

# Lunch & Learn Series

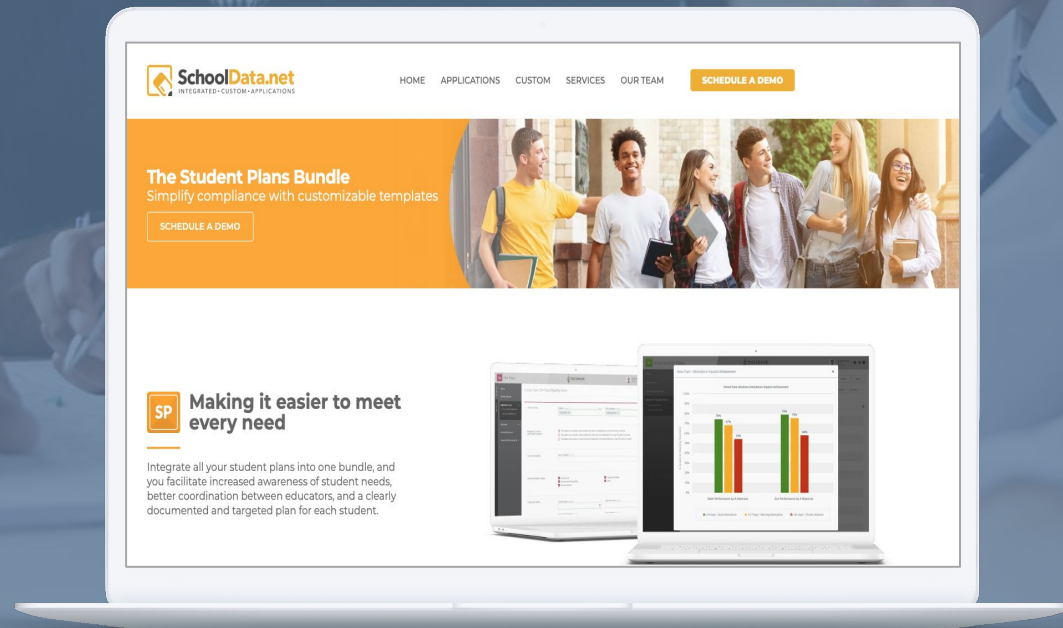
# Student Plans



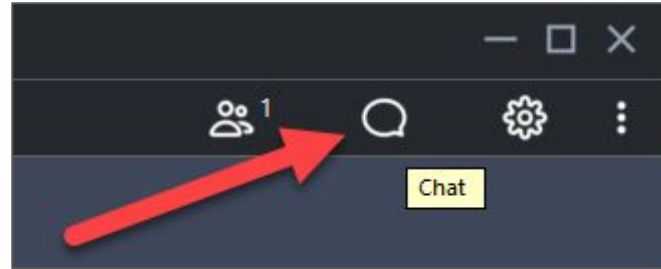
PRESENTED BY:

# SchoolData.net

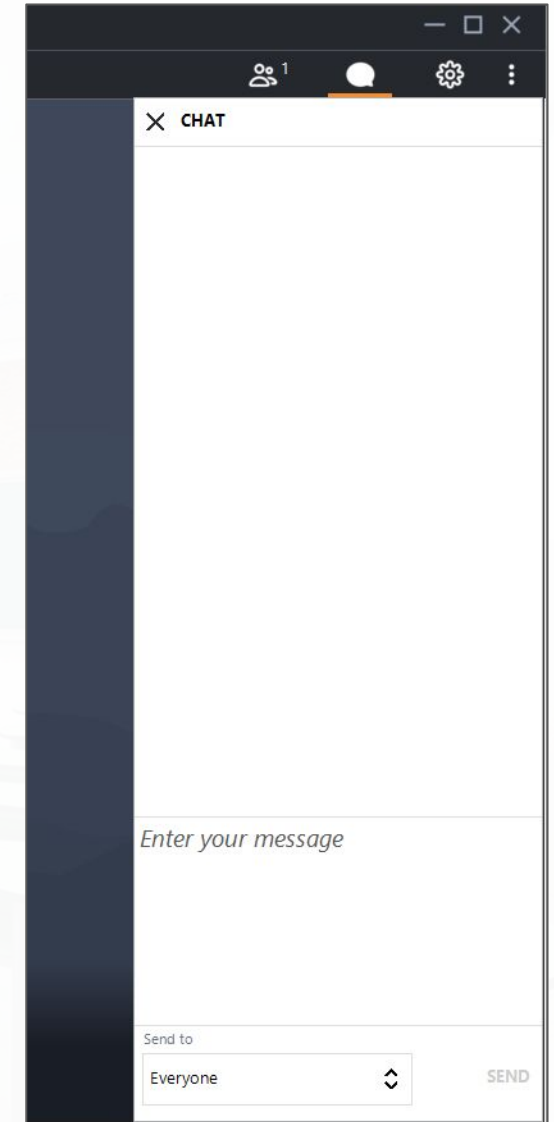
January 27, 2021



# How to Chat



- GoToMeeting Toolbar
- Type
- Choose who to send chat to (default is Everyone)



# Course Registration and Resources

- Course Registration
  - Register for additional courses
  - Registered courses display as Enrolled
- Course Resources
  - Locate presentation by clicking the course details pdf
  - Links listed under Course Materials

**SCHOOL DATA SOLUTIONS PROFESSIONAL DEVELOPMENT SYSTEM**

Home **Course Registration** My Records FAQ

**August 2020**

Sun	Mon	Tue	Wed	Thu	Fri	Sat
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

### Course Registration

To view course information, click the in the "Info" column.

You can search for courses by:

- **Dates** - click on a specific date on the calendar widget or filter by start date below.
- **Criteria Search** - select an option from the drop-down menus below.
- **Key Search** - type a key word in one of the text filter boxes below.

Click on the blue help icon (upper right-hand corner) for more detailed instructions.

**Criteria Search** Category   
Intended Audience  All Criteria Content Focus  Homeroom for Educators Learning Level  All Criteria

Key Search	Info	ID	Start Date	End Date	Title	Location	Instructor
ENROLLED		2	8/11/2020	8/11/2020	Support initiatives with Student Groups	Online Course	Wright, Jennifer
<input type="button" value="Register"/>		3	8/13/2020	8/13/2020	Explore the new Dashboard Builder tool	Online Course	Wright, Jennifer
<input type="button" value="Register"/>		4	8/19/2020	8/19/2020	Train the Trainer: Homeroom Dashboards	Online Course	Wright, Jennifer

**Other Course Information**  
Course Materials [Student Group ProDev 8-11-2020.pdf](#)

# My Courses

- My Records → My Courses
- View Course Details pdf
- Email Questions
- Complete Course Evaluation
  - We appreciate your feedback!
  - Available for 10 days
- Cancel Registration

SCHOOL DATA SOLUTIONS  
PROFESSIONAL DEVELOPMENT SYSTEM

Home Course Registration **My Records** FAQ

My Records

**My Records Information.**  
**New Users:** The first time through you are prompted to complete each page. *The information you provide will be used to contact you regarding your course registrations. Information will not be shared outside the system.* All fields marked with are required. Click the at the bottom right to go to the next page. If you check "Register as an Instructor" you will complete 3 pages; otherwise you will complete 2 pages.

After you complete My Records the first time, you can return at any time to view or update data. You will then see tabs for all My Records items: My Courses, Personal Info, Contact Info, Instructor Info (if applicable) and Reports. Click on a tab to view or update your information.

**My Courses** Personal Info Contact Info Reports

Use this information to identify the icons shown on this page.

Course Information Email Instructor Complete Evaluation Evaluation Due Date Missed Eval Completed Cancel Course

AV is the last column = Attendance Verification: NV=Not Verified, V=Verified, NS=No Show

Click to view session enrollment details Enrolled You are enrolled and expected to attend Canceled You have canceled your registration Wait List Do not attend unless you are notified a seat becomes available and you are enrolled. Combo Sessions are a combo of enrolled, cancelled, &/or Wait List.

When multiple pages of courses display, click the ... at the end to display all courses.

If you have filtered, click to return to the full view.

