

ALE Application: Mass Editing Student Learning Plans

Every so often, a whole group of Student Learning Plans needs to have the same update made to all of them. The Program Manager has the option to update the following fields for a group of learning plans all at the same time:

- Certificated Teacher
- Supplemental Certificated Teacher
- Start and End Date
- How Weekly Contact Requirements will be Fulfilled

On the Program Manager Role, navigate to Student Learning Plans, All Student Learning Plans in the left-hand navigation. Use the checkmarks on the left to select the plans you would like to make edits to, then using the Selected Row Actions menu at the top right, choose “Edit Student Learning Plans.”

ALE PROGRAM MANAGER

Student Learning Plans - All Students

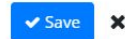
All Students instructions

Student Learning Plan Selector (11 records) Filtered



<input type="checkbox"/>	Student Full Name	School Year	Grade Level	Certificated Teacher	Is Approved	Approval Date	Is Concluded	Count	Count	3 Select Row Actions
<input type="checkbox"/>	*, Al...	2020/21	9th Grade	D. McCollum*		April 2, 2020	No	0	0	
<input checked="" type="checkbox"/>	*, Ava	2020/21	3rd Grade	D. McCollum*			No	0	1	
<input checked="" type="checkbox"/>	*, Benteal	2020/21	4th Grade	D. McCollum*			No	0	1	
<input checked="" type="checkbox"/>	*, Serina	2020/21	3rd Grade	D. McCollum*			No	0	1	
<input type="checkbox"/>	Forberg*, Aleticia	2020/21	3rd Grade	D. McCollum*			No	0	1	
<input type="checkbox"/>	Jonathan*, Tamlyn	2020/21	4th Grade	D. McCollum*			No	0	1	
<input type="checkbox"/>	O'Donnell*, Kalissa	2020/21	4th Grade	D. McCollum*			No	0	1	

The following form will appear:

Edit Ale Student learning Plans for Program Manager



Please make a selection
Please note that these edits are NOT additive. The selections made here for the selected slps will overwrite the current data for the slps. Leaving a selection blank will not overwrite the current selections on the slps.

Certificated Teacher (optional) Select	Supplemental Certificated Teach... (optional) Select
<input type="text"/>	<input type="text"/>
Start Date (optional)	End Date (optional)
<input type="text"/> 	<input type="text"/> 
How weekly contact requirements will be fulfilled (optional)	
<input type="text"/>	

Using this form, you update one or more of the available fields for all of the selected fields. If no selection is made for a particular field, that field on the selected plans will not be affected. Make any updates that are necessary and click “Save” in the top right corner.

Additional Notes:

- Any edits made in this form are not additive but will replace/overwrite the current data for all of the selected SLPs. For example, if you already have a default certificated teacher assigned to all plans and are attempting to add a second, you will want to choose both the existing default, *and* the new one you are adding.
- Edits made via this feature will not require that learning plans be re-approved. For example, updating the Certificated Teacher assigned to plans will not cause them to be moved to “unapproved” status.