

# **Grades Data Tables**

Data Tables are a fast and easy method to generate multiple data sets using basic data input selections. Like Data Grids, Data Tables are comprehensive spreadsheets made up of data columns to present the information.

Grades Data Tables allow you to download a list of students in a group in a CSV/Excel file. The file may then be downloaded and distributed for additional manipulation, combined with other data, record keeping, or any other purpose.

The resulting excel can be used to track students' progress over time, assist in class placement determinations, and additional student monitoring.

- Each term of a year (quarter, trimester, semester, etc.) for all classes within a selected content (reading, math, foreign languages.)
- Grades for a particular student group by year and subject.
- GPA for a particular group, by percent and count.

# **QUICK LINKS**

| ACCESSING DATA TABLES          | <b>GPA DISTRIBUTION</b>       |
|--------------------------------|-------------------------------|
| CLASS GRADES BY STUDENT GROUP  | <b>GRADEBOOK GRADES</b>       |
| CLASS SUMMARY BY STUDENT GROUP | PLANNED CREDITS               |
| CLASSROOM GRADEBOOK COURSE     | STUDENT COURSES PASSED FAILED |

#### ACCESSING DATA TABLES (back to Quick Links)

Navigate to Homeroom Dashboards and select an **SDS dashboard**. NOTE: See the Homeroom Dashboards - Basic Dashboard Navigation help article for instructions on accessing various dashboards.

| Home             | ALL DASHBOARDS   |
|------------------|--|
| My Dashboards    | Choose a Dashboard   |
| All Dashboards   | Homeroom delivers two kinds of dashboards:   |
| My Schools       | 1. Dashboards populated with data related to you, the user.  |
| Assessment Tests | <ol> <li>Dashboards populated with data related to some other person, or some other thing. For exit<br/>The difference relates to your data access permissions, and how we determine what data you shou</li> </ol> |
| My Creations     | <ul> <li>Dashboards about You</li> </ul>   |
| Find Students    | You are a School Administrator<br>Choose any dashboard below to see data as a School Administrator.  |
| Student Groups   | Elementary Principal Dashboard - SDS   |
| Data Admin       | <ul> <li>✓ High School Principal Dashboard - SDS</li> <li>✓ Middle School Principal Dashboard - SDS</li> </ul>   |
|                  | ✓ You are <b>NOT</b> a District Administrator  |
|                  | ✓ You are <b>NOT</b> a Teacher   |



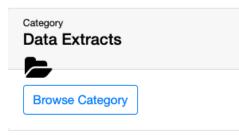
Scroll to the bottom of your dashboard to find the **Create Data Extracts Container** and select your chosen Data Table.

| Create Data Extracts                 |   |
|--------------------------------------|---|
| Launcher -                           |   |
| Data Extracts                        | 0 |
| 504 Plans                            |   |
| Additional Unique Identifier List    |   |
| Annual Withdrawals by State Type     |   |
| Assessment Test Items                |   |
| Attendance Distribution              |   |
| Class Enrollment By Student Group    |   |
| Class Grades By Student Group        |   |
| Class Summary By Student Group       |   |
| Classroom Gradebook Course           |   |
| Discipline Events                    |   |
| Email Addresses for Students         |   |
| Evaluation Criteria By Task Template |   |
| Evaluation Task Completion           |   |
| Evaluation Year Summary              |   |
| Gpa Distribution                     |   |
| Gradebook Grades                     |   |
| Guardian Contact Information         |   |

Alternatively, Data Tables may be accessed by navigating the Data Tables App within the Data Extracts Bundle and clicking **Create Data Table** from the left-hand navigation menu.



Next, select Browse Category from Data Extracts, search for your chosen Data Table, and select Build Table.





### CLASS GRADES BY STUDENT GROUP (back to Quick Links)

Choose Selections:

- **Student** Birth Date, Grad Requirement Base Year, Email Address, Primary Mailing Address, Primary Physical Address, Advisor
- Identifiers Student ID, SSID, External Application ID, Other ID
- **Current Enrollment** Grade Level, Predominant School, Currently Enrolled Status, Current GPA, Earned Credits, Failed Credits
- **Demographics** Gender, Federal Ethnicity/Race, Other Races, Student Languages, Native Language, Home Language
- Services 504, Bilingual Education, Gifted, LAP Language Arts, LAP Math, LAP Reading, Special Education, Title 1 Reading
- **Risk** Current Gradebook D's and F's, Days Absent Past 14 Days, HS Credits-On Track for Graduation, MS Missing Assignments, Prior Year Absences, Risk Index-Elementary School, Risk Index-Middle School, Risk Index-High School, SBA Summative Mathematics