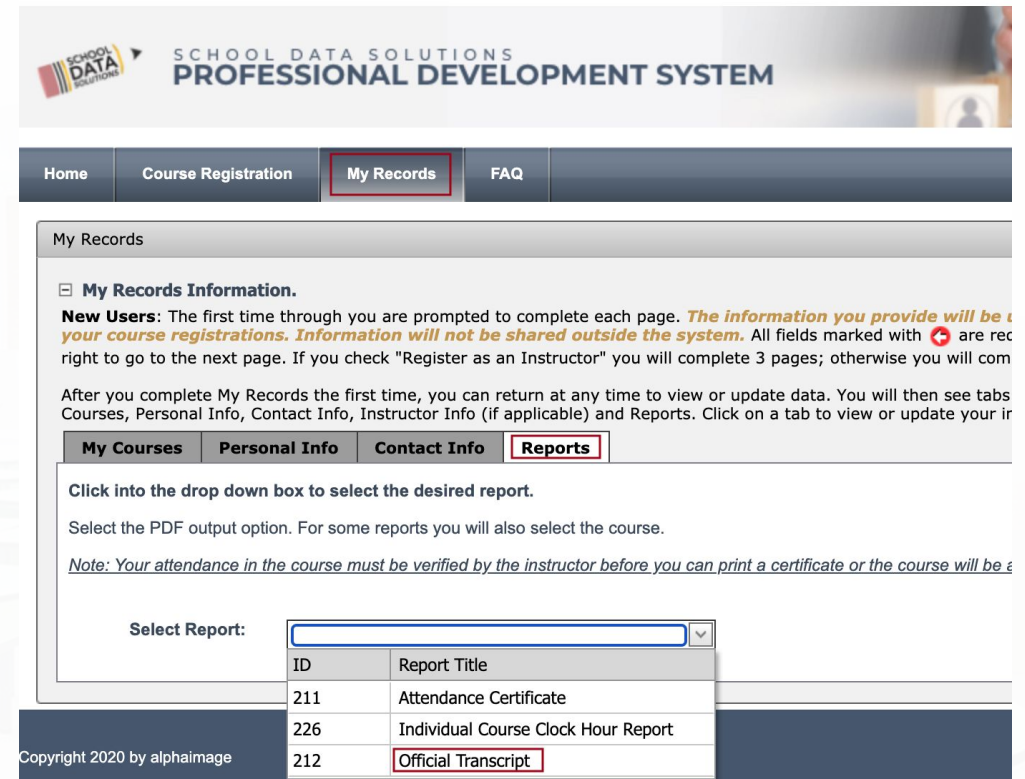
	ID	Start Date	Course	Location	Info	eMail	Eval	Cancel	Status	AV
	2	8/11/2020	Support initiatives with Student Groups 10:30 AM with Jennifer Wright in the GoToMeeting	Online Course						NV

Info	eMail	Eval	Cancel	Status



# Clock Hour Transcripts


- Print Clock Hour Transcript from ProDev portal
  - My Records → Reports
- Transcript available 2 weeks after course
- Contact [support@schooldata.net](mailto:support@schooldata.net) with questions



SCHOOL DATA SOLUTIONS  
PROFESSIONAL DEVELOPMENT SYSTEM

Home Course Registration **My Records** FAQ

My Records

**My Records Information.**  
**New Users:** The first time through you are prompted to complete each page. *The information you provide will be used for your course registrations. Information will not be shared outside the system.* All fields marked with  are required. You must click the "Next" button right to go to the next page. If you check "Register as an Instructor" you will complete 3 pages; otherwise you will complete 2 pages.

After you complete My Records the first time, you can return at any time to view or update data. You will then see tabs for My Courses, Personal Info, Contact Info, Instructor Info (if applicable) and Reports. Click on a tab to view or update your information.

**My Courses** **Personal Info** **Contact Info** **Reports**

Click into the drop down box to select the desired report.  
Select the PDF output option. For some reports you will also select the course.

*Note: Your attendance in the course must be verified by the instructor before you can print a certificate or the course will be closed.*

Select Report:

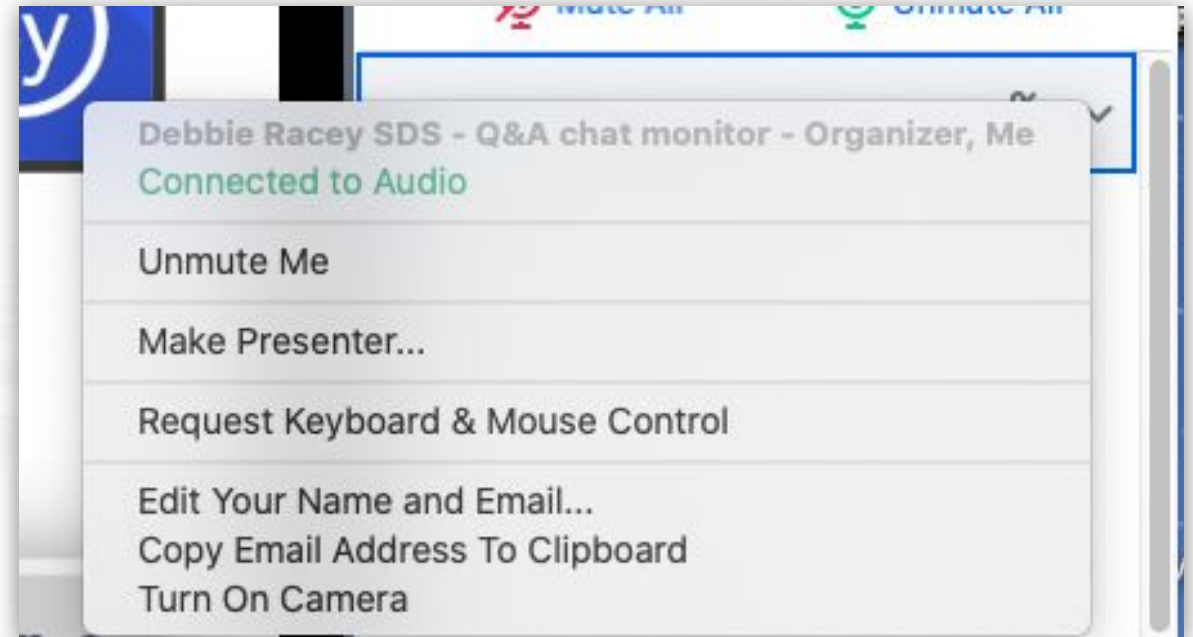
ID	Report Title
211	Attendance Certificate
226	Individual Course Clock Hour Report
212	<b>Official Transcript</b>

Copyright 2020 by alphaimage

# Attendance verification for Clock Hours

## Before logging off the GoToMeeting, show you attended for clock hours

- From the GoToMeeting, be sure your NAME and EMAIL address used for registration is reflected so we know you attended
- On your name, click the down arrow
- Click Edit Your Name and Email...
- Questions: [support@schooldata.net](mailto:support@schooldata.net)



# Introduction





# Agenda

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- Introduction
- Intervention Plans
- 504 Plans
- Individual Health Plans
- Homeroom Displays
- Wrap Up

