an individual Advisor (classroom teacher).

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, Emilyann A	Harwood, Ericca					\$	
, Latwan A	Harwood, Ericca					\$	
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, Shakayla A	Harwood, Ericca					\$	
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1 - 18 of 18		« < Page	1 of 1 ≑ > >>			50 per page	e 🗢



Applying a Grade to Filtered Students

Click the Actions menu (gear icon) in the upper right. Click 'Apply Grade to Students.'

S	Show Weekly Assignment Count								
	Filter Students								
	Accept All Suggestions								
	Apply Grade to Students								
	Append Comment to All Students								
	Remove Comments from All Students								
	View Options								
	Toggle Comments								
	Show Most Frequent Assignments								

Select the group of students to apply the grade to and click Next:

- Apply Grade to All Students this will apply the Grade to ALL students in the Gradebook
- Apply Grade to Filtered Students this will apply the Grade to Filtered Students only
- Apply Grade to Ungraded Students this will apply the Grade to ALL students that do not have a grade



NOTE: If you need to review the students the grade will be applied to, use the '**Click here to view Filtered students'** link. Based on your selection of the group of students, it will display All Students, Filtered Students, or Ungraded Students.



Apply Grade To Students		×
Select Who To Apply Grade To		
Apply Grade to Filtered Students	¢	
This will apply a grade to filtered students within the data table on the data table current page Number of students that the grade will be applied to: 18	2.	
Click here to hide Filtered students Student		
*, Alahn A		
*, Brayden A		
*, Emilyann A		

Select the Grade to apply to Filtered students and click OK.

Apply G	✓ Ok 🗙	
Select Grade		
3		\$
This will ap	bly the grade to FILTERED 18 students	

The grade has been applied to the Filtered students. Remove the Advisor filter to see all students or enter another Advisor filter to enter grades for another class.

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, Cynthia A	Lensen-Callas, Rabyn					\$	

Contact support@schooldata.net if you need further assistance.