Select a **Student Group, School Years, Subject Area** (optional) and **Choose Selections** then click Save and Generate to Save & Name or **Download XLSX** 

|                      |                 | By Stude               |      | Group | )      |                 |                       |              |   |                         |   |                                   |   |                | Save a | and Generate           | & Ac | tions 🕶                |
|----------------------|-----------------|------------------------|------|-------|--------|-----------------|-----------------------|--------------|---|-------------------------|---|-----------------------------------|---|----------------|--------|------------------------|------|------------------------|
|                      |                 |                        |      |       |        | ired Fields     | School Years (requi   | red)         |   |                         |   | ∧<br>Select ▼                     |   |                |        |                        |      |                        |
| Subject /            | Area (optional) |                        |      |       |        | Select          | Choose Selection      | ns           |   |                         |   |                                   |   |                |        |                        |      |                        |
|                      |                 |                        |      |       |        |                 |                       |              |   |                         |   |                                   |   |                |        |                        |      |                        |
| A                    | В               | c                      | D    | E     | F      | G               | н                     | I            | L | к                       | L | м                                 | N | o              | Р      | Q                      | R    | s                      |
| Student<br>First Nam | e Last Name     | Classes<br>School Year | Code | Name  | Period | Teacher - Prima | y Teacher - Alternate | Subject Area |   | Student<br>Grad Require |   | Current Enrollment<br>Grade Level |   | Earned Credits |        | Demographics<br>Gender |      | Services<br>Special Ed |

#### CLASS SUMMARY BY STUDENT GROUP (back to Quick Links)

Select a **Student Group, School Year** (optional) **and Class Term** (optional) then click Save and Generate to Save & Name or Download XLSX

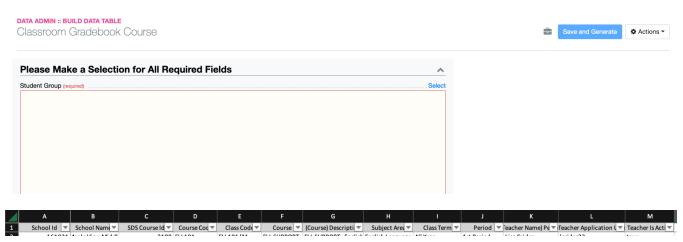
| DATA ADMIN :: BUILD DATA TABLE<br>Class Summary By Student Gr | oup               |                                 | - | Save and Generate | Actions • |
|---|-------------------|---------------------------------|---|-------------------|-----------|
|   |                   |                                 |   |                   |           |
| Please Make a Selection for Al                                | I Required Fields | ٨                               |   |                   |           |
| Student Group (required)                                      | Select            | School Year (optional) Select - |   |                   |           |
| Class Term (optional)   |                   |                                 |   |                   |           |



|   | 1    | A   | В      | с         | D               | E    | F        | G      | н     | I  | J   | к    | L      | м   | N    | 0   | Р          | Q          | R       | S      | Т          | U        | v           |  |
|---|------|-----|--------|-----------|-----------------|------|----------|--------|-------|----|-----|------|--------|-----|------|-----|------------|------------|---------|--------|------------|----------|-------------|--|
| 1 |      |     |        |           |                 | Grad | le Dis   | stribu | ition |    | Ger | nder | Servic | es  |      |     | Race D     | istributio | n       |        |            |          |             |  |
| 2 | Cla  | ass | Period | Teacher   | Attendance Rate | А    | В        | С      | D     | F  | М   | F    | SPED   | ELL | Free | 504 | White      | Hispanio   | : Asian | Black/ | / Native H | Americar | Two or More |  |
| 2 | A1 - | I   | D 4    | Barrie I. | 6 0010          | 4.5  | <b>K</b> | 6      | 6     | 14 | 4   | 6    | 6      | 6   | 6    | 6   | <b>1</b> 4 | 6          | 6       | 6      | 6          | 6        | 6           |  |

#### CLASSROOM GRADEBOOK COURSE (back to Quick Links)

Select a Student Group, then click Save and Generate to Save & Name or Download XLSX



#### GPA DISTRIBUTION (back to Quick Links)

Choose Selections:

- **Student** Birth Date, Grad Requirement Base Year, Email Address, Primary Mailing Address, Primary Physical Address, Advisor
- Identifiers Student ID, SSID, External Application ID, Other ID
- **Current Enrollment** Grade Level, Predominant School, Currently Enrolled Status, Current GPA, Earned Credits, Failed Credits
- **Demographics** Gender, Federal Ethnicity/Race, Other Races, Student Languages, Native Language, Home Language
- Services 504, Bilingual Education, Gifted, LAP Language Arts, LAP Math, LAP Reading, Special Education, Title 1 Reading
- **Risk** Current Gradebook D's and F's, Days Absent Past 14 Days, HS Credits-On Track for Graduation, MS Missing Assignments, Prior Year Absences, Risk Index-Elementary School, Risk Index-Middle School, Risk Index-High School, SBA Summative Mathematics