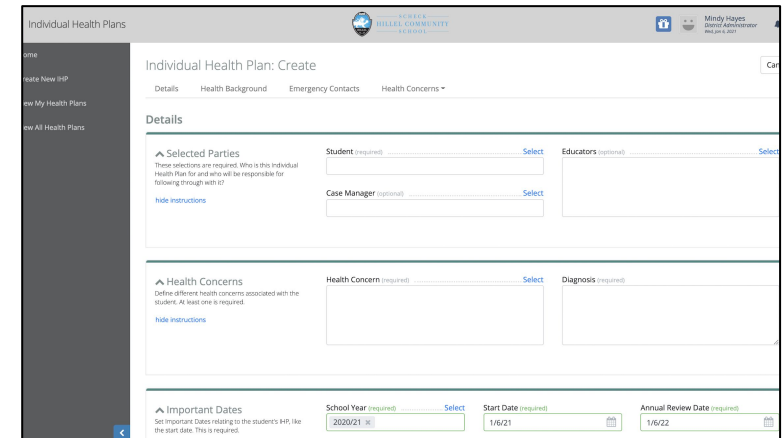
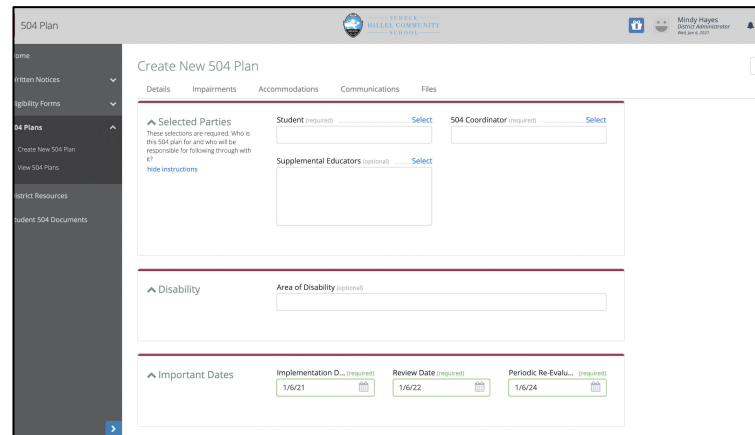
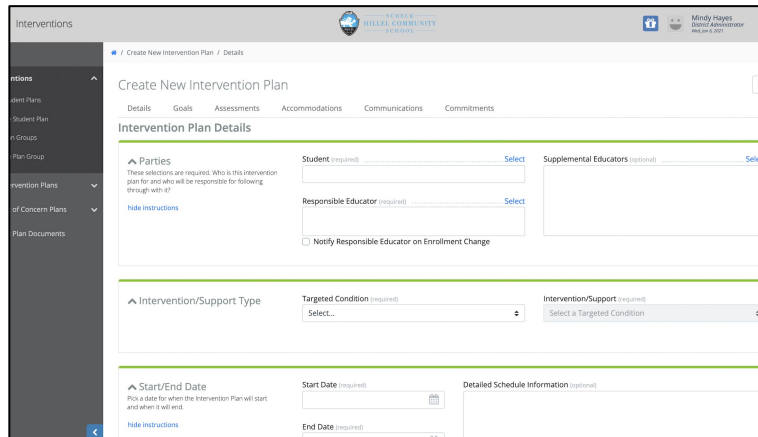


Student Plans



# Student Plans

Navigate to Student Plans (SP) from the bundle in the upper right corner of any SchoolData.net application.



# Interventions

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# Customize Interventions Menu

Interventions has several customizable menus so each district can personalize the application.

- Targeted Conditions & Interventions
- Goal Subjects & Goals
- Progress Log Descriptors
- Accommodations
- Check-in Frequency & Duration
- Communication Methods
- Commitments

# Intervention Plans - Targeted Conditions

The targeted condition identifies the reason for the plan. Once a condition is selected, a list of unique support options will display in the dropdown menu. Each intervention plan will have only one condition and support.

- Title
- LAP Math/Reading
- Bilingual
- SEL
- Behavior
- Courses
- Assessment
- Attendance
- Study Skills
- Highly Capable

Targeted Condition (required)  
Bilingual Program

Intervention/Support (required)

- ✓ Select a Targeted Condition
- Academic Vocabulary Toolkit
- English 3D Academic Language
- English 3D Academic Language
- English 3D Academic Language
- English 3D Academic Language
- Fountas & Pinnell Leveled Literacy Intervention
- Imagine Learning Language & Literacy Program
- Really Great Readers
- School and/or Teacher Designed

Targeted Condition (required)  
Attendance

Intervention/Support (required)

- ✓ Select a Targeted Condition
- Altered schedule
- Assign a mentor
- Check in / Check out
- Home visit
- Parent conference
- Parent contract
- Positive behavior reinforcement
- Refer for substance abuse assessment
- Refer to outside counselor
- Student contract
- Student support group



# Individual Student Plans

Individual plans can be created with a few pertinent details. The rest of the plan can be completed by supporting educators at a later date or left blank if the district chooses to skip those sections.

- Student
- Responsible Educator
- Targeted Condition
- Intervention/Support
- Start & End Date

🏠 / Create New Intervention Plan / Details

### Create New Intervention Plan Close

Details Goals Assessments Accommodations Communications Commitments

**Parties**  
These selections are required. Who is this intervention plan for and who will be responsible for following through with it?  
[hide instructions](#)

Student (required) ..... [Select](#)

Responsible Educator (required) ..... [Select](#)

Notify Responsible Educator on Enrollment Change

Supplemental Educators (optional) ..... [Select](#)

---

**Intervention/Support Type**

Targeted Condition (required)  
Select... ▾

Intervention/Support (required)  
Select a Targeted Condition ▾

---

**Start/End Date**  
Pick a date for when the Intervention Plan will start and when it will end.  
[hide instructions](#)

Start Date (required) [Calendar Icon]

End Date (required) [Calendar Icon]

Detailed Schedule Information (optional)

# Individual Student Plans

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Personalize plans for each student by incorporating some or all of the other intervention categories.

Goals

Assessments

Accommodations

Communications

Commitments

- Goals
  - Add goals and progress notes
- Assessments
  - Include any assessment that has been loaded to Homeroom
- Accommodations
  - Identify one or more accommodations for the plan
- Communications
  - Note communications with parents or students
- Commitments
  - Select commitments for the student, parent, and school

# Group Plans

Create templates for groups of students, at the district level, and educators can update each plan as they work with the student.

- Use default or custom student groups
- Individual plans are simultaneously created to allow for student details without affecting the group plan.

### Create New Group Intervention Plan

Details

#### Group Update Intervention Plan Details

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▲ Plan Group Label (required)

---

▲ Parties Responsible Educator (required) ..... Select Supplemental Educators (optional) ..... Select

These selections are required. Who is this intervention plan for and who will be responsible for following through with it?

[hide instructions](#)  Notify Responsible Educator on Enrollment Change

Student Group (required) ..... Select

---

▲ Intervention/Support Type Targeted Condition (required)  Intervention/Support (required)

# Group Plans

When adding Goals, Assessments, and/or Accommodations to a group plan, you can choose to add it to all students in the group or only those you select.

Add Goal ✓ Add ✕

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**Intervention Plan Group Goal** ^

Goal Area (required) ..... Select      Goal (required) ..... Select

ELA ✕      Fourth Selection ✕

Individual Student Plans (optional) ..... Select



# Intervention - My Plans Table & Tools

The My Plans table displays all the plans you created and/or contribute to. Row actions provide several options, including editing and printing plans. This table can be downloaded to a spreadsheet or a version of it can be added to a Homeroom Dashboard to easily monitor plans.

My Individual Plans

Intervention Plans For Individuals By Application User (4 records)

Label	Student	Intervention/Suppo	School	Teacher/Advisor	Creator Name	Responsible Educat	Group Plan
*****	Hamza Salinas*	Attendance Contract...	West Valley Jr High	Peterson, Shelly	hayes, mindy	Abbo, Deborah	
*****	Sang-Chol McCargar*	Attendance Contract...	Summitview Elemen...	Olden, Susan	hayes, mindy	Abbo, Deborah	
*****	Fritz Finch*	Attendance Contract...	West Valley Jr High	Curnutt, Eric	hayes, mindy	Abbo, Deborah	
*****	Nereyda *	Reading	Cottonwood Elemen...	Balm, Awdrey	hayes, mindy	Abbo, Deborah	

**Row Actions & Options**

- Edit
- Add Communication
- Add Progress Note
- Print
- Delete
- Clone

# Intervention Plan Report

A default template of the report will be provided for all districts.

