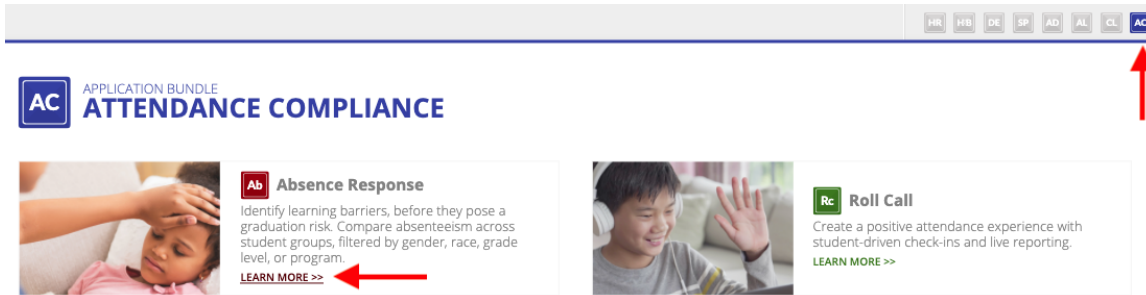# Absence Administration

Locate the Attendance Compliance (AC) bundle from the top right navigation menu to get to Absence Response. Then, click on Learn More to navigate to the application.
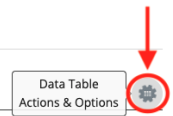

Inside the Absence Response application, the left navigation menu will display vertical tabs representing person roles (i.e., Secretary, Data Admin, School Admin, etc.) and different menu options for each role. For example, standard Absence Conditions are found on the Data Admin tab.

District Administrators

- Attendance Counts,
- Action Counts,
- Pending Actions,
- Group Summary

School Administrators

- Action Counts,
- Pending Actions,
- Group Summary

Data Admin

- Actions Detailed

Use the **Actions & Options** menu to show/hide columns, alter the layout or download to a spreadsheet.

Attendance

By School	
Federal Race and School	
By Grade Level	

Action Counts

Action Counts as Table	
Chart - Counts by Action	
Chart Counts by School	

Pending Actions

Pending Counts as Table	
Chart - Counts by Action	
Chart - Counts by School	

Group Summary

Absence Response offers a summary, for a student group, for each of the attendance calculations tracked in the application. Students will display on the table, even if they have perfect attendance. Columns include

- Student Name
- SSID
- Currently Enrolled
- Fractional Number of Days Excused Absent
- Fractional Number of Days Unexcused Absent
- Fractional Number of Days Other Absent
- Count of Days OSPI Half Day Absent
- Count of Days OSPI Full Day Absent
- Days Majority Absent
- Fractional Number of Days Any Absent
- Accumulated Excused and Unexcused Absences
- Number of Days Enrolled in Classes

Action Detailed

Columns:

1. Absence Condition Action
2. Description
3. Active
4. Triggered By
5. Threshold to Trigger
6. Number of Wait Days
7. Specific School Type
8. Attendance Calculation Method
9. Requirement Creator
10. Conference Component Used
11. Intervention Plan Component Used
12. Used Report
13. Used Email
14. Used RoboCall
15. Used SMS Text