Select a Student Group, and Choose Selections then click Save and Generate to Save & Name or Download XLSX

|   | TA ADMIN :: BUILD       |              |                    |             |                  |                |              |         |             |              | Save and Ge | nerate Actions - |
|---|-------------------------|--------------|--------------------|-------------|------------------|----------------|--------------|---------|-------------|--------------|-------------|------------------|
| F | Please Make a           | Selection    | n for All Required | l Fields    |                  |                |              | ^       |             |              |             |                  |
| S | tudent Group (required) |              |                    | C           | hoose Selections |                |              |         |             |              |             |                  |
|   |                         |              |                    |             |                  |                |              |         |             |              |             |                  |
|   | А                       | В            | с                  | D           | E                | F              | G            | н       | ſ           | J            | к           | L                |
| 1 | Student                 |              | Current Enrollment | :           |                  |                | Demographics |         | Services    | Student      |             |                  |
| 2 | Grad Requireme          | nt I Advisor | Grade Level        | Current GPA | Earned Credits   | Failed Credits | Gender       | Federal | Special Edu | u First Name | Last Name   | Current GPA      |



#### GRADEBOOK GRADES (back to Quick Links)

**Choose Selections:** 

- **Student** Birth Date, Grad Requirement Base Year, Email Address, Primary Mailing Address, Primary Physical Address, Advisor
- Identifiers Student ID, SSID, External Application ID, Other ID
- **Current Enrollment** Grade Level, Predominant School, Currently Enrolled Status, Current GPA, Earned Credits, Failed Credits
- **Demographics** Gender, Federal Ethnicity/Race, Other Races, Student Languages, Native Language, Home Language
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- **Risk** Current Gradebook D's and F's, Days Absent Past 14 Days, HS Credits-On Track for Graduation, MS Missing Assignments, Prior Year Absences, Risk Index-Elementary School, Risk Index-Middle School, Risk Index-High School, SBA Summative Mathematics

Select a **Student Group, School Year** (optional), **Subject Area** (optional) and **Choose Selections** then click Save and Generate to Save & Name or **Download XLSX** 

| DATA ADMIN :: BUILD DATA TABLE<br>Gradebook Grades |                     |                        |       |          |     |   | Save | and Generate | & Actions - |
|--|---------------------|------------------------|-------|----------|-----|---|------|--------------|-------------|
| Please Make a Selection for                        | All Required Fields |                        |       | ^        |     |   |      |              |             |
| Student Group (required)                           | Select              | School Year (optional) |       | Select - |     |   |      |              |             |
| Subject Area (optional)                            | Select              | Choose Selections      |       |          |     |   |      |              |             |
|  |                     |                        |       |          |     |   |      |              |             |
|  | F G H               |                        | I M N | 0        | P O | D | s    | ти           | v w         |

| 1 | Student            |      | Class      |      |      |        |                   |                     | Term         |           |      | Student | Current Enrollment |       |             | Demographics Servi |            | Services |        |         |             |         |
|---|--------------------|------|------------|------|------|--------|-------------------|---------------------|--------------|-----------|------|---------|--------------------|-------|-------------|--------------------|------------|----------|--------|---------|-------------|---------|
| 2 | First Nan Last Nam | Ssid | School Yea | Code | Name | Period | Teacher - Primary | Teacher - Alternate | Subject Area | <b>S1</b> | T1 1 | 2 0     | Grad Requi Ad      | visor | Grade Level | Current GPA        | Earned Cre | Failed C | Gender | Federal | Special Edu | ucation |

#### PLANNED CREDITS (back to Quick Links)

Select a **Student Group**, then click Save and Generate to Save & Name or **Download XLSX** 

| DATA ADMIN :: BUILD DATA TABLE<br>Planned Credits |        | - | Save and Generate |
|---|--------|---|-------------------|
| Please make a selection                           | ~      |   |                   |
| Student Group (required)                          | Select |   |                   |
|   |        |   |                   |

|   | A           | В            | с             | D                       | E         | F                |  |
|---|-------------|--------------|---------------|-------------------------|-----------|------------------|--|
| 1 | Last Name 🔻 | First Name 🔻 | Grade Level 🔻 | Grad Requirement Year 🔻 | Advisor 🔻 | Planned Credit 🔻 |  |



## STUDENT COURSES PASSED FAILED (back to Quick Links)

Select a **Student Groups** (optional), **School Year** (optional) **Course Code** (optional) then click **Save and Generate** to **Save & Name** or **Download XLSX** 

| DATA ADMIN :: BUILD DATA TABLE<br>Student Courses Passed Failed |                                 | Save and Generate | ✿ Actions ◄ |
|---|---------------------------------|-------------------|-------------|
| Please Make a Selection for All Required Fields                 | ~                               |                   |             |
| Student Groups (optional)                                       | School Year (optional) Select * |                   |             |
|   | Students (optional) Select      |                   |             |
|   |                                 |                   |             |
| Course Code (optional)  |                                 |                   |             |
|   |                                 |                   |             |
|   |                                 |                   |             |

|   | А            | В           | с                 | D             | E             | F               |
|---|--------------|-------------|-------------------|---------------|---------------|-----------------|
| 1 | First Name 🔻 | Last Name 🔻 | Graduation Year 🔻 | Course Code 🔻 | Course Name 🔻 | Course Status 🔻 |