**Intervention Plans for** [Redacted]

**Intervention**  
SRES Grade 1 Title I/LAP 20-21 [Redacted]

**Relevant Assessments**

Assessment Test	Score
i-Ready Fall Gr 1 Read Overall	443.00
i-Ready Fall Gr 1 Read Overall(16/17)	
RGR Gr1 - Entry/Tri1 Beg Decoding Survey	
Literably Gr1 - Tri1 Instructional Reading	
RGR Gr1 - Entry/Tri1 Sight Word Survey	
RGR Gr1 - Entry/Tri1 Phonemic Awareness Survey	15.00
RGR Gr1 - Entry/Tri1 Letter Sounds Survey	14.00

**Accommodations**

Accommodation Type	Accommodation
Presentation - Title I/LAP Reading	Add visual support by including manipulative or graphics
Presentation - Title I/LAP Reading	Read stimulus materials & item stems VERBATIM during the Math, Science and Writing tests
Presentation - Title I/LAP Reading	Repeat directions VERBATIM up to three (3) times
Response - Title I/LAP Reading	Allow student to answer orally

**Goals**

Improve Phonics/Decoding

Notes:

Date	Progress	Notes

**Communications**

Date	Method	Parents Received Plan	Communication
2020-10-19T06:39:49.847	Parent/Teacher Conference	Yes	Student plans shared during Fall conferences

Customizations can be submitted once the district moves forward with a subscription.

**Commitment**

Commitment	Responsible Party
Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the states student academic achievement standards by ...	School
Provide parent with frequent reports on the child's progress through progress reports, report cards, annual parent/teacher conferences, student led conferences and personal communication either via phone, email or face-to-face meetings when needed.	School
Provide parents with reasonable access to staff. Parents have access to staff email, phone communication and can set up face-to-face meetings when needed. Staff will ...	School
Hold parent-teacher conferences during which this compact will be discussed as it relates to the individual child's achievement. Parent/teacher conference will be held annually.	School
Participate daily in class including class discussions, group assignments and other assignments.	Student
I will be respectful. I will be kind to others, myself, property, beliefs, and ideas.	Student
I will be responsible for my behavior. I am accountable for my choices in learning, behavior, safety, and goals.	Student
I will be resilient. I am successful through grit and perseverance.	Student
Monitor my student's attendance.	Parent
Read with my child on a regular basis.	Parent
Communicate with my child's teacher.	Parent
Attend all conferences and meetings for my student.	Parent
I will stay informed about my child's education and communicate with the school by promptly reading all notices and responding as appropriate.	Parent
Support my child in developing responsible, respectful and resilient behaviors.	Parent
Work with my child when he/she struggles with at home assignments.	Parent

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Teacher Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Supplemental Educator Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Moving Forward With Interventions

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- Contact [support@schooldata.net](mailto:support@schooldata.net) and request a trial of the Interventions application
- Support then loads a default template to populate the intervention menus
- Permissions will be given to a list of staff
- The district will begin to build plans and learn more about the application
- Once a subscription is determined, we can begin to customize menus for the district
- Training is provided once configuration of the application is complete

# 504 Plans

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# Create a Written Notice

A Written Notice can be created for a variety of reasons.

The purpose of this written notice is to inform you that we are

- Proposing
- Refusing

To

- Initiate
- Change
- Discontinue
- Continue


A/An (select all that apply)

- Evaluation
- Eligibility
- Section 504 Plan
- Reevaluation
- Disciplinary Action
- Other

# Sample Written Notice

Notice includes:

- Student details
- Notice of Action
- Consent and Signature Area

West Valley School District Notice of Action/Consent for 504 Team Review		
To: Parent	Date: 2021-01-15	
Student: Braelin Abbott	DOB: 2006-01-27	
<b>I. Notice of Action: The purpose of this written notice is to inform you that we are:</b>		
<input checked="" type="checkbox"/> proposing to	<input type="checkbox"/> initiate a/an	
<input type="checkbox"/> refusing to	<input type="checkbox"/> change a/an	
	<input type="checkbox"/> discontinue a/an	
	<input checked="" type="checkbox"/> Continue a/an	
Mark all items below that apply:		
<input type="checkbox"/> evaluation	<input checked="" type="checkbox"/> Section 504 plan	<input type="checkbox"/> disciplinary action
<input type="checkbox"/> eligibility	<input type="checkbox"/> reevaluation	<input type="checkbox"/> other:
Description of the proposed or refused action: 504 plan is working well for student		
Reason why we are proposing or refusing to take action is: Need to create a plan with parents involvement.		
504 coordinator: Shayla Engleson	Date: 2021-01-15	
<b>Parental Consent for Initial Evaluation to determine Section 504 eligibility:</b>		
<input type="checkbox"/> I do give consent for an initial evaluation of my child.		
<input type="checkbox"/> I do not give consent for initial evaluation of my child.		
Parent/Guardian signature	Date	
<input type="checkbox"/> I have received a copy of the Section 504 Notice of Parent/Guardian and student rights, including the district policy on restraint and isolation.		

# Create Eligibility Forms

Eligibility Forms include helpful information regarding a student's eligibility and details related to their impairment or concern.

Create New 504 Plan Eligibility Form

Details

^ Select Parties

Student (required) ..... Select    504 Coordinator (required) ..... Select

^ Eligibility Criteria and Determination

- The student has a mental or physical impairment which substantially limits a major life activity or activities.
- The student has a mental or physical impairment which does not substantially limit a major life activity or activities.
- The student does not have a mental or physical impairment which substantially limits a major life activity or activities.

Eligibility Criteria and Determination

^ Area of Disability

Area of Disability (optional)

^ Accommodation Types

- Instructional
- Environmental/Accessibility
- Behavioral/Social
- Assessment/Testing
- Other

^ Important Dates

Creation Date (req)	Date Notice S... (opt)	Date Consent... (opt)	Date of Meeti... (opt)
1/11/21			

Student details, Important dates, eligibility criteria and determination, accommodations.

Notes about the concern, impairment description, impairment limitations, and signatures.

Cancel    Next

Print

Convert to 504 Plan


Quickly print or convert the Eligibility form to a 504 plan.

# Sample Eligibility Form

Form includes:

- Student details
- Important dates
- Eligibility Criteria and Determination
- Details including area of disability (if applicable)
- Types of Accommodations
- Notes about the concern, impairment description, impairment limitations and or any other necessary information.
- Team member signature area

## 504 Student Eligibility Form



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Student: **Monica Abarca**                      504 Coordinator: **Christine Abeyta**

---

Date Notice Sent: **Jan 15, 2021**                      Date Consent Received:                      Date of Meeting:

---

### Eligibility Criteria and Determination

The student has a mental or physical impairment which substantially limits a major life activity or activities.  
*The team determines that the student meets Section 504 eligibility criteria.*

**Area of Disability:** ADHD

**Recommended accommodations/service in the areas of:**

- Assessment/Testing
- Environmental/Accessibility
- Instructional

**Notes**

**Nature of Concern**  
This is where you would enter your concerns about a student.

**Impairment Description**  
Describe what the impairment is.

**Impairment Limitation Description**  
Describe how the student is impacted by the impairment or concern.

**Notes**  
Leave additional notes about the impairment or concerns here.

**504 Plan Team Members/Titles**

Case Manager: \_\_\_\_\_

Administrator/Designee: \_\_\_\_\_

Teacher: \_\_\_\_\_

Name/Title: \_\_\_\_\_

# Create a 504 Plan: Details

- Student
- 504 Coordinator
- Additional Educators
- Area of Disability (optional)
- Important Dates

Details   Impairments   Accommodations   Communications   Files

---

**Selected Parties**  
These selections are required. Who is this 504 plan for and who will be responsible for following through with it?  
[hide instructions](#)

Student (required) ..... [Select](#)  
Blanca Abarca De La Mora ✕

504 Coordinator (required) ..... [Select](#)  
Christine Abeyta ✕

Supplemental Educators (optional) ..... [Select](#)  
Sherry Adams ✕


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**Disability**


Area of Disability (optional)  
ADHD

---

**Important Dates**

Implementation Date (required) 1/12/21 

Review Date (required) 1/12/22 

Periodic Re-Evaluation ... (required) 1/12/24 

# 504 Plan: Impairments

Edit 504 Plan Impairments Cancel Next

Details **Impairments** Accommodations Communications Files

504 Plan Impairments (3 records) + Add Impairment

Impairment	Impairment Notes	
<input type="text" value="*_"/>	<input type="text" value="*_"/>	
ADD/ADHD	Student is impacted by ADHD and working with a new doctor to try and manage.	
Diabetes	Student has type A and has an insulin pump on body.	
Other	Student struggles with organization	

Add a variety of customized impairments to fit your district's needs.



# 504 Plan: Accommodations

Edit 504 Plan Accommodations Cancel Next

Details Impairments **Accommodations** Communications Files

504 Plan Accommodations (4 records) Add Accommodation

Accommodation	Type	Notes	
Ability to provide oral responses on assignments/tests	Instructional	This should take place with para ed assigned to classroom.	
Access to snacks, as needed	Environmental/Accessibility	Student will eat when necessary for their Diabetes.	
Breaking down long assignments into small portions	Instructional	When possible	
Extra time on quizzes/tests	Assessment/Testing	Double time on assessments	

Add a variety of customized accommodations and supports to fit your district and student needs.









# 504 Plan: Communications

Add and track internal and/or external communications in one place.

Edit 504 Plan Communications Print Cancel Next

Details   Impairments   Accommodations   Communications   Files

Add Communications Add Communication


Communication Method	Sent to Parent(s)	Communication	
Email	No	Email from parent was received asking for biweekly progress reports. Email was then sent to staff requesting the first set of progress reports to be available 1/15/21	 
Email	Yes	Confirmed with parents that the progress reports will begin 1/15/21	 
Send w/ Student	Yes	Progress report was sent home with student on 1/15/21	 
Phone Conference	Yes	Parent had questions requiring assessment supports and accommodations.	 

# 504 Plan: Files

Edit 504 Plan Files Cancel Next

[Details](#) [Impairments](#) [Accommodations](#) [Communications](#) [Files](#)

**Add Files** Upload File

File	Notes	
Screen Shot 2021-01-12 at 5.36.56 PM.png	Previous evaluation (17-18)	  

Upload and attach important documents for quick access

# 504 Plan: View 504 Plans

- Each coordinator will see a table that display a lists of student's and their 504s
- Quickly edit, view or print documents
- Print a 504 plan for one or many students

504 All Plans Data-Table (360 records) Filtered

Student	Current Grad	Graduation Y	Implementat	Review Date	Re-evaluation	504 Coordinator	Is-Current	Is-Archived	My Five Oh Fc	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Fischer*, Wayne	7th Grade	2025/26	2020-09-16	2021-09-16	2023-09-15	Corriveau*, Smith	Yes	No	No	
*, Kameron	6th Grade	2026/27	2020-09-16	2021-09-16	2023-09-16	Corriveau*, Smith	Yes	No	No	
Craven*, Amari	4th Grade	2028/29	2020-09-16	2021-09-16	2023-09-16	Nowicki*, Jaidyn	Yes	No	No	
Thorp*, Skylar	8th Grade	2024/25	2020-09-22	2021-09-21	2023-09-22	Geraci*, Hadia	Yes	No	No	
Jenckes*, Galen	11th Grade	2021/22	2020-09-16	2021-09-09	2023-02-03	Mirczak*, Canon	Yes	No	No	
McIlquham*, Giorgio	7th Grade	2025/26	2020-09-11	2021-09-11	2023-09-11	Knudson*, Bonita	Yes	No	No	
Liebe*, Aakash Deep	4th Grade	2028/29	2020-09-18	2021-09-17	2023-09-17	Turple*, Melodie	Yes	No	No	
McGraw*, Marry	12th Grade	2020/21	2020-09-17	2021-09-17	2021-09-05	Mirczak*, Canon	Yes	No	No	
William*, Milo	6th Grade	2026/27	2020-09-26	2021-09-26	2023-09-26	Knudson*, Bonita	Yes	No	No	
*, Lianne	2nd Grade	2030/31	2020-09-21	2021-09-20	2023-09-20	Kukharets*, Channeary	Yes	No	No	
Bakke*, Alexandre	2nd Grade	2030/31	2020-10-09	2021-10-08	2023-10-06	Kukharets*, Channeary	Yes	No	No	
*, Krish	11th Grade	2021/22	2020-09-17	2021-09-17	2023-09-17	Mirczak*, Canon	Yes	No	No	

# Sample 504 Plan Prints

Plans include:

- Student details
- Important dates
- Disability (if applicable)
- Accommodations
- Team member signature area

Plans are customizable to show or exclude an area of the plan if necessary.

## 504 Plan

Student: <b>John Smith</b>	Gender: <b>M</b>	DOB: <b>05/31/2008</b>	Graduation Year: <b>2026</b>
School: <b>Choice Middle School</b>	504 Coordinator: <b>Shelby Adams</b>		
Implementation Date: <b>2020-09-16</b>	Review Date: <b>2021-09-16</b>	Periodic Re-evaluation Date: <b>2023-09-15</b>	

**Description of Services and Accommodations** – specific services and accommodations that the student needs to participate in and benefit from the district’s educational program are described below. List all instructional, environmental/ accessibility, behavior/social, and assessment/testing services and accommodations the student requires.

### Student's Area of Disability

- ADHD,

### Student's Disabilities

- ADHD:

### 504 Plan Accommodations

- **Materials:** Provide student with advance organizers : Provide student with a task list when possible.
- **Materials:** Reduced paper/pencil tasks : Allow for shortening of assignments as needed
- **Methods:** Use of study guides
- **Methods:** Use of computers or computer software
- **Methods:** Use of simple, repeated directions : Modify/repeat/or model directions
- **Methods:** Provide short term feedback for student : Provide visual display of daily class schedule. Give advanced notice of schedule/staff changes when possible.
- **Methods:** Use flexible homework criteria : Allow for extra time to complete assignments when prior arrangements have been made; up to 1.5 extra time.
- **Methods:** Use homework assignment notebook : Drew will provide his teacher with his planner, or a similar virtual google form to confirm his understanding of assignment expectations and their deadline.
- **Environment:** Allow student additional breaks or rest times
- **Assessment:** Allow student more time during test
- **Assessment:** Use simple directions : Give student prior notice of tests/quizzes; preview test procedures
- **Assessment:** Reframe test directions : Rephrase test questions and/or directions

### 504 Plan Team Members/Titles

504 Coordinator: \_\_\_\_\_

Administrator/Designee: \_\_\_\_\_

\* Parent/Guardian: \_\_\_\_\_

Teacher: \_\_\_\_\_

Student: \_\_\_\_\_





# District Resources




Add quick links to other online sources

District 504 Plan Resources

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504 Plan District Resources (3 records) + Add Record 

District Resource  

<a href="#">School Data Help Center</a>	
<a href="#">District's 504 Google Drive</a>	
<a href="#">Skyward</a>	

# Student 504 Documents

This view contains a table of students with all of their 504 related documentation.

Quickly view and print a student's documents from this table.

The screenshot displays a web interface for viewing 504 Plan Student Documents. At the top, it shows '504 Plan Student Documents (15 records)'. Below this, there are filter fields for 'Student', 'Grade', and 'School'. The main table is currently filtered to show documents for 'Monica Abarca' in '3rd Grade' at 'Cottonwood Elementary School'. A 'Details' section is expanded, showing a table of 33 records. The table has columns for 'Document Type', 'Document', and 'Coordinator'. The records listed are all '504 Plan' documents for 'Monica Abarca's 504 Plan', coordinated by Meagan Abeyta, Christine Abeyta, and Deborah Abbo. The interface includes pagination controls at the bottom, showing 'Page 1 of 1' and '50 per page'.

Document Type	Document	Coordinator
504 Plan	<a href="#">Monica Abarca's 504 Plan</a>	Meagan Abeyta
504 Plan	<a href="#">Monica Abarca's 504 Plan</a>	Christine Abeyta
504 Plan	<a href="#">Monica Abarca's 504 Plan</a>	Christine Abeyta
504 Plan	<a href="#">Monica Abarca's 504 Plan</a>	Christine Abeyta
504 Plan	<a href="#">Monica Abarca's 504 Plan</a>	Christine Abeyta
504 Plan	<a href="#">Monica Abarca's 504 Plan</a>	Deborah Abbo

# Moving Forward With 504 Plans

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- Contact [support@schooldata.net](mailto:support@schooldata.net) and request a trial of the 504 Plans application
- Support then loads a default template to populate the 504 menus
- Permissions will be given to a list of staff
- The district will begin to build plans and learn more about the application
- Once a subscription is determined, we can begin to customize impairments and accommodations for the district
- Training is provided once configuration of the application is complete

# Individual Health Plans



# Health Concerns

Individual Health Plans can be created for a variety of Health Concerns.

Health Concern Selection	
<input type="checkbox"/>	<input type="text" value="*_"/>
<input checked="" type="checkbox"/>	Allergy
<input checked="" type="checkbox"/>	Asthma
<input checked="" type="checkbox"/>	Cardiac
<input checked="" type="checkbox"/>	Diabetic
<input checked="" type="checkbox"/>	Seizure
<input checked="" type="checkbox"/>	Other



# Health Plan: Details

- Student
- Case Manager
- Additional Educators
- Health Concern
- Diagnosis
- Important Dates

Details Health Background Emergency Contacts Health Concerns ▾

### Details

**Selected Parties**  
These selections are required. Who is this Individual Health Plan for and who will be responsible for following through with it?  
[hide instructions](#)

Student (required) ..... Select  
Xiong\*, Tariq

Case Manager (optional) ..... Select  
Javnozon\*, Hca Cert Staff x

Educators (optional) ..... Select

**Health Concerns**  
Define different health concerns associated with the student. At least one is required.  
[hide instructions](#)

Health Concern (required) ..... Select  
Allergy x

Diagnosis (required)  
Food Allergy

**Important Dates**  
Set Important Dates relating to the student's IHP, like the start date. This is required.

School Year (required) ..... Select  
2020/21 x

Start Date (required) .....  
1/12/21

Annual Review Date (required)  
1/12/22

# Health Plan: Details - Additional Student Information

^ Additional Student Information  
Enter additional information about the student.  
[hide instructions](#)

Transportation (optional) Bus	Primary Physician Name (optional) Dr. Physician	Specialist(s) Name (optional) Dr. Specialist
Bus Number (optional) 5A	Primary Physician Phone (optional) 999-999-9999 x123	Specialist(s) Phone (optional) 999-999-9999 option 2
Non-medication Allergies (optional) pollen	Medication Allergies (optional) none	Current Medication (optional) medication
Preferred Hospital (optional) Hospital Hospital	Rescue and Maintenance (optional) n/a	

Student has 504 Plan?

Additional Student Information includes helpful data about the student, contacts for emergencies, and allergy and medication information.

# Health Plan: Health Background

Health Background contains text boxes to enter details related to the student's history, triggers, special precautions, or restrictions.

The screenshot shows a web application interface for a student's health plan. At the top, there are four tabs: 'Details', 'Health Background' (which is selected and underlined), 'Emergency Contacts', and 'Health Concerns' with a dropdown arrow. Below the tabs, the main heading is 'Health Background'. On the left side, there is a section titled 'Background Information' with a chevron icon, containing the text 'Enter additional information about the student's Health Background.' and a blue link 'hide instructions'. The main content area is divided into four text input boxes with light green backgrounds and green borders. The top-left box is labeled 'History (optional)' and contains the text 'History can be listed here...'. The top-right box is labeled 'Triggers (optional)' and contains the text 'Triggers can be listed here...'. The bottom-left box is labeled 'Special Precautions (optional)' and contains the text 'Special precautions can be listed here...'. The bottom-right box is labeled 'PE / Athletics / Physical Restrictions (optional)' and contains the text 'Any PE, Athletics, or Physical Restrictions can be listed here...'. Each text box has a small icon in the bottom right corner, likely for deleting or clearing the content.

# Health Plan: Emergency Contacts

Unlimited Emergency Contacts can be entered to be included on the printed health plans.

Health Plans can be customized to incorporate emergency contact information from the SIS to display on the health plans instead of manually adding them in the application.

Emergency Contacts

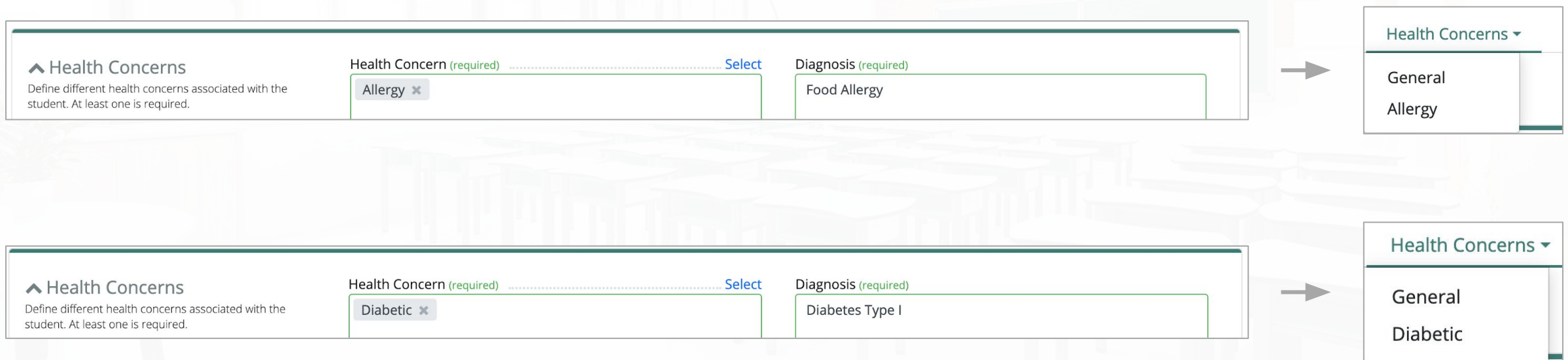
Individual Health Plan Emergency Contacts for Data Admin (5 records)

Individual Health Plan Emergency Contact Name	Individual Health Plan Emergency Contact Phone	Individual Health Plan Emergency Contact Relation:
Jane Doe	999-999-1234	Mom
Jane Doe Cell	999-999-0000	Mom
John Doe	999-999-1515	Step Dad
John Doe Work	999-999-8888 x5278	Step Dad
Mary Poppins	999-999-1478	After School Care



# Health Plan: Health Concern Menu

The Health Concern menu changes depending on the Health Concern entered on the Details page.



# Health Plan: Health Concerns

Individual Health Plan: Xiong\*, Tariq

Details Health Background Emergency Contacts Health Concerns

General Allergy

### Allergy

Specific Allergy  
Select specific allergy type(s) and enter details about them.

Individual Health Plan Allergies (3 records)

Allergy Selection	Allergy Description
Seafood	shellfish
Peanuts	additional details...
Other	sunscreen

Allegation History  
Fill out details relating to the student's allergy history.

Anaphylaxis or Severe Reaction  
 Skin Testing Indicates Allergy

Has Asthma?  
 Yes  
 No

Date of Last Reaction (optional)  
1/1/21

Details Health Background Emergency Contacts Health Concerns

General Diabetic

### Diabetic

Medication Regime  
Review and add additional information about moderate symptoms, if applicable.

Has Insulin Pen?  
 Yes  
 No

Has Insulin Pump?  
 Yes  
 No

The following staff members are trained to deal with an emergency and initiate the appropriate procedures

Emergency Trained Staff Members (optional)

Health Concern  
Define different health concerns associated with the student. At least one is required.

Low Symptoms (optional)

Supplies / Equipment (optional)

Each Health Concern has unique fields related to the selected Health Condition.

# View Health Plans

- View My Health Plans and View All Health Plans
- Filters to easily find plans by Student, Health Concern, and School Year
- Action menu tools include Edit, Delete, Print, and Clone

Individual Health Plans

Home  
Create New IHP  
View My Health Plans  
View All Health Plans

All Individual Health Plans (422 records) Filtered

Student Name	Start Date	Annual Review	Health Concern	Diagnosis	School Year	Case Manager	Other Id
*_	2020-09-02	2021-09-02	Seizure	Severe allergy...	2020/21		
	2019-12-18	2021-08-30	Diabetic	Diabetes- Typ...	2020/21		60
	2020-09-02	2021-09-02	Asthma	Asthma x 6 ye...	2020/21		60
	2020-09-02	2021-01-21	Cardiac	Double Outlet...	2020/21		60
	2020-09-02	2021-09-02	Allergy	Severe allergy...	2020/21		60

Row Actions & Options

- Edit
- Delete
- Print Health Plan
- Clone

# Sample Sections from Printed Health Plans

## Seizure:

EMERGENCY INTERVENTION	
Seizure Observed	Immediate Response
<p>Grand Mal (Tonic-Clonic) Signs of a seizure include:</p> <ul style="list-style-type: none"> <li>Muscles tense</li> <li>Body rigid</li> <li>Temporary loss of consciousness</li> <li>Shaking of entire body</li> <li>Usually lasts 2-5 minutes</li> </ul> <p><b>Additional Student Information:</b></p>	<ul style="list-style-type: none"> <li>Follow Licensed Healthcare Provider order when to call 911</li> <li>Stay calm and track time</li> <li>Keep child safe</li> <li>Clear area</li> <li>Protect head</li> <li>Do not restrain the student</li> <li>Do not put anything in mouth</li> <li>Turn on side</li> <li>Keep airway open/watch breathing</li> <li>Stay with child until fully conscious</li> </ul> <p><b>Additional Student Information:</b></p>
<p>Seizure is an Emergency When:</p> <ul style="list-style-type: none"> <li>Convulsive (Tonic-Clonic) seizure lasts longer than 5 minutes</li> <li>Call with any seizure activity</li> <li>Repeated seizures without regaining consciousness</li> <li>Student is injured or has diabetes</li> <li>Student has a first-time seizure</li> <li>Student has breathing difficulties</li> <li>Student has a seizure in water</li> <li>Diazepam has been administered</li> </ul> <p><b>Additional Student Information:</b></p>	<ul style="list-style-type: none"> <li>CALL 911</li> <li>Call parents</li> </ul> <p><b>Additional Student Information:</b></p>
<p>Petit Mal Signs of a seizure include:</p> <ul style="list-style-type: none"> <li>Staring spells</li> <li>May drop objects(s) or may stumble momentarily</li> <li>Usually lasts 2-5 minutes</li> </ul> <p><b>Additional Student Information:</b></p>	<ul style="list-style-type: none"> <li>Stay calm and track time</li> <li>No first aid needed unless seizure becomes convulsive or student is injured</li> <li>Keep child safe</li> <li>Stay with student until seizure ends</li> <li>Notify the parent</li> </ul> <p><b>Additional Student Information:</b></p>
<p>Psychomotor Seizure Signs of a seizure include:</p> <ul style="list-style-type: none"> <li>Some degree of impairment of consciousness</li> <li>May be accompanied by automatic movement like lip smacking, roaming, and non-goal oriented activity</li> <li>May last several seconds or minutes</li> </ul> <p><b>Additional Student Information:</b></p>	<ul style="list-style-type: none"> <li>Stay calm and track time</li> <li>No first aid needed unless seizure becomes convulsive or student is injured</li> <li>Keep child safe</li> <li>Stay with student until seizure ends</li> <li>Notify the parent</li> </ul> <p><b>Additional Student Information:</b></p>

## Allergy:

<b>Health Concern: Allergy - Life-threatening allergy to all nuts.</b>	
<b>Specific Allergy</b>	
<b>Allergy</b>	<b>Allergy Description</b>
Peanuts	Life-Threatening Allergy
Tree Nuts	Life-Threatening Allergy
Seeds	Non-life threatening mild allergy to flax and sesame.
<b>Allergy History</b>	
<ul style="list-style-type: none"> <li>Anaphylaxis or Severe Reaction</li> <li>Skin Testing Indicates Allergy</li> <li>Has Asthma: Yes</li> <li>Date of Last Reaction: 2013-08-13</li> </ul>	
<b>Allergy Symptoms</b>	
<b>Allergy Symptom</b>	<b>Allergy Symptom Description</b>
Mouth - Itching, Tingling, or Swelling of the lips, tongue, or mouth.	
Skin - Hives, itchy rash, and/or swelling about the face or extremities.	
Throat - Sense of tightness, hoarseness, or hacking cough.	
Gut - Nausea, stomach ache / abdominal cramps, vomiting, and/or diarrhea	
Lung - Shortness of breath, repetitive coughing, and/or wheezing	
Heart - "Thready" pulse, "passing out", fainting, blueness, pale.	
General - Panic, sudden fatigue, chills, fear of impending doom.	
<b>ACTION PLAN</b>	
<ul style="list-style-type: none"> <li>If you suspect a severe allergic reaction, immediately ADMINISTER Epinephrine Auto-Injector and CALL 911.</li> <li>An adult trained in CPR is to monitor student (begin CPR if necessary) until EMS arrives.</li> <li>Notify Parent/Guardian.</li> <li>Notify Building Administrator.</li> <li>Dispose of used Epinephrine Auto-Injector in "sharps" container or give to EMS.</li> <li>Give copy of Emergency Plan to EMS.</li> </ul>	

# Moving Forward With Individual Health Plans

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- Contact [support@schooldata.net](mailto:support@schooldata.net) and request a trial of the Individual Health Plans application
- Permissions will be given to a list of staff (usually the Health Team)
- The district will begin to build plans and learn more about the application
- Once a subscription is determined, training is provided



# Plans in Homeroom



# Intervention Plans - Homeroom Dashboards

- Defaults to current year plans
- Dropdown to see plans from prior school years
- Clicking plan label launches to Interventions
- Action menu prints pdf of plan

Interventions

Intervention Plans from School Year: 2019/20, 2020/21 ▾ for Student Group: Grays Harbor (20/21) ▾

Intervention Plans from the school year(s) of 2019/20, 2020/21 for Grays Harbor (20/21) (165 records)

SchoolYear	Label	Student	Grade Level	Responsible Educator	Targeted Condition	Intervention/Support
2019/20	<a href="#">MM Grade 4 Unit 2 by Ka...</a>	Gabriel...	4		Reading	Small group instruction
2019/20	<a href="#">Coping and Connecting - ...</a>	Gabriel...	4		Small Group	Student Support Group
2019/20	<a href="#">CICO - Liliana</a>	Liliana ...	3		SEL/Behavior	Informal/F
2019/20	<a href="#">Coping and Connecting - ...</a>	Lealaia...	4		Small Group	Student Support Group
2019/20	<a href="#">Grade 4 Math Focus 5 11...</a>	Antoni...	4			Small group instruction
2019/20	<a href="#">Coping and Connecting - ...</a>	Antoni...	4		Small Group	Student Support Group
2019/20	<a href="#">Coping and Connecting - ...</a>	Sinane ...	4		Small Group	Student Support Group
2019/20	<a href="#">2/12 Focus 5 - Angelo Aw...</a>	Angelo ...	1		Reading	Small group instruction
2019/20	<a href="#">Coping and Connecting - ...</a>	Enis Uka	4		Small Group	Student Support Group
2019/20	<a href="#">Lunch MM 4th by Katarin</a>	Bruno	4		Reading	Small group instruction

1 - 50 of 165      Page 1 of 4      50 per page

# Intervention Plans - Homeroom Student Spotlight

- Defaults to current year plans
- Clicking plan label launches to Interventions
- Dropdown to see plans from prior school years
- Action menu prints pdf of plan

Student Interventions/Supports

Intervention Plans from School Year: 2018/19, 2019/20, 2020/21 ▼ for Student: Gabriela Sanchez ▼

Intervention Plans from the school year(s) of 2018/19, 2019/20, 2020/21 for Gabriela Sanchez (2 records)

SchoolYear	Label	Intervention/Supp	Type of Plan	Responsible Educ	Created By
2019/20	<a href="#">MM Grade 4 Unit 2 by Katarina</a> - Readi...	Small group instr...	Group Plan		
2019/20	<a href="#">Coping and Connecting - Gabriela</a> by A...	Student Support ...	Individual Plan		

1 - 2 of 2      Page 1 of 1      50 per page

**Row Actions & Options**

Print this plan

# 504 Plans - Homeroom Dashboards

**504 Accommodations**

504 Plan Data For Pacific (20/21)

504 Plan Data (567 records)

Student Last N	Student First N	Grade	504 Coordinat	Implementatio	Annual Review	Re-evaluation	Area of Disabil	Accommodatic	Accommodatio
Brackmann*	Hiroshi	7	Kinnish*, Terra	2018-09-04	2021-12-15	2021-09-04	ADD/ADHD, A...	Adjust assign...	Student may b...
Brackmann*	Hiroshi	7	Kinnish*, Terra	2018-09-04	2021-12-15	2021-09-04	ADD/ADHD, A...	Other	Requesting clo...
	Kassie	8	Kinnish*, Terra	2019-05-24	2021-06-15	2022-05-08	Anxiety	Allow assignm...	Up to one day ...
	Kassie	8	Kinnish*, Terra	2019-05-24	2021-06-15	2022-05-08	Anxiety	Opportunity t...	Permission to ...
	Kassie	8	Kinnish*, Terra	2019-05-24	2021-06-15	2022-05-08	Anxiety	Preferential S...	Kate and her ...
	JingChuan	8	Kinnish*, Terra	2017-06-08	2021-06-15	2021-12-17	Anxiety	Other	Student gets a...
	JingChuan	8	Kinnish*, Terra	2017-06-08	2021-06-15	2021-12-17	Anxiety	Other	System to co...

**504 Plans - Individual Students**

504 Plans

504 PLAN 1

Student Name.....Tianze \*

Grade Level.....7th Grade

504 Coordinator.....Terra Kinnish\*

Implementation Date.....10/23/2018

Review Date.....12/15/2021

Reason ADHD (Combined Presentation), Developmental Coordination Disorder (mild Dsygraphia), Generalized Anxiety Disorder

Accommodations Assessment/Testing - 50% extended time  
**Notes:**Allow time during testing session for student to take short breaks.

Environmental/Accessibility - Access to headphones

- Individual Student List includes plan info and accommodations per student
- 504 Accommodations can be filtered to by Student, Area of Disability, and Accommodations.
- Both displays are downloadable

# 504 Plans - Homeroom Student Spotlight

Student 504 Widget

504 Plan for \_\_\_\_\_ in 2020/21

504 PLAN 1

504 Coordinator.....Terra Kinnish\*

Implementation Date.....09/04/2018

Review Date.....12/15/2021

Accommodations

Access to alternative seating options - Environmental/Accessibility  
*This is helpful for him to calm down and focus. Workable options include a corner of the classroom, outside the classroom or whatever else is deemed appropriate within in the working environment.*

Access to headphones - Environmental/Accessibility  
*It is more likely that he would use earbuds to drown out excessive noise.*

Access to privacy folders - Environmental/Accessibility  
*This is especially helpful to him during testing time. He needs as much isolation as possible so he can focus.*

Adjust assignments to match attention span, etc. - Instructional  
*Student may benefit from a reduced workload (especially in Math if practice problems are repetitive) but he definitely needs reassurance from the teacher to ensure this is acceptable.*

Audio books - Instructional  
*Provide student with access to Learning Ally.*

Break material into manageable parts - Instructional  
*Student needs help with multi-step directions.*

Other - Environmental/Accessibility  
*Requesting closed captioning for any videos shown in class/for homework*

Preferential Seating to maximize visual and auditory access to the primary speaker and away from noises - Environmental/Accessibility  
*Away from distractions as much as possible*

- Plan info includes:
  - 504 Coordinator
  - Implementation Date
  - Review Date
  - Accommodations and Notes
- Downloadable Report
- Defaults on current year and prior years can be viewed through action menu



# Health Plans - Homeroom Dashboards

- Defaults to current year plans
- Dropdown to see plans from prior school years
- Action menu prints pdf of plan

**Individual Health Plans**  
Selection Tools

Individual Health Plans for Pacific (20/21) ▾ In 2020/21 ▾

Individual Health Plans (105 records)

	Student	Other ID	School	Grade Le	Birth Date	Case Mar	Concern	Diagnosis	Plan Start Date	Plan Annual Rev	Created B
✓			Islander...	6	July 21, ...		Seizure	Absenc...	August 26, 2020	August 26, 2021	
✓			Islander...	6	July 20, ...		Allergy	Life-thr...	September 2, ...	September 2, ...	
✓			Islander...	6	July 20, ...		Asthma	Asthma...	September 2, ...	September 2, ...	
✓			Islander...	7	January ...		Allergy	Severe ...	September 2, ...	September 2, 20...	
✓			Islander...	6	April 1, ...		Allergy	Life-thr...	September 2, ...	September 2, 20...	
✓			Islander...	6	April 1, ...		Allergy	Life-thr...	September 2, ...	September 2, 20...	
✓			Islander...	6	Decem...		Asthma	Asthma	September 2, ...	September 2, 20...	
✓			Islander...	7	October...		Allergy	Life-Thr...	September 2, ...	September 2, 20...	
✓			Islander...	6	October...		Allergy	Life-Thr...	September 2, ...	September 2, 20...	

1 - 50 of 105      Page 1 of 3      50 per page

**Row Actions & Options**  
Print Health Plan

# Health Plans - Homeroom Student Spotlight

- Defaults to current year plans
- Dropdown to see plans from prior school years
- Action menu prints pdf of plan

Student	Other ID	School	Grade Level	Birth Date	Case Manager	Concern	Diagnosis	Plan Start Date	Plan Annual Review	
✓		Islander...	6	July 20, ...		Allergy	Life-threatening all...	September 2, 2020	September 2, 2021	Ka
✓		Islander...	6	July 20, ...		Asthma	Asthma- exercise in...	September 2, 2020	September 2, 2021	Ka

**Row Actions & Options**

Print Health Plan

The image features a background of several graduation caps (mortarboards) with tassels, rendered in a soft, out-of-focus style. A semi-transparent blue overlay covers the entire scene. In the center, the text "Wrap Up" is displayed in a bold, white, sans-serif font. A short, horizontal yellow line is positioned directly below the text.

# Wrap Up

# More Info and Interest in Plans

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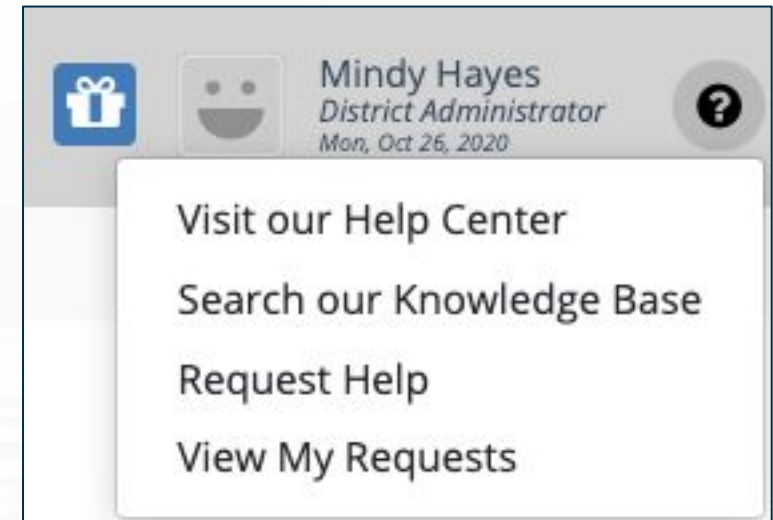
Contact [support@schooldata.net](mailto:support@schooldata.net) for:

- To ask questions
- To get more information on one of the Plans applications
- To request a demo of a Plans application
- To get a quote for a Plans subscription
- To begin set up of a Plans application

# Contact Support

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- Request Help via the ? in the application
- View My Requests
- Email: support@schooldata.net
- Call: (509) 688-9536



# GET SUPPORT

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**GUIDE**

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<https://support.schooldata.net>



**PHONE**

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509-688-9536



**EMAIL**

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[support@schooldata.net](mailto:support@schooldata.net)



# THANK YOU

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PRESENTED BY:

**SchoolData.net**

September 23, 2020

